



MELVINDALE HOUSING COMMISSION

**Regular Meeting
September 16, 2019**

A regular meeting of the Melvindale Housing Commission Board was held on September 16, 2019 at 3:00 p.m. the community room of Coogan Terrace.

Chairperson Herman called the meeting to order at 3:00 p.m.

ROLL CALL: Ansley, Cotto, and Herman were present

Commissioner Ansley moved to excuse DeCaire's absence; Cotto seconded. Motion approved unanimously.

Also present: Staff – Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Financial Assistant; Sheri Hall, Property Manager; Allison Walker, ROSS Coordinator and Veronica Echevarria, Rental Assistance Manager.

I. Approval of Agenda

Cotto moved to approve the agenda *Ansley* seconded.
Motion approved 3– 0 (Ansley, Cotto, and Herman)

II. Approval of Minutes

August 19, 2019 Regular Meeting minutes

Ansley moved to approve the board minutes from August 19, 2019 *Cotto* seconded. Motion approved 3– 0 (Ansley, Cotto, and Herman)

III. New Business

Resolution 2019-014 Write off of Assets (Refrigerators/Stoves)

Ansley moved to approve Resolution 2019-014 to write off stoves and refrigerators; *Cotto* seconded. Commissioner Ansley stated DTE will pick up appliances and give back \$15 per unit. Telfer replied, the appliances actually no longer belong to the agency, but to the partnership and G. Fisher has arranged for them to be recycled. Motion approved 3– 0 (Ansley, Cotto, and Herman)

IV. Commission Reports

Staff reviewed reports – Board accepted and noted they would be placed on file.

V. Communication (none)

August and September Newsletter

VI. Public Commentary

- Carol Owens #321 – There are lots of fumes in her apartment now, coming from the new HVAC system. Her apartment is filling up with fumes and she's a heart

patient, she can't keep breathing these fumes. She's been on the Section 8 waiting list for year; her update was sent to the place she used to live, but she's been at Coogan Terrace for three years. The update should have been sent to her address here. Chair Herman referred her to Ms. Echevarria, but did explain the Section 8 waiting list and Coogan Terrace waiting list (including staff) are not interconnected. There would be no way for Section 8 staff to know she moved into this building.

- Annette Taylor #117 – Kudos to residents for all the help they've given to each other for the relocation. Meeting with CCA, Patrick and Cindy were very good. Accolades to Lisa for keeping track of rent and her very kind manner in dealing with residents. Looking forward to her renovation. Back door (receiving area) is left open all the time. It was open this last weekend.

VII. Announcements by Commissioner's

- **Ansley** –Enjoyed the Health Fair, it was very informative. Met the new maintenance person and he's very polite and knowledgeable. Please join the reading club, it's not a literacy class, we just read books.
- **Cotto** – Happy Birthday for September babies.
- **Herman** –There will be a meeting to discuss the school systems consideration of purchasing Baker College as a replacement for the high school.

VIII. Adjournment

Ansley motioned; *Cotto* seconded to adjourn at 3:49 p.m.

Motion passed unanimously.



C. Sue Herman, Chair


Cynthia C. Telfer, Executive Director