

Our goal is to provide the quality dental care you need and desire which fits into a budget that is comfortable and affordable for everyone.

INSURANCE PATIENTS :

- < Proof/verification of insurance must be provided at time of appointment. Otherwise you may be asked to pay for services and let insurance reimburse you.
- < We are preferred providers with Delta Dental, Met Life, and The Guardian.
- < We accept and submit electronically most insurances except CHIPS and Medicaid.
- < You are responsible, at the time of service, for any deductible/co-pay or any services not covered by insurance.
- < Once our office has received payment from the insurance company, you will be billed, within 15 day terms, for any amount still owed.
- < If there is a payment credit, a check will be issued to you promptly.
- < If your insurance company pays you directly payment is due by you in full at the time of treatment.
- < Please remember that Pre-Determination is NOT a guarantee of payment.
- < Denied claims are the responsibility of the patient.

IF YOU DO NOT HAVE INSURANCE:

- < Payment is due in full at the time treatment is provided.

PAYMENT OPTIONS:

() Cash () Check () Debit Card () Credit (MC, VISA, DISCOVER) () CareCredit

FAILED/CANCELLED APPOINTMENTS: We ask for the consideration of providing us a minimum of 24 hours notice when you are unable to keep your appointment. We understand that emergencies happen, however, in the event of multiple missed appointments, you will be charged a fee of \$25.00. This fee is NOT covered by insurance and is your responsibility. Patients who chronically fail appointments must pay for procedure before another appointment is scheduled and may risk forfeit of any pre-paid balance. This may also result in patient being dismissed from the practice.

I have read all the information contained in this letter and fully understand its content.

Signed: _____