

NOTICE OF BOARD OF DIRECTORS MEETING
LIMRiCC
Meeting Minutes Tuesday, May 15, 2018
Meeting Location:
RAILS
125 Tower Drive, Burr Ridge, IL 60527
630-734-5000

1. Call to Order & Roll Call

Kevin Davis called the meeting to order at 12:59 p.m.

PRESENT: Kevin Davis, Administrator of the Messenger Public Library/LIMRiCC President; Jim Gregor, Director of Finance and Human Resources of RAILS Library System/LIMRiCC Treasurer, Carol Kidd, Human Resource Manager of Des Plaines Public Library/LIMRiCC Secretary, Jennie Mills, Director of Shorewood-Troy Public Library/LIMRiCC Trustee.

Absent: Pierre Gregoire, Library Director of Frankfort Public Library/LIMRiCC Vice President

2. Introduction of Visitors / Public Comments

The following people were present for the Board Meeting: From the accounting firm of Lauterbach & Amen, LLP: Ernesta Ignotaite and Margie Tannehill. Assurance Agency representatives: Scott Remmenga and Maryann Mileto.

3. Consent Agenda

**RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS
APPROVE THE CONSENT AGENDA AS PRESENTED**

- a. Approval of Agenda
- b. Acceptance of the LIMRiCC Board Meeting Minutes from April 17, 2018.
- c. Approval of the payment of bills for April 18 through May 15, 2018 for LIMRiCC Business Services in the amount of \$9,855.00 (Exhibit B.1).
- d. Approval of the payment of bills for April 18 through May 15, 2018 for the PHIP in the amount of \$528,866.47 (Exhibit B.2).
- e. Approve the payment of bills for April 18 through May 15, 2018 for the UCGA in the amount of \$52,001.03 (Exhibit B.3).
- f. Approval of Balance Sheet and Detail of Expenditures for April 2018 (Exhibit C.1 – C.6).

6. Action Item #3 – The cancellation of LIMRiCC’s June 19th Board Meeting.

The Board was in agreement to cancel the June 19, 2018 board meeting. A notice will be sent to LIMRiCC members informing them of the cancellation.

Motion: A motion was made by Carol Kidd and seconded by Jim Kregor to approve the cancellation of the June 19, 2018 LIMRiCC Board Meeting.

Roll call: All board members present voted to cancel the June 19, 2018 LIMRiCC Board Meeting.

Ayes = 4
Nays = 0
Absent = 1

7. Discussion Item #1 – Harvey Public Library and UCGA membership.

The board discussed an article in the Daily Southtown that focused on the financial being of Harvey Public Library. The library has \$113,000.00 remaining until August of 2018. Additionally, the director of Harvey Public Library has resigned.

Harvey Public Library has paid all 4 quarters of their 2017 UCGA. LIMRiCC has not received Harvey’s 1st quarter 2018 payment. Lauterbach & Amen suggests that LIMRiCC continues to pay Harvey’s unemployment claims. Should Harvey Public Library fail to send in their quarterly paperwork and payment, LIMRiCC will follow the proper protocol in contacting the library with delinquent notices.

8. Discussion Item #2 – LIMRiCC Member Fall Meeting.

LIMRiCC will host the annual fall meeting on Tuesday, September 18th at 10:00 a.m. at the RAILS Burr Ridge, IL location. The discussion for the annual meeting will include 2019 Benefits & Cost and a review of Employee Navigator. The monthly board meeting will be scheduled earlier at 9:00 a.m. that morning.

9. Discussion Item #3 – ILA Conference.

The Illinois Library Association meeting this year is scheduled for 10/9–10/11/18 at the Civic Center in Peoria. The Board has agreed to forgo the conference this year given that PHIP is not available to other libraries and there is no incentive to join UCGA.

10. Discussion Item #4 – Assurance: Financial and other updates.

The \$750 PPO ran better this month at a 91% year to date loss ratio. The \$1500 PPO ran higher at 88% year to date. HDHP/HSA ran better at 95% for the year. All PPO's combined were at 98% for April and 90% for the year. The HMO ran well at 44% for the month and 82% for the year. All plans combined, LIMRiCC is at 89% year to date. There is one large claim at \$75,000. LIMRiCC's stop loss is at \$155,000 - the point that a large claim will drop off.

Delta Dental and VSP are receiving weekly live feeds from Employee Navigator for any new hires, terminations or changes in members. BCBS is continuing its testing before LIMRiCC goes live. An audit of Unicare was completed and determined that LIMRiCC has a credit of \$6,400.36 for the years 2014–2017. Five employees were affected by this. It is recommended that they are issued a refund.

The PCORI Fee information was emailed to LIMRiCC PHIP members to file. The cost is \$2.39 per enrolled employee and due to the IRS by 7/31/18.

11. Discussion Item #5 - Lauterbach & Amen: Updates

As determined in April's Board Meeting, LIMRiCC has refunded St. Charles Public Library for the benefits of Jean Langlais's for the month of December 2017 in the amount of \$791.50.

The 90 day grace period in which a member library can request a refund or credit for an error on their monthly invoice within 90 days of issuing their invoice is in force. The Board suggested that we put the 90 day grace period notice on the monthly invoice.

Prairie Cat will be joining LIMRiCC effective 7/1/18. BCBS and Delta Dental has set up the library with Section #72. Employees currently enrolled in RAILS benefits will be transferred to the new section number on 7/1/18.

Mary Weimar of Orland Park Public Library reached out to inquire about joining LIMRiCC PHIP. Due to BCBS stipulations, the library is unable to join LIMRiCC.

12. Business

No new business.

13. Closed Session (if required).

14. Next Board Meeting and location is scheduled for Tuesday, July 17, 2018, at 1:00 p.m. at RAILS located at 125 Tower Drive, Burr Ridge, IL 60527.

15. Adjournment

A motion was made by Jennie Mills to adjourn the meeting at 1:45 p.m. and seconded by Carol Kidd.

The meeting adjourned at 1:45 p.m.

Minutes prepared by Margie Tannehill, Benefits Manager.

Approved



Carol Kidd, Secretary

7-17-2018

Date