

The Moran City Council met in regular session on Monday, May 4, 2020. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

<u>Mayor</u> Jerry D. Wallis	<u>Elected Officials Present:</u> <u>Council Members Present</u> Bill C. Bigelow Kenneth D. Kale Corliss E. Lynes James A. Mueller Kris R. Smith	<u>Council Members Absent</u>
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City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; Taeler Carr, Asst City Clerk, and Lori Evans, City Clerk

Visitors Present: Kyle Spielbusch, Richard Luken, and Josh Maley

### **CONSENT AGENDA**

Mayor Wallis made a correction to the City Superintendent report on page 16 Maintenance Section, Line 2 to read ...put new tire on. Council member Lynes moved to approve the May 2020 consent agenda as follows:

- March 2020 Minutes
- April 2020 Petty Cash Report
- May 2020 Pay Ordinance totaling \$69,270.45
- April 2020 Utility Audit Report
- April 2020 Certificate of Deposit Report

Smith seconded the motion, motion passed with all approving.

### **VISITORS**

Josh Maley requested permission to move a trailer from 216 E First St to replace a trailer on his property at 303 N Park St. Josh said he had spoken with all land owners within 200 feet of the four corners of the property and no one expressed concern with replacing the trailer. This request requires Council approval as the trailer does not meet City Code regulations. Council member Bigelow moved to approve the request. Lynes seconded the motion, motion passed with all approving.

### **2019 AUDIT REPORT**

Kyle Spielbusch from Jarred, Gilmore, and Associates reviewed Kansas Municipal Audit and Accounting Guide and the differences to Generally Accepted Accounting Principles as applied to Cash Basis Law. Mr. Spielbusch then presented the 2019 Fiscal Audit Report to the Council reviewing receipts, expenditures, transfers, encumbrances, and ending cash balances for the City as of December 31, 2019.

Council member Mueller asked for clarification of the Net Pension Liability listed on page 9 of the Audit. Mr. Spielbusch reviewed employment liabilities and explained the reference is to the City's obligation to the Net Pension Liability of the Kansas Public Employees Retirement System. He also reported the audit found the City of Moran was

in compliance with the cash and budget requirements of the State of Kansas for the 2019 fiscal year. Spielbusch asked the Council if they had additional questions, none were raised.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Mayoral Appointments – Council member Smith moved the Council recess into executive session at 7:29 PM for 10 minutes to discuss Mayoral appointments pursuant to the employer-employee relations exception KSA 75-4319(b)(3). Lynes seconded the motion, motion passed with all approving. Attorney Heim was invited to attend this session. Council returned to open meeting at 7:34 PM, no action was taken.

Mayor Wallis then made the following appointments:

City Treasurer: Taeler Carr	Fire Chief: Phillip Merkel
Municipal Judge: Patty Miklos	Asst. Fire Chief: Craig Miller
Marshal/Police Chief: R. Shane Smith	Firefighters: Curt Drake
City Clerk: Lori Evans	Joe Carr
Asst. City Clerk: Taeler Carr	Kevin Davis
Court Clerk: Lori Evans	Derrick Carr
City Attorney: Bret Heim	Nick Meiwes
Public Officer: R. Shane Smith	Joe Meiwes
Building Inspector: Michael Stodgell	Ryan Smith
Official Bank: Emprise	Tristan Dickerson
Official Newspaper: Iola Register	Lee Roberts

Council member Mueller moved to approve Mayor Wallis's appointments. Bigelow seconded the motion. Motion passed with all approving.

President of the Council – Council member Smith nominated Bill Bigelow as President of the Council. Mueller seconded the nomination of Bigelow. Motion passed with Smith, Mueller, Kale, and Lynes approving. Bigelow abstained from the vote.

Utility Disconnects Suspended by Governor – Clerk Evans advised the Council that Governor Kelly has extended her order to suspend disconnection of utilities due to non-payment until May 31<sup>st</sup>. Discussion followed with the Council agreeing to table disconnect action and utility deferral until the June 1<sup>st</sup> meeting. No action was taken with regards to credit card fee assessments.

City Operations During Pandemic – Council member Lynes moved City Hall reopen to the public May 11 and 54 Fitness to remain closed until the matter is reviewed at the June 1<sup>st</sup> meeting. Bigelow seconded the motion, motion passed with all approving. Council member Bigelow moved to approve the ball association having practice at the City Park as long as the coaches follow Governor Kelly's orders pertaining to mass gatherings and social distancing. Lynes seconded the motion, motion passed with all approving. Topic will be reviewed at the June meeting.

Emprise Bank Branch Closed – Clerk Evans informed the Council that Emprise Bank is currently closed to the public. Daily deposits are made in the night depository and bank staff collects and process the deposit the following morning. Deposits on the final working day of the month are taken to lola to assure all income is recorded in the appropriate month.

NSF Check Policy – Topic discussed and tabled until the June meeting.

Deadline to Purchase Dog Tags – Council member Mueller moved to approve extending the tag purchase deadline from March 31<sup>st</sup> to May 31<sup>st</sup>. Kale seconded the motion, motion passed with all approving.

Library Appointments – Mayor Wallis moved to appoint Lark Walker, Larry Ross, and Debbie Weast to serve on the Library Board. Walker replaces Deb Tynon on the board with Ross and Weast serving second terms. Council member Bigelow moved to approve the Mayor’s appointments. Lynes seconded the motion, motion passed with all approving.

City Insurance Policy Review – Clerk Evans advised the Council that the proposed insurance policy from EMC Insurance as quoted by Personal Service Insurance for the City is \$25,408.00 for the year which includes \$590.00 Cyber security coverage. As the Council has declined this coverage in years past, the check for payment of the policy was made for \$24,818.00. The Council discussed the need for Cyber security coverage and asked Clerk Evans to check with PSI to see how many of their municipal customers have purchased this protection. Evans was also advised to send a copy of the policy for Bret Heim to review the coverage. Topic was tabled until the June meeting.

