

Coleman County Medical Center District Board of Directors Meeting  
April 27, 2023

Location: 310 S Pecos, Coleman, TX 76834  
 Start Time: 12:00 p.m.  
 Adjourn: 1:30 p.m.  
 Present: Wayne Moore, Sarah Beal, Mary Griffis, J. R. Salazar, Danyelle Hemphill, Linda Laws  
 Absent: James Pelton

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 12:00 p.m.		Complete
2. INVOCATION	Clay Vogel gave invocation		Complete
3. Public Comments	CCMC Activity Committee representative present to tell the board about upcoming employee events during hospital week and invited the board members to attend.  Some people have mentioned to board members difficulty about finding the ER lobby entrance at the front of the hospital.		Complete
4. INTRODUCTION TO CLENERA	Visit rescheduled, related to possible solar farm coming to the area		Complete
5. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meetings held on:  January 26, 2023		
	Motion to approve minutes of Board Meetings held on January 26, 2023.	Motion: J.R. Salazar Second: Sarah Beal	Approved 6-0

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6. CCMC District Quarterly Financials	<p>Discuss and take action on presentation of CCMC District quarterly financials.</p> <p>Sarah Beal presented financials to the board. Fiscal year first quarter financials and Fiscal year 2<sup>nd</sup> quarter financials were included. Equipment for the New Addition has been placed in service.</p>		
	Motion to approve the CCMC District quarterly financials	<p>Motion: Mary Griffis Second: Danyelle Hemphill</p>	Approved 6-0
7. Surplus/Obsolete Equipment	<p>Discuss and take action on surplus/obsolete equipment to be removed from Depreciation Schedule on District financial books.</p> <p>Clay Vogel, CEO presented items to be removed, new equipment has been added to the current schedule. All items removed have no useful life remaining.</p>		
	Motion to approve removal of surplus/obsolete equipment from the depreciation schedule on the district financial books.	<p>Motion: Sarah Beal Second: Linda Laws</p>	Approved 6-0
8. Ratify Draw on Due to PHLC	<p>Ratify draw on due to Preferred Hospital Leasing Coleman, Inc.</p> <p>Draw of \$250,000.00 was made.</p>		Complete
9. Ratify purchase of additional parking	Ratify purchase of additional 13 parking spaces for CCMC New Addition parking lot.		
	Motion to ratify purchase of additional 13 parking spaces for CCMC New Addition parking lot.	<p>Motion: Sarah Beal Second: Danyelle Hemphill</p>	Approved 6-0

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10. RATIFY electrical sleeve work for future expansion	Ratify electrical sleeve work for future expansion  Sleeves Needed for power to new garden and irrigation		
	Motion to ratify electrical sleeve work for future expansion	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 6-0
11. RATIFY PT PURCHASE	Ratify purchase of Physical Therapy equipment  Paid \$3,000 for equipment		
	Motion to ratify purchase of Physical Therapy equipment.	Motion: Danyelle Hemphill Second: J.R. Salazar	Approved 6-0
12. DIRECTORS AND OFFICERS POLICY	Consideration and possible approval of Directors and Officers Policy  All other PHLC districts carry a Directors and Officers Policy, claims made. Quote: \$3,950 Coverage from now forward, this is recommended since we are dealing with federal funds. We would prefer something with a lookback period but these are more costly and we will continue to shop. Asking the board to approve purchase up to \$5,000		
	Motion to approve Clay Vogel to continue to shop for a Directors and Officers policy up to \$5,000.	Motion: Sarah Beal Second: J.R. Salazar	Approved 6-0
13. POSSIBLE APPROVAL TO PURCHASE FURNITURE, FIXTURES, AND EQUIPMENT	Consideration and possible approval to purchase furniture, fixtures and equipment as needed for the building of the CCMC New Addition.		

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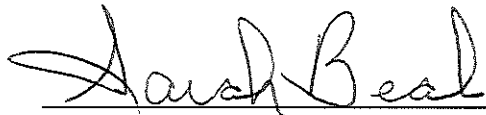
	Anesthesia machine piece was replaced Quote: \$10,927		
	Motion to ratify purchase of anesthesia machine piece.	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 6-0
14. USDA PROJECT UPDATE	<p>USDA Project Update – Judy Blazek</p> <p>Last Phase of the project was completed May 8<sup>th</sup>. Punch still in progress, prepping for striping the parking lot and helipad. Change Order 019, requests time extension through April 27<sup>th</sup>, no additional charges. We may need to have a special meeting for this. A letter was sent 6 weeks ago asking for approval of the 1967 remodel. There is about 1.1 million in retainage to start releasing as completed. Lott is sending a partial completion for approval, our biggest concerns is the HVAC working properly. Clay expressed concern about receiving timely response from FAA, they will be sending someone out for an on site inspection. The 1967 building proposal from REES will cost about 75 thousand dollars. The USDA has been asked for approval to enter into an agreement and use USDA funds for the remodel. Hopefully we will be initiating this with a change order. Todd Powell will be coming on site.</p>		Complete
15. MEDICAL STAFF REPORT	<p>Medical Staff Report – Chief of Staff</p> <p>Dr. Reynolds explained he had just had a c-</p>		Complete

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	<p>section and his son, Dr. Jackson Reynolds was here to help. He is very interested in growing the OB program. PHLC had lost funding to afford our CRNA so increasing our program to 50 or 75 a year would help. We have a lot of women who go out of town for care. Linda Laws suggests to notify people all the services we offer here. Hospitals are moving to mid levels. We need to find a way to keep OB going. Texas has OB deserts in rural areas. Our surgery numbers are increasing and we have two potential young physicians looking at Coleman.</p>		
16. CEO REPORT	<p>CEO Report – Clay Vogel</p> <p>Marvin Hale will be retiring. We have signed an agreement with EMS. We have a bid for landscaping that was sent to the District Foundation. We will be getting some of the dirt cleaned up and ready. We have a second lab student graduating and planning on staying.</p>		Complete
17. CNO REPORT	<p>CNO Report – Melissa Ereman, RN CNO</p> <p>CAN class will be graduating on May 16<sup>th</sup>. We had 7 students in this class. Miranda Siller has finished the RN program, but we are still short on nurses and actively hiring. We have done wage adjustments and differential increases to retain staff we have.</p>		Complete
18. PHLC REPORT	<p>Preferred Hospital Leasing Coleman, Inc. Report – Andy Freeman and Jared Chanski</p>		Complete

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	Not in attendance. Brad will be coming to do oral history interviews on Overall Morris Hospital.		
19. ADJOURNMENT	Motion to adjourn at 1:30 pm	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 6-0



Signature



Signature