

Board of Trustees
VILLAGE OF MILLERTON
Special Meeting Minutes
August 1, 2016

The special meeting of the Village of Millerton Board of Trustees was held on Monday, August 1, 2016 at 7:00pm at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Marty Markonic presiding. Trustees present: Debra Middlebrook, Christine Bates, David Sherman, and Stephen Waite. Also present: Amber Jordan - Village Clerk-Treasurer, Chris Kennon with Townscape, Anna Clune with NECC, and Stephany Eisermann - Village Deputy Clerk. (Sign in sheet attached)

Townscape – Chis Kennon expressed to the Village Board that the Consolidated Funding Application (CFA) for feasibility study was submitted on time on Friday, July 29, 2016 @ 4pm. The study is targeting the following four (4) items:

- 1) Sewer District Delineation
- 2) Wastewater Flow Development
- 3) Collection & Treatment System Layout
- 4) EFC Format Report & Opinion of Probable Costs

The estimated cost of study is \$23,500. The village is required to pay a 20% match, \$1,100 of which can be covered by in-kind services.

Grant Application for a Feasibility Study - NECC Anna Clune presented to the village board a grant for technical assistant, which requires local government support.

RESOLUTION

Village of Millerton supports the Northeast Community Council's (NECC's) goal of renovating a downtown location

Motion made by: Stephen Waite

Whereas, the Village of Millerton supports the Northeast Community Council's (NECC's) goal of renovating a downtown location that will contribute to downtown revitalization and provide increased space for conducting nonprofit human services; and

Whereas, the New York State Division of Homes and Community Renewal ("HCR") has made available to organizations such as NECC funding of up to \$20,000 to assist New York communities in Main Street/Downtown revitalization efforts under the New York Main Street Program through the 2016 Consolidated Funding Application; and

Whereas, NECC (1) is eligible to apply for matching funds from the New York Main Street Program for a Technical Assistance Grant, (2) can provide the matching funds required by the grant, and (3) has the necessary organizational capacity and experience to carry out the activities of the grant; and

Whereas, NECC has proposed to undertake a study, conducted by an architectural firm, of the feasibility of obtaining and renovating one (1) of two (2) possible downtown sites, with the future objective of choosing one (1) site and developing a renovation/revitalization project at that site. The two potential sites that will be studied are (1) the NECC's current location on South Center Street and (2) the Millerton Elementary School at 5388 Elm Avenue, which NECC currently leases from the Webutuck School District; and

Whereas, NECC will administer the architectural feasibility study in its entirety, including all coordination with HCR, architect, and property owners; and with this resolution the Village of Millerton expresses only its support for the current project and will not have any obligation to provide funding from Village funds. The current project consists of an architectural feasibility study and NECC's application for funding of this study as described; and

Now, therefore, be it resolved, that the Mayor and the Village Board of the Village of Millerton hereby support NECC's application to HCR through the Consolidated Funding Application for a grant under the New York Main Street Program and NECC's intent to administer this mutually beneficial project.

Seconded by: _____Debra Middlebrook_____

The Question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Marty Markonic:	_____AYE_____
Christine Bates:	_____ABSTAINED_____
Debra Middlebrook:	_____AYE_____
David Sherman:	_____ABSTAINED_____
Stephen Waite:	_____AYE_____

The resolution was thereupon duly adopted.

Committee Reports

Debra Middlebrook – Nothing to report.

Christine Bates

- Visited camp recently and there were about 12 campers.
- Asked what the status is for the contracts with Town of North East. Mayor Markonic stated that a meeting with the Town Supervisor is scheduled.

David Sherman

- The committee for the 2016 CDBG - Composting Toilets has been meeting frequently to discuss the landscaping, electrical, etc. The village is still waiting for the formal award letter of approval from the county confirming that the village can move forward.

Stephen Waite

- Harlem Valley Rail ride had over 1,200 participants. The event went pretty smooth.
- Port-a-Toilets need to be cleaned.
- Recreation Survey is not complete yet. Will be available August 8, 2016.

Mayor Markonic stated that the BBQ Grills need to be removed from Eddie Collins Park.

Clerk

Office Restructuring – Clerk Jordan submitted request to the board for a change in job titles and increase in hours. The board discussed all the items that are required of the office staff. The board discussed the potential of hiring additional staff to work for building, planning, & zoning.

Executive Session

Motion made by Trustee Bates to enter executive session for personnel @ 8:58pm, seconded by Trustee Middlebrook, all five (5) board members in attendance approved and motion was passed.

Motion made by Trustee Bates to exit executive session for personnel @ 9:30pm, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

Adjourn

Motion made by Trustee Bates to adjourn the meeting @ 9:30pm, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

Respectfully Submitted,

Amber Jordan - Clerk

Approved: 09/19/2016