

Board of Alderman Minutes
81 S. Orchard Blvd.
May 28, 2024
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PLEDGE OF ALLEGIANCE

Led by Mayor Thomas Voorhis

OPEN MEETING

Roll Call taken by Mayor Thomas Voorhis

Sherry Veach PRESENT, Ben Lord PRESENT, Mark Stewart PRESENT, Dennis Roe PRESENT, Jeffrey Danderson PRESENT, Richard Icenhower ABSENT

Call to order at: 6:31 p.m.

APPROVE AGENDA. Motion by Roe to approve agenda. Second Veach
Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE

PUBLIC FORUM (Agenda items only)

Old Business

New Business

DISCUSS AND/OR APPROVE FAIR GROVE SIGNS AND SCHOOL ACHIEVEMENTS

Clerk and Danderson explain what the school will be doing. Allen will install for nothing. No cost to the city. If it doesn't cost the city anything

Motion by Roe to approve recommendation by MoDot to add school achievements on Chamber of Commerce Welcome to Fair Grove signs. Seconded by Danderson
Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE

DISCUSS AND/OR APPROVE SEWER ADJUSTMENT FOR PROPERTY OWNER #1

Motion by Danderson to adjust Property Owner #1's sewer bill downward from \$140.16 to \$26.38, which is their average, due to water leak. Seconded by Veach
Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE

Business Meeting

SEWER AND PUBLIC WORKS REPORT

Danderson: Everything has been mowed on the southside of 125 with the exception of Shelby. Hokanson plans to hit it tomorrow and then move to the other side of 125.

FINANCIAL STATEMENT

Motion by Danderson to approve financial statement as submitted. Second Roe
Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE

PARK BOARD

EMERGENCY MANAGEMENT

Stewart: The grant is coming due and we need to file for it. I started it today, it is due June 14th. The flood zone update will get some properties out of the flood zone. Appeal period done, will do final determination letters starting 8-14-2024. Roe says it's been a long time coming.

POLICE DEPARTMENT

Chief Howell says that two of the cars they have are close to 100,000 miles and we should consider looking at trading them out. If you can get an Explorer to run 180,000. Cost from Highway Patrol is around \$28,000 and would like to get it done off of this budget instead of next year. Applied for two highway safety grants. One for a brand-new Explorer for \$49,000. Second was for 3 in car cameras. We only have two right now and 5 vehicles. Haven't received quotes yet but average cameras are \$1,800. Reimbursement for Federal government for vests and they run \$1,000 and that's not counting the \$400 covers. Approved up to \$7,000 for 4 officers. Sgt. Deckard will handle property and evidence. Class July 31st. Have to have someone trained for that. There are certain standards you have to meet. Had an officer bring chemicals in and you can't do that. Needs to get with Kenny to get a secure area built in the maintenance building.

Starting to get a lot of requests for reports and we currently don't charge for them. We need to approve charging for them and let people know we charge for it. It takes time and effort to get that report. Danderson says that would be a policy change. The time of dealing with them. Danderson asks if it's a sunshine request. Stewart says that some are that way. Howell says that most departments in Missouri charges for reports. Stewart says he will get Springfield's policy for Board to review.

Howell spoke with attorney earlier. Starting to dig into the policy. Taking those to attorney to review them making verbiage good. Lord asks if those are coming from Lexipol. Howell says that they will put in the technical stuff but you have to adjust it to meet your policy.

When we get new officers, equipment bill will cost about \$700 per employee. We supply vests, duty belts. Has a grant he wants to apply for. It's for a cell phone extraction device. They will cover half of it and we will need to come up with \$2500 of it. If we need to get something off of a cell phone, we need that. Taking pictures with phones is no longer accepted by the courts.

Danderson has no problem with him asking for grants. He just has to come to the board and approve the match. Veach asks about the software for it, Howell says it comes with it. Roe asks Stewart if Springfield has that. Stewart says that they have something like it but not that exact thing.

To get the machine is the biggest thing. Veach asks if that will, in the future, extract from a locked phone. Howell says not this one but Celbrate can. Consensus of the board to approve the grant match.

Previous reports dumped in a box with no rhyme or reason. You are supposed to have a digital copy, paper copy and backup copy. Someone will have to go to a report management class to decide how long things need to be kept. Found a report from 2004 in a box with 2020. Howell spent a whole day looking for a single report and could only find the booking sheet. Have to address this issue.

