



# ANNUAL TOWN COUNCIL MEETING

**Held on: Tuesday 20<sup>th</sup> May 2014 at 7.15pm**

**Held at: Council Offices, Huddersfield Road, Mirfield.**

**Councillors Present:** V Lees-Hamilton, M Hamilton, K Taylor, J Taylor, J Hirst, T Hirst, D Pinder, A White, J Nottingham, S Harding

**Councillors Absent:** M. Bolt, A. Burton, C Walker, E Armitage, J Fearn, A Mapplebeck

**In attendance:**

ADMINISTRATOR : L Staggs  
PUBLIC : K Andrews, C Tyler, S Benson, P Morgan, M Ibbotson,  
O Quarmby, A Wilson, C Argent  
PRESS : Richard (Mirfield Reporter)

## MINUTES

MTC1/2014	<p><b><u>CHAIRMAN'S WELCOME</u></b>  <b>Cllr Lees-Hamilton Proposed to reinstate standing orders Cllr Pinder</b>  <b>Seconded Vote: All in favour</b>  Cllr Lees-Hamilton welcomed everyone in attendance and thanked Cllrs for their hard work and diligence over the past year.</p>	
MTC2/2014	<p><b><u>ELECTION OF NEW CHAIRMAN:</u></b>  1. Election  Administrator welcomed nominations for Mayor.  <b>Cllr D Pinder Proposed Cllr Lees-Hamilton for a second term</b>  <b>SECONDED: K Taylor</b>  <b>VOTE: All in favour</b></p> <p>2. Cllr Lees-Hamilton thanked Cllrs and stated she would be happy to accept and read aloud and signed the Declaration of Acceptance register for the position of Chairman.</p> <p>3. To nominate their charity / charities for the year.  Chairman Cllr Lees-Hamilton stated she needed time to think of a charity for the forthcoming year. She thanked everyone for their support with last year's charity Safe Anchor Trust and confirmed £765 had been raised.</p>	
MTC3/2014	<p><b><u>COUNCIL TO GIVE THANKS TO THE DISCHARGING MAYOR</u></b>  Cllr K Taylor thanked Cllr Lees-Hamilton for an excellent job in the previous year and the diligence she had shown. She stated that the forthcoming year was going to be a difficult one with development and possible devolvement</p>	

	<p>of power from Kirklees, but she believed Cllr Lees-Hamilton would be dutiful for the good of the town.</p> <p>Cllr Lees-Hamilton thanked Cllrs J &amp; K Taylor for all their help at the start of her year in the absence of an administrator.</p>	
<b>MTC4/2014</b>	<p><b><u>ELECTION OF THE DEPUTY CHAIRMAN:</u></b> The Chairman Cllr Lees-Hamilton invited nominations for Deputy Mayor.</p> <p><b>Cllr Pinder Proposed</b> Cllr T Hirst <b>Seconded: Cllr A White</b> <b>Vote: 9 in favour Cllr J Nottingham Abstained.</b> Motion carried, Cllr T Hirst was elected as the new Deputy Chairman.</p> <p>Cllr Pinder gave a vote of thanks to Cllr White for his work effort in his year as deputy. Cllr Lees-Hamilton thanked Cllr White for attending functions when she was double booked and his help with the Civic Service. Cllr T Hirst was congratulated by colleagues. Cllr White presented Cllr Hirst with the regalia and he then joined the Chairman at the top table.</p>	
<b>MTC5/2014</b>	<p><b><u>APOLOGIES FOR ABSENCE</u></b> Members are reminded that apologies should be sent to the Administrator or Chairman if you are unable to attend. <b>Cllrs:</b> M. Bolt, A. Burton, J Fearn, A Mapplebeck, C Walker, E Armitage</p>	
<b>MTC6/2014</b>	<p><b><u>DECLARATION OF INTEREST</u></b> Members to declare interests if applicable to any item on the agenda. Cllr Pinder – Royal British Legion &amp; Mirfield Community Partnership Cllr S Harding – Tax Assist, Mirfield Cllr K Taylor – Heavy Woollen Planning</p>	
<b>MTC7/2014</b>	<p><b><u>PUBLIC QUESTION TIME:</u></b> <b>Cllr Lees-Hamilton Proposed to suspend standing orders and bring forward MTC16 Item 3 Cllr Pinder Seconded Vote: All in favour</b> Cllr Lees-Hamilton introduces Oliver Quarmby, Alex Wilson and Chris Argent from SJS, Sharpe Communications Ltd &amp; GVA. Oliver thanked MTC for the opportunity to speak about the proposed development at Veolia site Lowlands/Station Rd. He confirms one of the main 4 leading supermarket chains are interested in developing the site into a 20,000 sq. ft. store with unmanned filling station, click &amp; collect and 200 car park spaces with up to 3 hours free parking. Selling clothes, electrical items, non-edible and edible grocery with opening hours of 7-11 6 days and Sunday trading hours. Cllr T Hirst asks why Mirfield with so many other supermarkets within miles of the town. Chris confirms that a postcode survey shows that only 15% of people do their main food shop in Mirfield with 85% going elsewhere. This 85% is the target market for the new store. Public and Cllrs are concerned for the extra impact on the highways from delivery vehicles. Oliver confirms a maximum of 9 deliveries by differing sized vehicles and that the entrance to Lowlands will be widened. He confirms that the site will at some point be built on as it is Brownfield and that even if it were housing or industrial there would be an impact on highways. Cllr Pinder voices his concern regarding Tesco and Oliver confirms that it is not Tesco. Cllr Pinder states that the build should comply with Mirfield Design Statement. Oliver produces a 3d plan and holds it up for all to inspect and explains that the visible sides will incorporate timber cladding. <b>Cllr A White declares an interest.</b> S Benson states his concern</p>	

