Parker’s Playhouse & Child Care  
**Enrollment Form / Wait List Form**\*Upon completion, please email to parkersplayhousewv@gmail.com

***Desired Start Date:*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***Child’s Age:*** \_\_\_\_\_\_\_\_\_\_

Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 (First) (Middle) (Last)

Sex: \_\_\_\_\_ Male \_\_\_\_\_Female Birth date\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

Has your child been enrolled in Day Care before? \_\_\_\_\_\_ Yes \_\_\_\_\_\_No

Is your child receiving Subsidy Assistance via WV Choices? \_\_\_\_\_ Yes \_\_\_\_\_\_No   
(WV Choices is currently the only program we participate with)

Mother’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DL#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 (Street) (City) (State) (Zip)

Preferred Contact #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ OK to text? \_\_\_\_ Y\_\_\_\_N

Place of Employment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DL#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 (Street) (City) (State) (Zip)

Place of Employment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred Contact #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ OK to text? \_\_\_\_\_Y\_\_\_\_N

Are your child’s immunization records up to date? Yes\_\_\_\_\_ No\_\_\_\_\_\_\_  
**\*\*** A copy of your child’s Immunization Records and a copy of their last wellness exam are required to be turned in to Parker’s Playhouse for your child’s file prior to start date.

Please let us know a little about your child care needs below:  **\*Refer to the rate page for hours & pricing and place that price below \***Please list the drop off and pick up time for each day of the week. This will be used to determine whether we are able to accommodate a child’s particular schedule with the teacher’s currently on staff.   
((ex: Mon: \_\_\_\_\_9 am – 4:30 pm\_\_\_\_\_))

Mon: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tues: \_\_\_\_\_\_\_\_\_\_\_\_ Wed: \_\_\_\_\_\_\_\_\_\_\_\_ Thurs:\_\_\_\_\_\_\_\_\_\_ Fri:\_\_\_\_\_\_\_\_\_\_\_\_

Weekly Rate: \_\_$\_\_\_\_\_\_\_\_\_

**Parker’s Playhouse & Child Care Weekly Rates**

This rate is a weekly rate; it will not change from week to week.   
If your schedule changes daily, it will be based on the longest day.

\*Tuition is due on Friday by 5:30 pm for the upcoming week. If payment is not received by Friday, your child may not be permitted to be dropped off on Monday morning.

\*You are allotted one vacation week per year, otherwise this rate must be paid regardless of whether your child is at the center or not. This helps us to retain your spot even when we are on a waitlist.

|  |  |  |
| --- | --- | --- |
| There is a one-time non-refundable enrollment fee of $25 due at the time you are allotted a spot in our care. | 9 hours or less  per day  (or fewer than 5 days per week) | More than 9 hours  per day |
| 6 weeks – 24 months | $150/week | $170/week |
| 2 Year Olds | $140/week | $150/week |
| 3-4 Year Olds | $130/week | $135/week |
| Pre- K Friday Kiddos | $30/week | $30/week |
| After School Kiddos | $50/week | N/A |
| Snow Day/ School Closure for School Aged Kiddos | $30 daily | $30 daily |

FBCW Member Discount = $5/ week

Multiple Child Discount = $5 per additional child/ week

Late Fee = $5 per 5 minutes outside of the agreed upon departure times. This is why your initial waitlist enrollment form’s schedule MUST BE accurate upon enrollment.

Children who are subsidized by Choices must be here a minimum of 4 hours per day and 13 days per month

**If you have any questions, please refer them to Jobie or Michelle only. Our staff will not be trained on scheduling questions or day to day changes.**