



CC Member

at Slippery Rock University of Pennsylvania

ILR *TRIP* PROPOSAL FORM

QUESTIONS? Contact: info@ilretirement.org ☎ (724) 738-1604

ALL LEADERS' NAMES: _____

TRIP DESTINATION: _____

TRIP DATE: _____ **> NOTED ON MASTER CALENDAR?**

DAY OF WEEK MONTH DATE YEAR

TRIP CONTACT NAME: _____

TRIP ADDRESS _____

TRIP PHONE (____) _____ TRIP EMAIL CONTACT _____

INSTRUCTIONS: Check ALL that apply. Fill in necessary information as indicated.

A

1. Time (Including Travel): **Departure/Meeting Time** ____:_____{AM/PM} **End Time** ____:_____{AM/PM}

2. Number of Participants (including leaders): **MIN.**____ **MAX.**____ **Deadline** __/__/__

B

1. Distance from ILR: _____ **miles AND** _____ **min/hrs**

2. Transportation By: > **Carpool** > **Motorcoach** > **Other** _____

3. Rendezvous Location: > **ILR Fowler Bldg** > **Slippery Rock Giant Eagle**
> **Campbell's Bus Barn** > **Trip Destination** > **Other** _____

C

1. Motorcoach? > **YES** > **NO** **Amount \$** _____

2. Entrance Fee? > **YES** > **NO** **Amount \$** _____

3. Meal During Trip? > **YES** > **NO**

4. Type of Meal: > **N/A** > **Included in Fee** > (Eat) **On Your Own (OYO)**
> **Bring Your Own Lunch (BYOL)** > **Pay Your Own Lunch (PYOL)**

5. Included Meal (Price): \$ _____

6. Included Meal (Description) : _____

Total Amount:
\$ _____

D

1. Payment: > **Fee** > **Day of Trip from Participants** > **No Fee/Donations Accepted**

2. For Trips with Fees, How to Pay Venue?
> **Day of Trip** > **Ahead of Time (Date of Payment)** __/__/__

3. For Payments on the Day of the Trip, How to Pay? > **Cash** > **Credit Card** > **Check**

E

RESTRICTIONS: > **NOT** wheelchair accessible > Stairs
> Walking > 2 blocks (moderate) > Walking > ½ mile (strenuous)

F

1. Attached/Emailed: > **Instructor Bio** > **Trip Description** > **Itinerary** > **Directions**

PLEASE STAPLE OR TAPE CLOSED.

Spring Term Proposal Deadline:
Thanksgiving Day
☯
Fall Term Proposal Deadline:
Memorial Day

ATTACH
STAMP
HERE

Institute for Learning in Retirement, Inc.
Fowler Building
165 Elm Street
Slippery Rock, PA 16057