

ANTELOPE VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
384th MEETING OF THE BOARD OF TRUSTEES
42624 6TH STREET EAST
LANCASTER, CA 93535
(661) 942-2917
AUGUST 24, 2017

4:00 P.M.

AGENDA

Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the Antelope Valley Mosquito and Vector Control District office at 42624 6th Street East, Lancaster, CA 93535, during normal business hours.

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: Elvie Ancheta, Dana Coleman, David Gantenbein, John Manning, Dennis Persons
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of July 27, 2017 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$127,764.83
- Action 5. Approval of Requisition No. 1672 for a total of \$100,000
- Action 6. Approval of Joint Tax Transfer Resolution for Antelope Valley Cemetery District – Annexation No. 2017-03
- Action 7. Discussion and Approval of Employee Vacation Policy
- Information 8. District Manager Monthly Report including Legislative Report
- Information 9. Next Board Meeting is Scheduled for September 21, 2017 at 4:00 PM at the District Office (board meeting was moved from September 28th due to district manager and board president attending CSDA conference September 24-28).
- Information 10. Board of Trustees Comments
- Action 11. Adjournment

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AUGUST 24, 2017

4:00 P.M.

MINUTES

TRUSTEES PRESENT: Elvie Ancheta, David Gantenbein, John Manning, Dennis Persons. Dana Coleman arrived at 4:18.

TRUSTEES ABSENT: None

STAFF PRESENT: Cei Kratz and Carolyn Etherton (consultant)

OPENING: President Persons called the meeting to order at 4:05 p.m. and led in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

APPROVAL OF JULY 27, 2017 MEETING MINUTES:

Trustee Ancheta moved to approve the meeting minutes. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS FOR A TOTAL OF \$127,764.83: Trustee Ancheta moved to approve EFT's and Warrants. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1673 FOR A TOTAL OF \$100,000 (NO. 1672 WAS VOIDED): Trustee Ancheta moved to approve the requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL OF JOINT TAX TRANSFER RESOLUTION FOR ANTELOPE VALLEY CEMETERY DISTRICT – ANNEXATION NO. 2017-03: Trustee Ancheta moved to approve the resolution. Trustee Manning seconded the motion. The motion passed unanimously.

DISCUSSION AND APPROVAL OF EMPLOYEE VACATION POLICY: Board members were provided copies of the current employee vacation policy. After discussion, the board determined to apply any changes made to the policy to new hires only. The changes would be in effect the date the board votes to approve these changes. Manager Kratz explained the California law according to the DLSE (California Division of Labor Standards Enforcement), which does not allow a “use it or lose it” policy. It does allow an employer to place a cap on vacation accrual and gives guidance on how to determine that, basically stating the cap should be considered “reasonable”. Trustee Gantenbein suggested a 60 day cap, which at that point the employee would stop accruing vacation hours. The board decided to table this item and requested Manager Kratz make the changes to the current policy and present it at the next board meeting for approval.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT: Manager Kratz reported she spoke with Paul Novak from LAFCO regarding Prop. 218. Five years ago in the Court of Appeal of the State of California, Fourth Appellate District, Division Three, concluded that Prop 218 was never intended to require votes incident to annexations of territory by local governments. Manager Kratz will provide copies of the official publication stating all the details to the board members. This being the case, it is possible for this district to start assessing, and therefore providing service to, all those areas in the Antelope Valley that are outside our district boundaries, without holding an election. LA County Public Health Dept has cancelled our contract to service those outlying areas effective December 2017, in hopes we will annex those areas and provide services to those residents directly. The board would need to further discuss and determine if it is cost effective and discuss other concerns. Paul Novak will attend the November board meeting to explain LAFCO’s process so the board understands how that is handled. Trustee Gantenbein requested a copy of the email to Manager Kratz from Public Health notifying the district they will be cancelling our contract at the end of this year.

THE NEXT BOARD MEETING IS SCHEDULED FOR SEPTEMBER 21, 2017 AT 4:00 P.M. AT THE DISTRICT OFFICE.

BOARD OF TRUSTEES COMMENTS: None

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, President Persons adjourned the meeting at 5:25 p.m.

Respectfully Submitted:

 Dennis Persons
 Board President

Approved:

 Elvie Ancheta
 Board Secretary