



R.W. Emerson Elementary PTA Executive Board Meeting

Thursday, September 12, 2024

6:30 pm Auditorium

Call to Order

- Establish Quorum: 15 members
- Excused Absence: Lindsey & Dominic Catrambone
- Courtesy Seats:
- Approval of Agenda

Opening Ceremonies

- Land Acknowledgement
 - *We acknowledge the traditional custodians of the land upon which we gather, the Tongva and their elders past and present. And, as we gather in a connected community, we also acknowledge the traditional custodians of this country, the indigenous peoples and their elders past and present on which we are learning, educating, and living.*
- Pledge of Allegiance
- Inspiration

Presentation and approval of Minutes of the Association Meeting from August 15, 2024

- Report of the August 15th committee:
- Appoint a committee of three to read minutes of the September 12, 2024 Association Meeting.

Report of the Executive Board Meeting

- Updated Breakfast with the Stars - New date: 10/4
- Updated Movie Night - New date: 10/4
- Welcome to Burbank Fair 2024! Postponed
- LIST Training - Saturday, September 21, 2024 at Luther Middle School 9am-1pm

Officer's Report

- Julie Turner, 1st VP Volunteers - jshiromizu@gmail.com
- Elaine Hammel, 2nd VP Programs - Presentation of amended PTA Events Calendar
- Dipali Patel, 3rd VP Fundraiser - dipali.patel1211@gmail.com
- Historian – Rosie Barajas - ADD if anything
- Parliamentarian – Karineh Ebrahimian chorsome@hotmail.com
 - Form bylaws committee to review current bylaws - need
- Corresponding Secretary – Rhiannon Clark - ADD if anything

Financial Reports

- Kerry Hart – Financial Secretary kerry@dkla.com
 - ADD financial report updates
- Amy Ferguson – Treasurer amesunc@hotmail.com

- Presentation of bills/checks - Motion to ratify checks
- Motion to add line item to budget to buy projector for movie nights
- Motion to sign tax preparer contract
- Motion to increase Membership Budget to \$500
- Presentation of end of year financial review - Motion to adopt

Chair Reports (Present as Needed)

- **Arts Education - OPEN**
- Breakfast w/ the Stars – Lindsey & Dominic Catrambone domandlinds@gmail.com
- Book Fair – Kerry Hart kerry@dkla.com
 - Book Fair Recap
- CA Art Day – Rosie & Mario Barajas
- **Community Donations - OPEN**
- Back to School Breakfast – Karineh Ebrahimian
- Dine-Outs – Lindsey & Dominic Catrambone
- DEI – Leah Wood
- Emerson Fair – Lindsey & Dominic Catrambone
- Founders Day Tea – Jen Almer-Johnson
- Holiday Luncheon – Amy Ferguson
- Honorary Service Awards – Julie Turner
- **Hospitality - OPEN**
- Legislative Advocacy – Beth Phares pharesba@gmail.com
- Membership – Lindsey Catrambone
- Reflections – Leah Wood
 - 2024 theme - “Accepting Imperfections”
 - Recruit a committee to help with promoting, coordinating of judging and hosting workshops.
- **Staff Appreciation - OPEN**
- Spirit Wear – Anahit Avakyan anahitavakyan@gmail.com
- Sustainability/Emerson Garden – Duane Wood
- Talent Show – Elaine Hammel & Leah Wood
- Valentine’s Day – Anait Zakaryan Nunez
- Webmaster/Social Media – Karineh Ebrahimian
- **Yearbook - OPEN**

President’s Report – Leah Wood

- Let’s Talk with Superintendent Dr. Paramo, on Wednesday, September 25, 7:00 pm via Zoom. Please email questions to Leah (leahmwood15@gmail.com) by Monday, 9/16.
- All questions are submitted anonymously

Principal Report

Adjournment