	<p>for the infrastructure of the town and highways impact. Oliver confirms that the development will create 200 jobs of varying levels and hours. Oliver states that the proposal is to create a further set of traffic lights at the junction of Lowlands. Both Cllrs and public are very concerned with this due to the over intensification of traffic lights on Station Road. Cllr Lees-Hamilton states that traffic needs to keep moving through Mirfield and that more lights will cause congestion. Oliver confirms that the size of the store only requires 160 parking spaces but the rest are to help residents with parking in the town centre. Richard (public) states that if handled properly it could be a good thing for the town. C Tyler states that she is concerned that the introduction of another store will impact significantly on the Co-op, Lidl and local traders. She believes that it may impact on the Co-op greatly and result in that closing and loss of jobs. Oliver states that their research shows that there is enough spend to meet everyone and that the main target market is the 85% shopping out of town, who don't shop in Co-op, Lidl or local stores. Oliver confirms that he will divulge the operator as soon as he can, possibly after the planning application process. Alex confirms 2 consultations the first 5<sup>th</sup> June for local businesses and 6<sup>th</sup> June Public consultation at Trinity Methodist 11.30-7.30. He confirms that flyers will be going out regarding this next week and that they want positive and negative feedback to make this development work well within the community. Cllr J Taylor states that the traffic lights 4-5 years ago were at 97-98% capacity but with other builds are probably at 99% plus, which is a major factor and concern. He states that he is in favour of cheaper petrol prices in the area but asks if the tanks will be safe so close to the canal. Oliver confirms that they will comply with British standards. Cllr J Taylor asks about a possible access bus to assist with older residents using the store. Oliver confirms that this is something that can be looked at and mentioned in the consultation process.</p> <p>Cllr Lees- Hamilton thanks Oliver, Chris &amp; Alex for attending the meeting.  <b>20.46 Public, Oliver, Alex &amp; Chris leave.</b>  <b>Cllr Lees-Hamilton Proposed to reinstate standing orders Cllr Pinder Seconded Vote: All in favour.</b></p>	
MTC8/2014	<p><b><u>MEETINGS 2014/2015</u></b>  Set the dates, times and place of meetings of the council for the year.  A list was circulated and agreed at the meeting.</p> <p><b>PROPOSED: K Taylor</b>  <b>SECONDED: D Pinder</b>  <b>VOTE: All in favour</b></p> <p><b>Action:</b> Administrator to display in the office window</p>	
MTC9/2014	<p><b><u>OUTSIDE BODIES:</u></b> To appoint members.  Cllr Lees-Hamilton <b>Proposed</b> to defer Cllr D Pinder <b>Seconded Vote: All in favour</b></p>	
MTC10/2014	<p><b><u>REVIEW AND ADOPTION OF APPROPRIATE POLICIES:</u></b></p> <ol style="list-style-type: none"> <li>1. Financial Regulations</li> <li>2. Standing Orders</li> <li>3. Effectiveness of system of the internal auditor</li> <li>4. Complaints Procedure</li> <li>5. Internal Audit Review: <ol style="list-style-type: none"> <li>i. System of Internal Control</li> </ol> </li> </ol>	

