

# Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting  
928-477-2751 <http://www.brfdaz.org/> 5023 Enchanted Lane Happy Jack, Arizona 86024

May 18, 2024  
Minutes

1. Call to Order: Chair Mike Bourne Called the meeting to order at 10:01
2. Pledge of Allegiance
3. Roll Call of Board Members
  - a. Brian Alexander via phone Mike Bourne, Laurie Hawke, and Linda McDermott,  
Absent: Casey Samsill

4. Call to the Public--None

ALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. Review and Adoption of the Agenda

Brian Moved and Linda 2<sup>nd</sup> a motion to adopt the agenda

Motion passed unanimously

6. Review and Adoption of Minutes to April 20, 2024 Meeting

Linda Moved and Brian 2<sup>nd</sup> motion to adopt the minutes from April 20, 2024

Motion passed unanimously

7. Announcements

- a. May 31-June 2, 2024 Community Emergency Response Training
- b. May 25<sup>th</sup> Starlight Pines Boutique at the Community Center

8. Reports and Correspondence

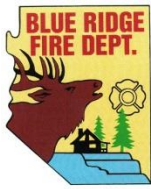
- a. Chairperson's Report

- i. PSPRS Update Medical retiree, exam conducted and further action has been tabled. Next meeting will be in July
- ii. BFRD is coordinating use of hydrant outside
- iii. Alternative 457b pension plan is closed, but not all checks have cleared.
- iv. AZ Special Districts Alliance Summit will be held May 22, 2024 at the Highlands Fire District at 10:00 am

- b. Chief's Report

- i. Personnel: 6 Full time, 2 part time, 8 paid Reserve, and 20 volunteers
- ii. Apparatus: All Apparatus in service
- iii. Incidence Report: Total 11: 7 EMS, 0 Fire, 0 MVC, and 4 service calls
- iv. Training: 205 hours of training in April including VFIS driver training, water supply, medical protocols, and policy review
- v. Announcements.
  1. 2024 Automatic Ambulance Rate Increase of 1.7% approved by AZDHS (\$2550.72 base rate)
  2. 2024-2027 CON renewal by AZDHS
  3. BFRD has been awarded Senate Bill 1720 Fire Equipment Grant in the amount of \$296,856 to be applied toward the purchase of a new Type 1 tactical water tender.
  4. BFRD completed an ISO review earlier this year and the new ISO rating has improved from 4/4Y to 3/3Y effective July 1, 2024 resulting in possible insurance premium reductions for BFRD

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property owners. Please contact and advise your insurance provider of this change!

5. Starlight Pines Annual Members Meeting and Firewise Day is June 8, 2024 at 9:45 AM. Board members are invited to attend, please let Chief know if attending to keep under a quorum.
6. BRFD Auxiliary Fourth of July Sale is scheduled for July 6, 2024
7. AFCA Conference July 17-18, 2024 in Glendale, AZ
8. BRFD Firefighter Appreciation Dinner is August 10, 2024. Contact Chief if board member plans to attend.
9. BRFD Auxiliary Labor Day Sale is scheduled for August 31, 2024.

Chief answered questions

9. Review and Adoption of the April 2024 Financial Report  
Brian Moved and Laurie 2<sup>nd</sup> motion to adopt the April 2024 Financial Report  
Motion passed unanimously

## 10. OLD BUSINESS

- a. Discussion and possible action to approve the Moqui Communications Site IGA  
Deputy County Attorney reviewed the document  
Coconino County Attorney informed the Board that they also represent the Sheriff's Office, potential conflict of interest.  
Laurie Moved and Linda 2<sup>nd</sup> motion to approve and sign the IGA  
Motion passed unanimously

## 11. NEW BUSINESS

- a. FY 2024-2025 Proposed Budget Review
  - i. Amendment—not for consideration at this time
  - ii. Discussion—No public input at the hearing  
Brian expressed appreciation to the committee and the Chief for their efforts
  - iii. Possible action to approve the FY 2024-2025 Budget  
Linda Moved and Laurie 2<sup>nd</sup> a motion to adopt the FY 2024-2025 Budget  
Motion passed unanimously
- b. Discussion and possible action to approve new ambulance purchase.  
Will replace Medic1, Chief presented the bid.  
Discussion  
Laurie Moved and Brian 2<sup>nd</sup> a motion to approve the new ambulance purchase.  
Motion passed unanimously
- c. The BRFD Governing Board will vote to go into Executive Session under authority of ARS 38-431.03(A)(1) to discuss i. Chief Contract: ii. PTO request  
Brian Moved and Linda 2<sup>nd</sup> a motion to go into Executive Session  
Motion passed unanimously
- d. The BRFD Governing Board will reconvene the regularly scheduled public meeting  
Mike Moved and Laurie 2<sup>nd</sup> the motion to reconvene.  
Motion passed unanimously.
  - i. Executive Session will be scheduled for week of June 10<sup>th</sup>
  - i. Linda moved and Laurie 2<sup>nd</sup> motion to approve Chief's PTO request.  
Motion passed unanimously.

## 12. Adjournment

- Laurie Moved and Linda 2<sup>nd</sup> a motion to adjourn the meeting at 12:05 PM  
Motion passed unanimously

Respectfully submitted,

Laurie Hawke

Clerk of the Board