

Chebeague Island School Committee Minutes
July 21, 2020
6:00 P.M.

Call to Order

The meeting was called to order at 6:03 pm by the School Committee Chairperson; Jeff Putnam. School Committee members in attendance were Jen Belesca, Leah Guay, Suzanne Rugh and Carol White. School staff present were Superintendent/Principal Ann Kirkpatrick, teacher Nancy Earnest, Sarah Klein, and cook/custodian Polly Wentworth.

Approval of Agenda- A motion was made by Jen Belesca to approve the agenda as written. Seconded by Carol White. Motion passed 5-0-0.

Minutes from June 16, 2020- A motion was made by Suzanne Rugh to accept the minutes from the June 16, 2020 school committee meeting as written. Seconded by Carol White. Motion passed 4-0-1. (lg)

Minutes from July 7, 2020- A motion was made by Suzanne Rugh to accept the minutes from the June 16, 2020 school committee meeting as written. Seconded by Carol White. Motion passed 4-0-1. (lg)

Correspondence- none

Public Comment- none

Reports

School Committee Chairperson- Jeff Putnam welcomed the recently elected school committee members Carol White and Leah Guay. He thanked all school committee members for their willingness to work for the school.

Nominations- Jen Belsaca nominated Jeff Putnam to serve as the School Committee chair for the 2020-21 school year. Seconded by Suzanne Rugh. There were no other nominations. Vote was 5-0-0 for Jeff Putnam as Chair of the School Committee.

Nominations- Carol White nominated Jen Belesca to serve as the vice chair for the School Committee for the 2020-21 school year. Seconded by Suzanne Rugh. There were no other nominations. Vote was 5-0-0 for Jen Belesca as Vice Chair of the School Committee.

Superintendent/ Principal- The SORT committee continues to meet. Today, Ann and Polly met with Dr. Kip Webb to review plans and protocols for the 3 color based categories of opening schools. The three categories are GREEN; in person learning with health and safety protocols; YELLOW is the hybrid model, teacher remote with students in class, student remote with teacher in class, shortened school day or week; and RED; all remote learning. The Maine Department of Education has a framework that they have shared online to help with planning to open schools. Included in the framework are precautions that all schools must follow to protect

everyone in the return to school. All staff and students will be required to screen at home for symptoms before coming to school, maintain physical distancing, wear face coverings, practice proper hand hygiene, teachers wear additional PPE when in close proximity to students, remain isolated at home if sick. Ann Kirkpatrick will have a letter to the parents about the details of each of the 3 color based categories and the requirements and the criteria for in class learning. The Maine Department of Education is going to supply some of the PPE and cleaning supplies necessary for the school. It will be based on the size of the school. In addition there will be grant money available to all Maine Schools based on the school population for supplies and equipment needed to comply with the 3 categories of learning.

Patrick Ducas was at the school today (7/21/2020) to finish the punch list that was generated by his walk through in December 2019. All issues were addressed to the school's satisfaction with the exception of the painting. Behind the fish tank in the hall, they applied another coat of paint so that the writing on the sheetrock could no longer be seen. However, the fact that the paint comes off the walls when any type of adhesive is applied is not acceptable. Mr. Ducas was aware of this issue within 6-8 months of occupying the building. Mr. Ducas was not able to contact the painters and have them remedy the situation. Mr. Ducas told us to spackle the marks and paint over them. This is not acceptable for a new project. The school Committee will research a course of action.

Wood Chips for the playground have been ordered and should arrive in August 2020.

Old Business

Jeff Putnam announced that the 2020-21 School Department Budget passed.

Ann Kirkpatrick read the emails and reviewed the history of mowing and the budget line that do not reflect the amount of mowing that was verbally agreed upon. The School Committee has requested along with our current mowing company that the School seek bids for this job.

The School Committee meeting Calendar was reviewed. They will continue to meet the first and third Tuesday of the month. Noting that in February and April the third Tuesdays fall on a vacation week. Adjustments will be made as needed. The School Committee will request that the schedule of meetings be placed on the Town of Chebeague's Calendar.

New Business

In the budget lines for the Student and Staff Support cost center, the amount that was voted on has been over spent. From the Maine statute 20-A M.R.S. 1485(4), there can be a transfer of funds between cost centers of no more than 5% of the total amount in the lines the money is being transferred from. There is enough money in the Regular Instruction lines to make the transfer to Student and Staff Support to zero out the cost center.

The School Committee has asked that they receive a copy of the budget report at the end of each month. A budget discussion will be part of the agenda of the first School Committee

meeting of the month. The Superintendent will send a reminder to the town administrator at the end of each month.

CTC expenditures for the second half of the year were sent and should be on this warrant. It was for 6 weeks instead of the full 19 weeks of school. The amount was just under \$7,000. It was a reminder that the second half of the bill should be received before July in the future.

Music Teacher- A motion was made by Suzanne Rugh to hire Sharon Trace as the music teacher at Chebeague Island School for the 2020-21 school year. She will be paid \$27.81 for up to 4 hours per week. Seconded by Carol White. Motion passed 5-0-0.

Other Business

There is a warrant at the town office for the School Committee to sign.

Adjournment at 7:36 pm

Respectfully Submitted,
Ann C. Kirkpatrick; Superintendent