	<p>ii. Risk Management Cllr Lees-Hamilton <b>Proposed</b> to defer Cllr Pinder <b>Seconded Vote: All in favour</b></p>																															
MTC11/2014	<p><b><u>CONFIRMATION OF MINUTES:</u></b></p> <p>1. To approve the minutes of the ordinary meeting of 8<sup>th</sup> May 2014 as a true and correct record including payments of Nil. <b>Cllr S Harding stated that she had sent apologies and was not at the meeting 8<sup>th</sup> May.</b> Cllr K Taylor <b>Proposed</b> the minutes were a true and correct record when this was amended Cllr Pinder <b>Seconded Vote: 9 in favour</b> Cllr Harding <b>Abstained</b>.</p> <p>2. To receive information on the following on going issues and decide further action where necessary. <b>NONE</b></p>																															
MTC12/2014	<p><b><u>FINANCE:</u></b> To consider and decide any action where necessary on the following matters:</p> <p>1. BT Direct Debit £42.31 – <b>NOTED</b> 2. Well Polished £287.50 -<b>NOTED</b></p> <table border="1" data-bbox="443 824 1329 1406"> <thead> <tr> <th colspan="3">May</th> </tr> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Administrator L Staggs</td> <td>May Salary</td> <td>£ 482.10</td> </tr> <tr> <td>HMRC</td> <td>March PAYE</td> <td>£ 127.00</td> </tr> <tr> <td>Wild About Gardens</td> <td>May Maintenance</td> <td>£ 92.00</td> </tr> <tr> <td>Zurich Insurance</td> <td>Renewal Premium</td> <td>£1166.80</td> </tr> <tr> <td>S C Harper-Childs</td> <td>Re-issue of chq Dolly Duster</td> <td>£ 45.00</td> </tr> <tr> <td>Kirklees</td> <td>Cleaning Public Toilets</td> <td>£2873.89</td> </tr> <tr> <td>Kirklees</td> <td>Cleaning Public Toilets</td> <td>£ 591.70</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td><b>£5378.49</b></td> </tr> </tbody> </table> <p>Item 7 Cllr Pinder <b>Proposed</b> to Pay a) £2873.89 &amp; b) £591.70 but to negotiate item c) 766.76 Cllr Lees-Hamilton <b>Seconded Vote: All in favour</b> Cllr K Taylor <b>Proposed</b> to accept administrators recommendation to transfer £12,000 from deposit to current account and pay remaining items en block <b>Cllr Pinder Seconded Vote: All in favour</b></p>	May			Payee	Description	Amount	Administrator L Staggs	May Salary	£ 482.10	HMRC	March PAYE	£ 127.00	Wild About Gardens	May Maintenance	£ 92.00	Zurich Insurance	Renewal Premium	£1166.80	S C Harper-Childs	Re-issue of chq Dolly Duster	£ 45.00	Kirklees	Cleaning Public Toilets	£2873.89	Kirklees	Cleaning Public Toilets	£ 591.70	<b>TOTAL</b>		<b>£5378.49</b>	
May																																
Payee	Description	Amount																														
Administrator L Staggs	May Salary	£ 482.10																														
HMRC	March PAYE	£ 127.00																														
Wild About Gardens	May Maintenance	£ 92.00																														
Zurich Insurance	Renewal Premium	£1166.80																														
S C Harper-Childs	Re-issue of chq Dolly Duster	£ 45.00																														
Kirklees	Cleaning Public Toilets	£2873.89																														
Kirklees	Cleaning Public Toilets	£ 591.70																														
<b>TOTAL</b>		<b>£5378.49</b>																														
MTC13/2014	<p><b><u>INTERNAL MATTERS:</u></b> To receive information on the following items and decide any action where necessary.</p> <p>1. Mirfield Public Toilets – Cllr Pinder <b>Proposed</b> to defer to next meeting Cllr Lees-Hamilton <b>Seconded Vote: All in favour</b> 2. YLCA Provision of Services – Cllr K Taylor <b>Proposed</b> MTC accept the Provision of Services as laid out by YLCA Cllr T Hirst <b>Seconded Vote: All in favour</b> 3. Eastthorpe Gardens – Cllr Lees-Hamilton <b>Proposed</b> to defer Cllr Pinder <b>Seconded Vote: All in favour</b></p>																															
MTC14/2014	<p><b><u>MIRFIELD MATTERS:</u></b> To consider and decide any action where necessary on the following</p>																															