Stewart asks if there is a company that can come in and scan those reports. Howell says he may have to look at hiring a secretarial staff. He is still working on approving reports from the whole year and clean up the mess left behind.

CITY CLERK

We received our MIRMA bill for the upcoming renewal. It is a total of \$53,596. The Greene County Municipal Partnership Project is looking to change the allocation to each city. Every year, two cities would receive a larger amount of \$64,265 while the remaining cities in Greene County received a smaller amount of \$14,265. For the year 2025, they are looking to change it to \$30,000 per city and continuing with that. The attorney is currently revising the contract with Emery Sapp and we will send it over to them with the revisions for their approval. Once it is completed, we will get it executed so the work can begin. Finally, gWorks is moving us to the cloud. Chandra and I have attended a webinar as well as a virtual meeting. There are still online classes that we both have to do. There are many benefits to moving to the cloud and a few downfalls. The biggest downfall that we found is that payroll has to run three days ahead of time. I did ask about being closed on a Monday and I was told that I would have to still turn it in no later than Monday.

COMMITTEE REPORTS

Sewer Report attached.

Motion by Roe to sign and approve 2024 preventative maintenance agreement with Fluid Equipment for cities six lift stations specified in the contract for a total cost of \$5,500. Seconded by Danderson

Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE, Icenhower AYE

APPROVE BOARD OF ALDERMAN MINUTES

Motion by Roe to approve Board of Alderman Minutes for April 23, 2024 and May 14, 2024. Second Veach

Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE, Icenhower AYE

CLOSED SESSION

Motion by Danderson to go into Closed Session 610.021 (3) hiring, firing discipling, or promoting particular employees at 7:00 p.m. Second Veach

Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE, Icenhower AYE

Motion by Danderson to go back to open session at 8:40 p.m. Second Veach


Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE, Icenhower AYE

Mayor Report

Adjournment

Motion by Danderson to Adjourn at 8:41 p.m. Seconded by Veach

Veach AYE, Lord AYE, Stewart AYE, Roe AYE, Danderson AYE, Icenhower AYE


Sara Davis, City Clerk

Sewer Committee Report, May 28, 2024

On Sunday April 28, the WWTP Influent lift station pump stopped working after receiving some heavy rains the previous few days. An emergency decision was made to rent a by-pass diesel powered pump from Cogent who we have rented from before. We used this pump for 6 days at a cost of \$1335.00. It was discovered that this Influent lift station pump stopped working due to an issue with one of the floats. A new float was installed and this pump has been working fine now. The repaired back flow valve for the second pump for this lift station was repaired and delivered May 14. The valve was mounted the next day on the secondary pump and the pump/valve was installed into the pit. So we now have both pumps working.

On Wednesday May 1, the WWTP Sludge Return lift station pump stopped working. A second emergency decision was made to rent another by-pass diesel powered pump from Cogent. We rented this pump for 10 days at a cost of \$2,130.00. This pump was sent out to Independent Electric in Springfield for repair and delivered to the WWTP on May 9 and reinstalled the next day. Independent Electric has our second pump for this lift station in for rebuild and we are still waiting on that to be completed. Once completed that will be reinstalled in this lift station.

We have received a quote from Cogent/Fluid Equipment for a preventative maintenance agreement for the Fair Grove's 6 lift station Pump/Control Panels for \$5,500.00 annual inspection. This includes the pumps at Highway CC Primary well & secondary pumps in the overflow tank, Northview Estates, E Highway and WWTP Influent and Sludge Return stations. The annual inspection includes an 11 point checklist. Fluid Equipment already has 125 individual maintenance agreements throughout the mid-states region covering more than 700 pumps over several municipalities. We will be making a motion to approve signing this preventative maintenance agreement.

Lastly, I would like to commend Dane Wilgus who was recently hired as a part-time helper for Kenny. His trouble shooting skills in repairing our sand trap at the WWTP has been very successful and saving the City money. He's also assisted Kenny with many other duties at the WWTP including pulling pumps and reinstalling them and doing the wiring. He has been and continues to be a great asset to our City. We are happy to have him working for the City and assisting Kenny.

Respectfully submitted,

Dennis Roe, Richard Icenhower, Jeff Danderson