

TOWN OF GREENWOOD
MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
Thursday, April 11, 2019 -6:00 PM

Present: Mayor Frank, Aldermen Robinson, Ilgenfritz, Newsom, Edwardes, Larsen, Town Attorney Charles Grubb, Town Clerk Veronica Brown, Police Chief Shayne Gibson and members of the public.

Absent: None

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m, Alderman Ilgenfritz then led the invocation and Pledge of Allegiance.

Staff Reports:

Town Clerk, Veronica Brown gave information on the following events that will help fund the Veterans Memorial Fund 1) Glow Greenwood Balloon Festival to be held July 10th 2) Open Range Rodeo to be held May 3rd & 4th 3) An event sponsored by Canine Country for dog water jumping competition to be held on August 24th & 25th. Also, she explained that the Personal Financial Disclosure Statements for year 2018 was completed, they needed to be signed and returned to her for filing.

Ken Bardett, not present

Chief Shayne Gibson reported that there were no use of force incidents in the Month of March, the police department issued 175 citations which had over 200 violations. He also announced that Ofc. Brian Anderson and Ofc. Luan Harris were promoted to Senior Patrolman recently for their outstanding performance.

Mayor Frank advised the Board of the water issues and occurrences which led to a Boil Advisory A) Mechanical issues occurred at the plant B) Water main break on Adams Ln.

Alderman Edwardes inquired on any damage that the membrane filtration system may have received during the mechanical issues, Mayor Frank replied that none indicated.

Alderman Newsom inquired on the need of having an additional strainer, Mayor Frank indicated that due to cost of the part the town did not have a spare one and that we will now do preventive maintenance on the strainer in order to prevent the breakdown from occurring again.

Alderman Larsen inquired on when the training will occur that the guys need at the water plant in order to properly run the system, Mayor Frank advised that training has been requested.

Approval of Minutes:

Work Session Meeting –March 14, 2019

There were no questions or discussion from the Board

Regular Session Meeting- March 18, 2019

Alderman Larsen advised that the name of the Town Attorney, Charles Grubb, was listed as both present and absent. Town Clerk, Veronica Brown advised that she work correct. There were no questions or discussion from the Board

Approval of Financial Statements- March 2019Financials

Town Clerk, Veronica Brown advised Alderman Robinson that the charges which were questioned last month was posted in error and the general ledger was corrected. There were no questions or discussion from the Board

1. Mr. Tom Sanders and wife, Sherry, are requesting water service outside the Greenwood Water System service area. They are relocating to 8055 Simpson Rd.

Town Clerk, Veronica Brown, read the item 1 and advised that the Utility Superintendent, Ken Bardett advised that the town could handle the connection on the water system. Mayor Frank introduced Mr Sanders and he briefly addressed the Board. There were no questions or discussion from the Board.

2. Ordinance No. 1 of 2019

TITLE: AN ORDINANCE TO ADOPT THE MILLAGE RATE FOR THE TAX YEAR 2019 FOR ADVALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES. (TO INTRODUCE AND SET FOR PUBLIC HEARING ON MONDAY, MAY 20TH)

Town Clerk, Veronica Brown, read the Ordinance by title and advised that the millage rate would remain the same as the current year. There were no questions or discussion from the Board.

3. Resolution No. 1 of 2019

TITLE: A RESOLUTION TO ADOPT THE PLAN AND POLICIES FOR COMPLIANCE PURPOSES WITH THE LCDBG REGULATIONS

Town Clerk, Veronica Brown, read the Resolution by title and advised that the policy was in the packets and the Language Access Policy was necessary in order to be compliant with the LCDBG Program. There were no questions or discussion from the Board.

4. Proclamation for Motorcycle Safety Awareness Month in the month of May

Town Clerk, Veronica Brown, advised that this Proclamation was requested by Ms. Zanita Phillips and would be presented in Baton Rouge in the month of May. There were no questions or discussion from the Board

5. 2019 Personal Financial Disclosure Statements-Due May 15, 2019

Town Clerk, Veronica Brown, advised that the forms were completed and needed to be signed and returned to her for submission prior to May 1, 2019. There were no questions or discussion from the Board.

6. Resolution No. 2 of 2019

TITLE: A RESOLUTION AUTHORIZING THE MAYOR TO COMPLETE AND SUBMIT AN APPLICATION FOR A GRANT OF FUNDS FROM THE SHREVEPORT-BOSSIER CONVENTION AND TOURIST BUREAU PRODUCT DEVELOPMENT GRANT PROGRAM FOR PIONEER HERITAGE FESTIVAL/ WORLD RENOWNED SONS OF THE PIONEER

Town Clerk, Veronica Brown, read the Resolution by title and explained the request would be used for funding the Sons of the Pioneer expenses which will exceed \$10,000. She also explained that the Pioneer Festival would be held at Open Range Fellowship this year, with the exception of the Parade and Pancake Breakfast. There were no questions or discussion from the Board.

7. Resolution No. 3 of 2019

TITLE: A RESOLUTION APPROVING THE MUNICIPAL WATER POLLUTION PREVENTION REPORT (MWPP) ENVIRONMENT AUDIT REPORT FOR JANUARY 2018 TO DECEMBER 2018 AS ATTACHED

Town Clerk, Veronica Brown, read the Resolution by title and explained that this MWPP Report was needed in order to remain compliant with the DEQ. There were no questions or discussion from the Board.

Public Comments: There were no public comments

Mayor Frank introduced Randall Liles, he is a Candidate for State Representative District #1 and Mr. Liles addressed the Board

Alderman Edwardes stated that he liked the Code Enforcement Summary, but next month he would like to receive the prior one as well

Alderman Ilgenfritz inquired on the status of the K9 request, Chief Gibson explained that no additional information has been received at this point.

Adjourn

There being no further business, a motion was made by Alderman Larsen and seconded by Alderman Robinson the meeting was adjourned at 7:15 pm. Next meeting to be held on Thursday, May 16, 2019 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, May 20, 2019 at 6:00 pm Public Hearing & Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

s/s Veronica Brown, Town Clerk

s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for April 11, 2019.

This the 23rd day of April, 2019

s/s Veronica Brown, Town Clerk

