

## Meeting #545

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, July 7, 2015 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Craigmile, John Cornell, David Ludvigson, and Joe Ferguson. Others present were: Trudy Hastad, Mary Homan, Donald Stolpman, & Alexander Galt.

Chairman Ellefson asked for additions to the agenda. There being none, Manager Craigmile motioned to approve the agenda, seconded by Manager Cornell. Upon vote, all voted in favor.

**PARK REPORT:** Hastad informed the Board that Ron was not able to attend the meeting due to a doctor appointment. Ron reported a great crowd was in attendance at the park for the 4<sup>th</sup> of July. The slip-n-slid was a huge success along with the fireworks. Ron reported things were busy but going well. No action was taken.

**CWP REPORT:** Homan reported that she sampled 29 sites three times in June which kept her busy. Big Stone, Yellow Medicine, and Lac qui Parle SWCD's Conservation Corp Apprentices have been helping Mary with the sampling. Homan also completed the tillage transect survey for the watershed with a GPS unit supplied by MPCA. This data will be used in the WRAPS. The WRAPS work plan was completed with the total budget calculated out at \$155,060.00 with \$30,000 in reserve for the modeling of various scenarios. Homan reported the annual canoe trip was held from the County Park to County Road 31 with approximately 26 people attending. Homan also provided a light lunch and a demonstration on the water quality sampling equipment. Homan updated the Board on the status of the LiDar Terrain Analysis which is on schedule to be completed by September. NRCS notified Homan that filter strips have been planted for Marion Maatz and John Maatz so incentives can be paid.

Manager Craigmile motioned to approve payment from Yellow Bank Grant to Marioan Maatz for a 10.54 acre filter strip in the amount of \$8,366.09, seconded by Manager Ludvigson. Upon vote, all voted in favor.

Manager Craigmile motioned to approve payment from Yellow Bank Grant to John Maatz for a 12.61 acre filter strip in the amount of \$10,009.17, seconded by Manager Ludvigson. Upon vote, all voted in favor.

**WCA REPORT:** LQP County Road 37 by Dawson submitted a wetland application/replacement that affects 1.58 acres. This will be replaced by the road replacement program. Homan is working with the County on the application and will bring back to the Board for decision as the LGU. Homan reported on another site in LQP that is working on an application for Ag banking. The owners have contracted with a company for a wetland assessment on the property. No action was taken. Hastad presented the information received from the US Fish & Wildlife Service in the Big Stone National Wildlife Refuge for repair of an embankment and a new water control structure to better manage water of the West Pool Impoundment. Discussion followed. The Board instructed Hastad to send a letter stating they had no objections to the project and the project as planned would not alter any wetlands and would be in compliance with WCA rules as it would meet the requirements of a de minimus exemption. Hastad and Homan reported that DNR sent letter to Happe/Markus regarding possible violation. A TEP meeting is scheduled for July 16, 2015 to visit site. No further action was taken.

Alexander Galt with the US Fish & Wildlife Service discussed a permit application submitted for Section 3, Hamlin Township. He explained they are restoring seven wetlands on the site, with the pool elevations set below the property lines and the private tiles are contained on the site. The site will be opened up to hunting. Discussion followed. The Board approved the permit application.

**TREASURER'S REPORT:** Manager Ludvigson presented the Treasurer's report. Manager Ludvigson presented a CD up for renewal. Discussion followed with the Board in favor of renewing the CD at State Bank of Bellingham.

Manager Craigmile motioned to approve the Treasurer's report, seconded by Manager Cornell. Upon vote, all voted in favor.

Donald Stolpman met with the Board to discuss two culverts in the township road in section 15, Yellow Bank Township with an elevation difference of 16 inches. Discussion followed. The Board suggested he talk with Yellow Bank Township to see about getting it leveled out. No further action was taken.

**SECRETARY'S REPORT:** Secretary report #544 was presented as mailed. Manager Ferguson motioned to approve report #544 as mailed, seconded by Manager Craigmile. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, August 4, 2015 at 4:30 p.m. in the Lac qui Parle County Commissioners room.

