

**MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY
Monday July 19th 2021 AT 6:00 PM**

Board Members Present:

Scott Briere, Chair; Phil Marquette

Town Officials Present:

Ned Connell, Town Administrator; David Barlow, Town Treasurer; Deb Tanguay, Town Clerk

Others Present:

Martha Sylvester; Carleen Taylor Leonhardt; Steve Taylor; Valerie Autry; Praneet Menon

This hybrid meeting offered the public both in person attendance and viewers via a Zoom video stream.

1. Order

- Chair Scott Briere called the meeting to order at 6:04 p.m.

2. Changes or Additions to the Agenda

- No changes or additions were proposed.

3. Public Comment

- Carleen T asked why several town employees were not attending the meeting.
- Ned C responded that all the appropriate town employees were at the meeting and that everyone attending via Zoom were elected town officials.

4. NEK Broadband Update

- This topic will be postponed until next meeting.

5. Use of Community Center

- The Town policy for Community Center use was discussed.
- This topic will be reviewed and discussed before any new action will be taken.
- Martha S mentioned that the Community Center use policy allows for waiving fees.
- Scott B and Phil M concurred with waiving the fees for the senior meals activity, so long as Deb Lucas was able to provide liability insurance to protect the Town.

6. Emergency Service invoice for Larry Royer on July 29, 2019.

- The policy for requesting payment from HAZMAT services within the Town was discussed.
- The Emergency services Policy will be reviewed before further discussion.

7. Access to assessing information

- Ned inquired on the accessibility of assessing information as the need for NEMC contract comes to an end.
- Bill K outlined possible options for such information including entering into a different contract for management, as well as a Town-owned server.
- Deb T mentioned digitization grants and ARPA funds that may be available for use on the project.
- Bill K will work with Patriot to update the information as is relevant.
- This topic will be reviewed and discussed further before any new action will be take.

8. Paving Bid and Schedule

- The bid from Pike Industries was discussed
- Scott made a motion to accept the bid from Pike industries in the amount of \$690,996.80 for the proposed project of paving of Town roads as listed to include Coventry Station, Pine Hill, Airport, and Heermanville. Phil seconded and the motion was accepted.
- Phil M made a motion to amend the aforementioned motion accepting the bid from Pike industries to specify that the overlay for the base coat on Coventry Station Road is to be completed before the date of September 15, 2021 while the remainder of the project is to be completed next summer, but within this fiscal year contingent on funding to be voted on March 2022. Scott B seconded, and the motion was amended.

9. Other Business

- **Fire District Appointment**
 - Phil M made a motion to appoint Steve Taylor to the Coventry Fire District Prudential Committee as of July 20, 2021. Scott B seconded and Steve T was appointed member of the Prudential Committee.
- **Edmond Douglas Price Endowment Fund**
 - David B outlined the details and original instructions from Mr. Price including the sale of stocks and movement of funds to a low-cost mutual fund to be managed by a broker. This process will begin soon.
- **Town-funded loan**
 - A question was posed as to the status of loan repayment due to the town from Gilman housing.

- This topic will be reviewed before further discussion.

- **Signing**

- Martha S outlined an incident that occurred recently near the covered bridge in town. Additional signage was requested to alert travelers of upcoming bridge, to hopefully better avoid an accident.
- Scott B directed Ned C to work with the Road Commissioner on finding a solution to this problem.

- **Fall Festival**

- Martha S spoke briefly of the progress and obstacles for the Fall Festival.
- Select Board and committee will work together to complete necessary scheduling and paperwork leading up to the festival.

- **Benefits within the Town at the Landfill**

- Scott B inquired about the benefits within the Town and who may take advantage of them.
- Deb T assured that you must have a primary residence within the Town of Coventry to receive such benefits.

10. **Warrants**

- Phil M made a motion to except and sign all warrants with the exception of a Hayes Ford invoice that will be reviewed further before payment. Scott B seconded and warrants were signed.

11. **Minutes**

- This topic will be postponed until the next regularly scheduled meeting.

12. **Adjourn**

- Meeting was adjourned at 7:52