

Minutes of the December 5, 2022, Regular Board Meeting of Sherman Township

The regular scheduled meeting of the Sherman Township Board was held on Monday December 5, 2022, at 7:00 pm, in the meeting room of the township hall. Meeting was called to order by Supervisor-Smalligan at 7:00 pm. After the pledge of allegiance, roll call was taken and members present were Karen Berens, Stan Stroven, Ken Smalligan, Jamie Kukal, and Doug Berens was absent.

Motion was made by J Kukal and 2nd by S Stroven to approve the agenda as presented. All approved, motion passed.

Motion was made by S Stroven and 2nd by K Berens to accept the minutes from November 7, 2022, with corrections. All approved, motion passed.

For public comment, Jim Maike spoke about the county. He informed us that the county is doing well and working well with the new road commissioner. The county parks had a prosperous season and are filling up with reservations for next year. The county is still waiting to decide what to spend the ARPA funds on, where it will be put to the best use.

Treasurer-Berens presented her report of outgoing funds, there were no questions on her report. Motion was made by S Stroven and 2nd by J Kukal to accept the treasurer's report and authorize the paying of bills. Roll call vote was taken. Yes; K Berens, S Stroven, Ken Smalligan and J Kukal No; none. Absent; D Berens. Motion passed.

Clerk-Kukal presented the clerk's report, highlighting the November election and the completed application for the fall cycle of the Michigan Township Participating Plan Risk Reduction Grant Program; there were no questions on the report. She also pointed out that she supplied copies of the existing cemetery price list and hall rental comparison sheet for review of next month's proposed updating.

J Kukal presented the candidates for the open positions for BOA, BOR, building inspector, zoning administrator, deputy zoning administrator, sexton, park and hall maintenance and hall rental coordinator for review. Motion was made by S Stroven and 2nd by J Kukal to appoint the two candidates of Karen Berens, and Karen Koprołces to the BOA. All approved, motion passed. Motion was made by S Stroven and 2nd by K Berens to reappoint Gary Smalligan to building inspector, Chad Kukal to zoning administrator, John Borgman to deputy zoning administrator, Vonda Tollefson to cemetery sexton, along with the Dick Chenard, Karen Koprołces, and Wayne Berens as the regular BOR members and Mark Novak and Gerald Engel to the alternate position of BOR members, all appointment to be active as of January 1, 2023. All approved, motion passed. For the appointment of planning commission members, Supervisor-Smalligan recommended the reappointment of Don Clark and Butch Deur. Motion was made by K Berens and 2nd by S Stroven to accept the recommendation for appointment of Don Clark and Butch Deur to the planning commission. All approved, motion passed.

For clerk communication, Kukal presented an issue with the installation of the cemetery fence on the south line. The old fence was woven wire fence and weaved in and out of the tree and shrub growth, however the next chain link fence will not be able to follow the property line without some tree removal. One option is to set the new line inside by about 3 feet and still remove a few smaller trees. After receiving verbal consent from the neighboring property owner, Dick Chenard, Chad Kukal offered to

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remove the trees, grind the stumps, remove an existing stump and clean up the undergrowth for \$2000. Motion was made by S Stroven and 2nd by K Berens to allow Chad Kukal to spend up to \$2,000 to have the work done to prepare for the fence installation on the south side of the cemetery. Yes; K Berens, S Stroven, Ken Smalligan and J Kukal No; none. Absent; D Berens. Motion passed.

Supervisor- Smalligan presented his communications of an updated map of the current Digester distribution zones. For ARPA fund expenditures, Will Zuwerink from NCATS presented an updated proposal to partner with them for broadband expansion in our township. There were five zones for consideration; Baldwin/ 24th to 16th ST, servicing 18 homes for township share of \$66,000, W 16th St, servicing 10 homes for township share of \$22,000, 12th St from Wisner to Baldwin, servicing 14 homes for township share of \$31,000, W Loon Trail off of Baldwin, servicing 11 homes for township share of \$27,000 and Ryerson Lake area, servicing unknown homes with Camp Echo contributing \$10,000 decreasing the township share to \$30,000. If approved the installation timeline would be late 2023 to early 2024. J Kukal asked Commissioner Maie if he had heard any more on possible broadband grants becoming available, and he confirmed that there were still talks for future possibilities. The subject was tabled for further review.

No trustee's reports at that time.

Sexton-Tollefson confirmed the final hand dug funeral will be held this Thursday at the cemetery. S Stroven followed that up with a bid from West Michigan Burial Vault for future grave opening/closing at full size grave-\$400, oversize grave \$600 and cremation grave \$150 with overtime charges of \$150 for after 4 pm or weekends. Stroven confirmed that the columbarium will be delivered this Wednesday. After looking into light options for the cemetery flagpole, Stroven presented a bid from Nieboer Electric for installation of a rocket post with an LED flood light not exceeding \$600. The board asked him to look into clarification and other options for both the flagpole and flood light on the building.

Assessor-Story was not present, so Smalligan just reminded everyone of the December BOR scheduled for December 13th at 10 am.

For the Planning zoning commission, C Kukal said they are continuing to work on updates to the zoning map.

Building inspector-Smalligan reported doing 5 permits and 4 inspections last month.

Zoning Administrator-Kukal confirmed the 5 permits for zoning in our township.

For White Cloud Sherman Utilities, Karen Koproles reported that the work on the upgrade project is completed but not closed out yet, due to some firewall issues with the technology. The personal committee is working on updates to the policies.

For Fremont Fire District, K Berens reported billing \$341.87 and collecting \$0. For White Cloud, Stroven presented a copy of the service agreement for preview.

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For new and unfinished business there was nothing.

For public Comment, none.

Meeting adjourned at 8:10 pm

Submitted by: Jamie Kukal-Clerk

Visitors present:	Gary Smalligan	Jerry Engel	Chad Kukal	Karen Koprolices
	Wayne Berens	Vonda Tollefson		Mark Kukal
	Mark Novak	Jim Maike		Will Zuwerink

Jamie Kukal, Sherman Township Clerk Balance Sheet

As of November 30, 2022

	Nov 30, 22
ASSETS	
Current Assets	
Checking/Savings	
MASTER ACCOUNT	
101-001 · General Fund cash	230,459.59
203-001 · Mayo Drive cash	16,373.89
220-002 · Robinson Lake Cash	21,647.98
221-001 · Crystal Lake Cash	44,888.86
336-001 · Fire protection millage Fr & WC	4,443.72
Total MASTER ACCOUNT	<u>317,814.04</u>
151-001 · Cemetery cash	7,690.76
202-001 · Road Checking	20,446.99
249-001 · Capital acquisition cash	3,626.29
260-001 · Gerber FCU	
261-336 · Gerber Fire Runs Savings	5,180.72
263-001 · Gerber FCU ARPA Account	162,011.72
Total 260-001 · Gerber FCU	<u>167,192.44</u>
401-001 · Winter Tax Account	2.77
402-002 · Summer Tax Account	23,111.75
Total Checking/Savings	<u>539,885.04</u>
Total Current Assets	<u>539,885.04</u>
TOTAL ASSETS	<u>539,885.04</u>
LIABILITIES & EQUITY	539,885.04