

## APPROVED

### Arrowbear Park County Water District Regular Meeting April 15, 2021 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held April 15, 2021, online, originating from the District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Sheila Wymer  
Vice President Pat Oberlies  
Director Terisa Bonito  
Director Rick Weber  
Director Mark Bunyea

#### Directors who were absent:

None

#### Also present were the following:

General Manager Huff  
Secretary Caroline Rimmer  
Chief Ozias

#### Visitors who were present:

None

#### Open Session

President Wymer called the meeting to order. Vice President Oberlies led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Bunyea, Oberlies, Bonito, Weber, and Wymer. Directors that were absent: None.

#### Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Weber. After a brief discussion regarding the expenses and budget for the month of March, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bunyea, Oberlies, Bonito, Weber, and Wymer

Nays: None

Abstain: None

Absent: None

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Field Supervisor Miller was excused from the meeting. General Manager Huff reported a total of 15 maintenance issues for the month of March. There were 4 customer requests to turn off/on water, 3 District initiated shut-offs, 3 District equipment repairs, 3 meters replaced, 3 meter reads/re-reads, 0 main repairs, 2 service line repairs, 0 customer

inquiries requiring investigation, and 0 sewer issues/repairs. There were also 5 new owners, 0 liens filed, 2 liens released, 42 shut-off notices, 3 non-payment shut-offs (unoccupied property), and 4 turn-ons after water shut-off. General Manager Huff also reported that the Technicians were preparing for the pipeline project on Deer Lick and that he met with Field Operations Supervisor Miller and Serviceperson III Weber about the operational needs in preparation for the upcoming Master Plan meeting.

- B) Chief Ozias reported on the Fire Department calls for the month of March. There were a total of 10 calls, 10 were in the District, and 0 were out of the District. Chief Ozias informed the Board that he represented the department at a memorial for J.R. Johnstone (former volunteer), and that he brought on two new recruits. Chief Ozias also reported the completion of the ISO inspection, and that the Gas Company was contacted regarding new service for the fire department.
- C) General Manger Huff reported that he received the sewer lift station hoist for the Technicians, that the generator for the District office would be ready for installation at the District office in approximately two weeks, that he received the bid for the water controller system, the recruitment process for a Serviceperson had been completed with a job offer extended pending the results of the physical / drug screen, and that he is continuing his work on the Emergency Response Plan.

President Wymer excused any Staff not needed for Action Items.

#### Discussion / Action Items:

##### A) Board

1. There was a discussion regarding District Office security and the possible need for additional security measures. The Board decided to explore this further in the Master Plan meeting. No action was taken.
2. There was discussion regarding nominating a Board member to the CalPERS 2022 – 2026 Seat A & B – Board of Administration. No Board member expressed interest in running for these two open positions. No action was taken.
3. There was a discussion regarding the approval of the California Water/Wastewater Agency Response Network (CalWARN) Mutual Assistance Agreement, a network to provide emergency mutual aid for water and wastewater providers. Motion to accept the Agreement was made by Director Bonito, second was by President Wymer and approved by unanimous vote.

Ayes: Bunyea, Oberlies, Bonito, Weber, and Wymer

Nays: None

Abstain: None

Absent: None

4. There was a discussion regarding the approval of Resolution 2021-4-15 to agree to and abide by the California Disaster and Civil Defense Master Mutual Aid Agreement. Motion to accept Resolution 2021-4-15 was made by Director Bonito, second was by Director Weber and approved by unanimous vote.

Ayes: Bunyea, Oberlies, Bonito, Weber, and Wymer

Nays: None

Abstain: None

Absent: None

Announcements:

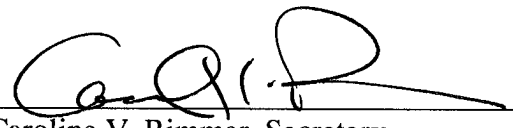
- A) The President had no announcements.
- B) The Board had no announcements.
- C) The Staff coordinated setting the date for the Finance Committee Annual Budget Meeting for May 13, 2021 at 6:30 PM and reminded the Directors of the District tour for April 22, 2021 at 2:00 PM with the Master Plan Committee Annual Meeting that evening at 6:00 PM.

The next Regular Board Meeting will be May 20, 2021, at 6:30 PM. This meeting will be an on-line Zoom meeting.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the Open Meeting at 7:29 PM.

  
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Sheila Wymer, President

  
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Caroline V. Rimmer, Secretary