**ADMINISTRATOR'S REPORT:** Hastad presented pay request #3 for the Br 11 CD #27 Improvement Project to Heinrich Excavating in the amount of \$46,891.09 as approved by Heinrich Excavating & Bolton & Menk. Discussion followed.

Manager Craigmile motioned to accept, sign, & pay request #3 in the amount of \$46,891.09 to Heinrich Excavating, seconded by Manager Cornell. Upon vote, all voted in favor.

Hastad presented pay request #1 of Ag Tech Drainage on the Br 11 CD #27 Improvement project in the amount of \$86,345.71 as approved by Ag Tech Drainage & Bolton & Menk.

Manager Ludvigson motioned to accept, sign, & pay request #1 in the amount of \$86,345.71 to Ag Tech Drainage, seconded by Manager Ferguson. Upon vote, all voted in favor.

Hastad reported on Summer Tour held in Duluth the end of June. She reviewed the 2015 Salary Survey prepared by Noah & Associates, Inc. for MAWD. Hastad informed the Board that she was notified by John Happe that Duane Markus had passed away. His obituary was shared with the Board. Hastad shared a letter from Yellow Medicine County Ditch Inspector inviting us to attend meeting to discuss the grass buffer initiative to be held July 30<sup>th</sup> in Granite Falls, MN with Attorney Kurt Deter as speaker. Hastad & Ellefson will attend the meeting.

Hastad reported on the progress of the audit. She informed the Board that the State Auditor's are recommending that the Board have an approved policy for capital assest's and a separate policy for fund balance. Hastad also suggested updating the personnel policy as it was last done in 2009. Discussion followed with the Board approving updating the personnel policy and any other policies that are necessary. Hastad discussed setting a date for the Advisory Board to meet. Hastad was instructed to set this up for mid-November.



Hastad updated the Board on the Lac qui Parle County Ditch #70 repair project and on the Judicial Ditch #4 concern. No action was taken.

Hastad reviewed a letter received from Rinke-Noonan regarding drainage authority inspection responsibilities. Discussion followed with no action taken.

Manager Ellefson discussed a situation he was notified of where feedlot runoff from South Dakota is channeled across state line to an neighboring intake. Manager Ellefson talked to Jay Gilbertson from the East Dakota Water District in Brookings, SD and he was going to check into the problem. No action was taken.

Manager's Ludvigson & Ellefson discussed Bill Croatt's held permit application and will contact Attorney Kolb for his professional opinion prior to signing permit. No further action was taken.

**ENERAL KLEIN ACCOUNT:**

06-15-15	6312	Kent Olson	SSTS Loan	\$4,535.20
07-07-15	6313	MN State University – Mankato	LiDar grant contract installment	\$6,657.20
07-07-15	6314	RMB Environmental Laboratories	water quality lab work	\$8,450.72
07-07-15	6315	Mary Homan	YB grant postage, SWAG mileage reimb, WRAPS	\$2,043.61
07-07-15	6316	Taylor Melone	6-24-15 & 07-02-15 water quality mileage reimb	\$142.60
07-09-15	6317	Upper MN River Watershed	SWAG -6-11-15 water monitoring	\$202.32
07-09-15	6318	Marion Maatz	YB Grant – 10.54 acre filter strip incentive	\$8,366.09
07-09-15	6319	John Maatz	YB Grant – 12.61 acre filter strip incentive	<u>\$10,009.17</u>
			<b>TOTAL</b>	<b>\$40,406.91</b>