2021 Budget Preparation – Mayor Wallis encouraged Council and City staff to think about budgetary needs for 2021. Topic was tabled until the June meeting with the budget to be set at the July 6<sup>th</sup> meeting.

Superintendent Stodgell informed the Council that the 2020 GMC utility truck has been placed in service.

## **DEPARTMENTAL REPORTS**

Fire Chief – Not present.

Police Chief – Chief Smith talked with the Council about a county effort to assemble a swift water response team. Smith advised the team would need to attend a boating safety class first and then swift water training. Smith said he and two volunteer firefighters, Joe Carr and Kevin Davis, would like to take the training courses. Training would be \$300.00 per person plus \$400 for necessary gear. Council member Mueller moved to approve training for Smith, Carr, and Davis. Smith seconded the motion, motion passed with all approving.

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Approval Date:  
June 1, 2020

Superintendent – Superintendent Stodgell submitted the following activity report for the month of April 2020:

- Installed a new security light at 236 E. Franklin
- Took down electric service at 203 S. Elm and 403 N Spruce
- Replaced fuse E. Oak
- Repaired security light and replaced bulb at 415 N Locust & Church
- Replaced bulb at School's security light
- Repaired duplex across 59 Highway from Moran Locker to Post Office
- Replaced fuses at Dalton Houk's & Connie Houk's
- Changed oil in 3033JD, put deck on and mowed shop
- #95 GMC bucket truck put new tire on
- One-Call Locates at 403 N Spruce, 235 N Cedar, 515 N Locust
- Replaced water valve at 235 N Cedar
- Dug up 4" main water and took old service off at King's on S Sycamore
- Put dirt around meter pit at M & S Rentals Apartments
- Chancy's south drive at 2" water PVC leak
- Picked up the new truck
- Filled in pot holes around town
- Filled in holes at Hill & Pine, moved cement pier to protect hydrant
- Cleaned up & mulched Troxel Park
- Moore Property was torn down
- Sprayed weeds up town
- Locates at 112 E Oak, 236 E Franklin
- Met with KS Gas on acceding main on N Birch
- Mayer Company dug up manhole lids and cleaned main and measured sewer services
- Picked up limbs at Park and pushed up brush pile
- Mowed, Library, Troxel Park, City Park, Museum, Old water plant, County building
- Mulched Troxel Park

Stodgell requested approval for Craig Miller to carry 62.5 hours vacation for an additional 30 days as he has been unable to use the time before his anniversary date. Mueller moved to approve the request. Bigelow seconded the motion, motion passed with all approving.

Stodgell asked the Council to consider hiring Mann Construction to repair the damaged edges on City streets to help even out the surface of the road. Mann Constructions has given an estimate of 60 hours at a cost of \$5000 to do the work. Council member Mueller moved to approve Mann Construction doing the proposed work. Smith seconded the motion, motion passed with all approving.

Stodgell also advised that Mayer Specialty Services has inspected and videoed 20000 feet as allowed by the original contract but 8000 feet remains to be inspected. Stodgell said he has negotiated a reduction in price of \$1.60 per feet for the full 28000 feet should the Council approve to extend the project. Discussion followed with Council member Mueller approving videoing the additional footage. Bigelow seconded the motion, motion passed with all approving. The Council also approved to issue a check for payment to Mayer before the June meeting.

City Clerk – Clerk Evans reported income for the month of April as follows:

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Approval Date:  
June 1, 2020

<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	5.90	Sales To Customers	10,929.80
Refuse	1,756.00	Water Protection Fee	28.89
Court Fines	336.00	Connect Fee	50.00
Reimbursed Expense	3,128.04	Bulk Water Sales	53.89
ATV/Building Permit Fee	35.00	Penalties	355.18
Miscellaneous Receipts	20.00	Water Tower Fee	50.00
KS Sales Tax	3,390.06	Reimbursed Expense	740.15
54 Fitness Fee/Fobs/Ovvpd	70.00	<b>Sewer Fund</b>	
Interest Earned Checking/CDL	62.89	Sales To Customers	6,912.74
Dog Pickup Fee	20.00	Reimbursed Expense	387.27
Dog Tag/Kennel Fee	100.00	<b>Sales Tax</b>	
<b>Electric Fund</b>		Sales Tax Receipts	1,137.09
Sales To Customers	40,959.44	<b>Special Highway Fund</b>	
Connect Fee	147.42	State Gasoline Tax	3,393.19
Overpaid	407.28	<b>Gross Sales</b>	<u>76,188.84</u>
Fuel Adjustment	753.06	<i>Add: Interest to CD 44526614</i>	<i>10.98</i>
Light Rent	168.00	<b>Gross Receipts</b>	<u>76,199.82</u>
Debt Collection Fee	119.18	<i>Less: LIEAP Credit</i>	<i>400.44</i>
Reimbursed Expense	672.37	<i>Utility Credits</i>	<i>547.83</i>
		<i>Setoff Collection Fees</i>	<u><i>79.63</i></u>
		<b>Net Receipts</b>	<u>77,227.72</u>

Mayor Wallis said Steve Strickler recently contacted him asking if he or someone from the Council would consider volunteering to pick up cardboard recycling totes each Saturday. Mr. Strickler said there are 3 totes each in Moran, LaHarpe, and Gas that need picked up and brought to Iola. Mayor Wallis suggested contacting Mr. Strickler if anyone was interested in volunteering to help with recycling.

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 9:27 PM. Motion passed with unanimous approval.