

Staff Auditor (FT)

Internal Audit

Salary Range: \$48,651 - \$57,257 (1st Quartile)

Deadline: 5pm January 24, 2019

Chesterfield County Internal Audit - where we love a good audit and we think you will too!

About our Job:

The successful candidate must be highly motivated, a self-starter, detail-oriented and enjoy using their analytical skills. Why? Because this individual will plan and conduct performance audits for county government and schools in accordance with Generally Accepted Government Auditing Standards (i.e. "Yellow Book") to evaluate internal controls, risks, and compliance with local, state, and federal requirements. Staff Auditor's:

- Assist in planning audit scope and objectives
- Independently perform analysis, testing, and results documentation using automated work paper system
- Analyze audit results to report findings and recommendations to management
- Collaborate with team to write audit reports
- Participate in fraud, waste and abuse investigations

About You:

Our ideal candidate will possess a bachelor's degree in accounting, finance, or a related field; **minimum of one-year experience in audit or accounting** (preferably "Yellow Book" audit or governmental accounting experience); or an equivalent combination of training and experience. CPA candidate eligibility can substitute for one-year experience. This individual will also possess other knowledge, skills and abilities including but not limited to:

- Confident team member with excellent verbal and written communication abilities
- Strong interpersonal skills to provide excellent customer service and establish positive working relationships
- Knowledge of "Yellow Book" audit standards and Generally Accepted Accounting Principles (GAAP) used by municipal, county, and local governments
- Awareness of information system applications, security, and internal control frameworks (i.e. COBIT and COSO).
- Analytical skills, including data extraction and analysis tools experience
- Ability to interpret and evaluate financial statements, systems, reports, internal controls, policies and procedures
- Experience with audit management software preferred
- Capacity to handle various projects, establish priorities and problem-solve

About Us:

Internal Audit's mission is to provide objective analysis and information to County Government and Chesterfield County Public Schools. Our 10-member team, includes four

certified public accountants (CPA), a certified internal auditor (CIA), certified information systems auditor (CISA), three certified fraud examiners (CFE), and a chartered global management accountant (CGMA).

Other Things We Would Like to Mention:

Excellent work life balance with no travel; flexible work schedule; team-oriented co-workers; professional CPE and certification support; staff retreats and other outings. Plus, you won't have to work on your computer all day as you will have frequent professional engagement with team members, auditees, and administration.

Still Interested?

Valid driver's license and good driving record are required. Must not reflect a total of six or more demerit points within the twenty-four months preceding the anticipated hire date, or one major violation of six demerit points within the preceding thirty-six months. Pre-employment drug testing, an extensive FBI background investigation including fingerprinting, and education/degree verification are required. No routine travel required.

The hiring range for this position is \$48,651 - \$57,257. A Chesterfield County application is required and must be submitted by deadline. Visit careers.chesterfield.gov to complete and submit an application. (804) 748-1551. **Please list all professional certifications in the "Certifications/Licenses" section of the application. (Please note: Previous applicants do not need to re-apply. Applications will remain under consideration until position is filled.)**

An Equal Opportunity Employer Committed to Workforce Diversity