**PARK ACCOUNT:**

06-29-15	5446 – 5450	monthly payroll	park payroll	\$5,420.98
07-07-15	5451	Aquacide Company	50 lb. bag aquacade pellets	\$1,043.76
07-07-15	5452	AT&T Mobility	park cell phone	\$41.59
07-07-15	5453	Canby News Inc.	park garage sale & free adm ad	\$37.50
07-07-15	5454	Olson Sanitation LLC	June trash expense	\$222.95
07-07-15	5455	Sturdevant's Auto Parts	brake fluid	\$32.65
07-07-15	5456	Farmers Coop Assn.	gas, lawn fertilizer, 400 gallons unleaded	\$1,000.24
07-07-15	5457	C.A.S. Plumbing & Heating	quarterly softner rent	\$43.28
07-07-15	5458	Running's Supply Inc.	park supplies	\$239.69
07-07-15	5459	Frontier Communications	park phone, fax, internet	\$221.84
07-07-15	5460	Canby Builders Supply	hinges	\$8.36
07-07-15	5461	Lyon-Lincoln Electric Coop	park electricity	\$2,547.98
07-07-15	5462	Kockelman Construction	blade work, house removal, 2 signs	\$3,974.57
07-07-15	5463	Doug's Service & Marine	lawn mower blades, latch, valve, blades	\$449.93
07-07-15	5464	Lincoln Pipestone Rural Water	water usage	\$213.01
07-07-15	5465	Canby Print Shop	200 warning citations	\$21.80
07-07-15	5466	Canby True Value	pliers, nuts, bolts, toilet paper, bungee cords etc.	<u>\$362.32</u>
			<b>TOTAL</b>	<b>\$15,882.45</b>

**UNITED PRAIRIE BANK GENERAL ACCOUNT:**

06-19-15	2411 – 2412	semi-monthly payroll	June 1-15 payroll	\$3,313.41
06-19-15	2413	PERA	semi-monthly deductions	\$619.09
07-07-15	2414	Rinke-Noonan Attorney's	2 months retainer, Br 11 CD #27	\$1103.00
07-02-15	2415 – 2416	semi-monthly payroll	June 16-30 payroll	\$3,313.40
07-07-15	2417	Rural Solutions Inc.	computer cable	\$28.85
07-07-15	2418	LQP County Auditor/Treasurer	June postage	\$39.95
07-07-15	2419	Trudy Hastad	website renewal, mileage, lodging reimb	\$923.21
07-07-15	2420	Frontier Communications	office phone 320-598-3117	\$37.33
07-07-15	2421	LQP County Auditor/Treasurer	3 plat books	\$75.00
07-07-15	2422	VOID	VOID	\$0.00
07-07-15	2423	LQP Parle Broadcasting Company	radio program	\$17.50
07-07-15	2424	Yellow Bank Township	755 cost-share four beaver dams	\$555.00
07-07-15	2425	Mary Homan	mileage reimbursement, postage	\$270.49
07-07-15	2426	LQP-YB Liability Acct.	Federal withholding	<u>\$4,185.72</u>

07-07-15	2427	Minnesota Revenue	quarterly withholding	\$1,434.00
07-07-15	2428	Frontier Communications	CWP – office phone expense	\$34.31
07-07-15	2429	Ag Tech Drainage LLC	Br 11 CD #27 Improvement	\$86,345.71
07-07-15	2430	Heinrich Excavating & Hauling	Br 11 CD #27 Improvement	\$46,891.09
07-08-15	2431 – 2436	monthly payroll	June payroll	\$5,665.00
07-08-15	2437	PERA	monthly & semi-monthly payroll	\$949.62
07-08-15	2438	Minnesota Revenue	June sales & use tax	<u>\$1,185.00</u>
<b>TOTAL</b>				<b>\$156,986.68</b>

### DITCH FUND

**TOTAL \$0.00**

Manager Craigmile motioned to approve the bills, seconded by Manager Ferguson. Upon vote, all voted in favor.

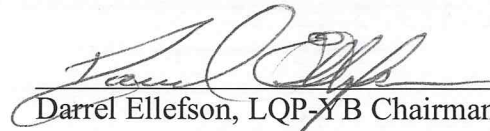
### **PERMITS:** The following permit applications were applied for:

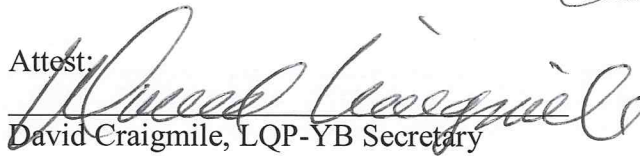
11189	Mike Anderson	Hamlin 28 & 29	seepage, main tile	07/07/15 DL
11190	Mike Anderson	Hamlin, 33	seepage lines	07/07/15 DL
11191	Mike Anderson	Providence, 16	seepage, main tile	07/07/15 DL
11192 Renew #10959	Paul Baldwin	Hantho, 21	seepage, main tile	07/07/15 DE
11193	Raymond Bjornson	Garfield, 22	intake repair, replace line	07/07/15 DE
11194	Ryan Bliss	OshKosh, 19	seepage lines	07/07/15 JF
11195	Matt Bormann	Arena, 26	seepage, main tile	07/07/15 DL
11196	Greg Boraon	Baxter, 22	seepage lines	07/07/15 DC
11197	Paul Buer	Providence, 30	intake	07/07/15 DE
11198	Keith Citrowske	Fortier, 27	seepage lines	07/07/15 JF
11199	Dennis Clark	Baxter, 12	seepage lines, clean ditch	07/07/15 DE
11200	Myron Deslauriers	OshKosh, 6	seepage, main tile, pump	07/07/15 JF
11201	Lualan Enevoldsen	Baxter, 8	seepage lines	07/07/15 DC
11202	Lualan Enevoldsen	Camp Release, 20	seepage lines	07/07/15 DC
11203	Steve Haas	Perry, 25	seepage, main tile	07/07/15 DE
11204 Renew #10615	Gary Goplen	Florida, 25	seepage, main tile	07/07/15 JF
11205 Renew #10616	Gary Goplen	Hammer, 7	seepage, main tile	07/07/15 JF
11206 Renew #10614	Gary Goplen	OshKosh, 18	seepage, main tile	07/07/15 JF
11207	Tim Hayden	OshKosh, 4	seepage lines	07/07/15 JF
11208	Michael Hermanson	Ten Mile Lake, 21	seepage, main tile	07/07/15 DC
11209	Taylor Hoffman	Fortier, 35	seepage, clean ditch	07/07/15 JF
11210	Craig Kanstrup	Augusta, 26	clean ditch	07/07/15 DE
11211	Bob & Tom Kuhlman	Ten Mile Lake, 5	seepage lines	07/07/15 DC
11212	Alwood Kveene	Providence, 6	seepage, main tile, pump	07/07/15 DE
11213	Richard Maatz	Walter, 24	seepage lines	07/07/15 DE
11214	Richard Maatz	Walter, 22	seepage lines	07/07/15 DE
11215	Dwight Mork	Perry, 24	main tile	07/07/15 DE
11216	Gary Robertson	Providence, 14	restore/cleanout waterway	07/07/15 DC
11217	Steve Stamp	Mehurin, 15	seepage lines	07/07/15 DE
11218 Renew #10697	Curtis Thomson	Lake Shore N, 29	seepage lines	07/07/15 DE
11219 Renew #9684	Curtis Thomson	Agassiz, 24	seepage lines	07/07/15 DE
11220 Renew #9682	Curtis Thomson	Agassiz, 25	seepage lines	07/07/15 DE
11221 Renew #8852	Curtis Thomson	Lake Shore N, 29	seepage lines	07/07/15 DE
11222	Rick Weber	Garfield, 1	seepage lines	07/07/15 DL
11223	Rick Weber	Hamlin, 20 & 21	seepage lines	07/07/15 DL
11224 Renew #10850	Don Wildung	Mehurin, 25	main tile	07/07/15 DL
11225	US Fish & WildlifeService	Hamlin, 3	wetland restorations	07/07/15 DL
11226	Greg Strei	Agassiz, 18	seepage, main tile	07/07/15 DE

**PERMITS HELD:** Greg Strei for possible petition for outlet, Skorweski for signature.

Manager Craigmile motioned to approve the permits and also to approve Skorsweski once signature received, seconded by Manager Ferguson. Upon vote, all voted in favor.

The meeting adjourned at 7:15 p.m.

  
Darrel Ellefson, LQP-YB Chairman

Attest:  
  
David Craigmile, LQP-YB Secretary