	matters. <b>NONE</b>	
<b>MTC15/2014</b>	<b><u>GRANT APPLICATIONS:</u></b> 1. To consider grant applications submitted: <b>NONE</b> 2. To receive updates from previously approved grants: <b>NONE</b>	
<b>MTC16/2014</b>	<b><u>PLANNING:</u></b> 1. To consider planning applications received from Kirklees Council. 2014/91322 15 Springfield Park Erection of single storey rear extension – NOTED 2014/91400 26 Sunny Bank Rd Erection of single storey & 2 storey side extension. Cllr Lees-Hamilton <b>Proposed</b> MTC objects on the grounds of over intensification Cllr Harding <b>Seconded Vote: All in favour</b> 2014/91472 Yorkshire Building Society Installation of 2 illuminated signs. Cllr Pinder <b>Proposed</b> MTC comments that any signage should comply with Mirfield Design Statement Cllr Lees-Hamilton <b>Seconded Vote: All in favour</b> 2014/91451 Adj to 13 Dunbottle Lane Erection of 3 dwellings - <b>NOTED</b> 2014/91450 Adj to 13 Dunbottle Lane Erection of detached garage - <b>NOTED</b> 2. To consider planning decision notifications from Kirklees Council. <b>NO COMMENTS/NOTED</b> 3. Mirfield Development Proposal – See MTC7 4. Balderstone Hall Lane – Cllr J Taylor showed Cllrs the plans for the proposed development on the projector, he confirmed proposal for 135 houses with vehicle access from Woodward Court and pedestrian access from Hepworth Lane. He states that the main issue with the proposal is highways and that permission was refused in 1999 due to this, which has not changed. Cllr K Taylor states that she does not want a one way system introducing in Wellhouse Lane and Cllr Lees-Hamilton states that the junction at Flash Lane/Wellhouse Lane both ways has no sight line. Cllr J Taylor states that Project Mirfield is engaging a traffic consultant and that Save Mirfield are looking to engage Robert Halstead and/or another consultant for a second opinion. He also states that the local schools are oversubscribed. Cllr T Hirst believes Project Mirfield has already lodged their objection with Kirklees but Save Mirfield is taking longer. Cllrs discuss the proposed school car park within the development and believe this to be a waste of time and possible anti-social area when the school is closed. Cllr Pinder <b>Proposed</b> MTC lodge a holding objection and obtain estimate/advice from Robert Halstead Cllr T Hirst <b>Seconded Vote: All in favour</b> 5. Local Plan Completion of Early Engagement Form – Cllrs and administrator complete the form. (See attachment to minutes) <b>10.00pm Cllr White leaves</b> 6. Mirfield Moor – No update defer to next meeting	
<b>MTC17/2014</b>	<b><u>CORRESPONDENCE:</u></b> To receive the following items of correspondence and decide any action where necessary. 1. Police & Crime Plan Refreshed – <b>NOTED</b> 2. Local Government Strategic Leaders Forum - <b>NOTED</b>	
<b>MTC18/2014</b>	<b><u>MATTERS FOR REPORT AND INFORMATION:</u></b>	

	Cllr Pinder informed Cllrs of a gang of Romanians claiming to be window cleaners collecting money illicitly and that the police have been informed.	
<b>MTC19/2014</b>	<b>THE DATE OF THE NEXT FULL COUNCIL MEETING: Tuesday 10<sup>th</sup> June</b> <b>Time Meeting Closed:.....10.30pm.....</b>	