



CALL TO CAUCUS
Williamsburg-James City County Democrats
Thursday, April 25, 2019
7 pm

The Williamsburg-James City County Democrats shall hold an assembled caucus on Thursday, April 25, 2019 at 7 pm at the Historic Triangle Community Services Building, 312 Waller Mill Rd., Williamsburg, VA 23185.

The purpose of the caucus shall be to nominate candidates for the offices listed below for the November 2019 General Election:

- Board of Supervisors in the Berkeley, Roberts, and Stonehouse Districts
- Commissioner of Revenue
- Commonwealth's Attorney
- Treasurer
- Sheriff

I. Candidate Filing:

Each person seeking to become the Democratic nominee for an office listed above shall file a Declaration of Candidacy form with the Chair of WJCC Democrats **no later than 5 pm on April 15, 2019.** Filings may be made by email to Democrats@wjccdemocrats.com or by mail to WJCC Democrats, PO Box 2032, Williamsburg, VA, 23187, or in person to Jennifer Tierney, Chair, at 2824 Linden Lane, Williamsburg. Only those candidates who have timely and properly filed a Declaration of Candidacy form shall have their names placed in nomination. A mailed form that is not received by the deadline will not be considered as timely filed.

II. Qualification of Candidates:

The Declaration of Candidacy form, which the candidate must sign, will include a written declaration that the candidate:

- Is a Democrat and not a member of any other political party;
- Meets all requirements of state law to be placed on the ballot for the General Election;
- Is eligible for the position sought under the laws of the Commonwealth of Virginia;
- Does not intend to support, endorse, or assist any candidate who is opposed to a Democratic nominee in this election;

- Will not participate in the nominating process of any other political party for this election; and
- Agrees to abide by the Caucus Rules, the Virginia Democratic Party Plan, and all laws applicable to this nominating process and the election.

III. Notice:

The Williamsburg-James City County Democrats shall provide notice of this caucus by placement of a general notice of the caucus, including date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia and the Williamsburg-James City Democrats websites; by email notification to the members of the Williamsburg-James City Democrats who reside in the district or locality for any of the offices to which the caucus applies; through dissemination of a press release provided to all relevant newspapers of general circulation in Williamsburg or James City County; and through other reasonable means that will disseminate information about the caucus to registered voters in Williamsburg or James City County. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the affirmative action provisions of the Party Plan of the Democratic Party of Virginia.

IV. Participation:

Every Democrat who is a registered voter in Williamsburg or James City County may participate in the caucus to nominate a candidate for Commonwealth's Attorney, Treasurer, and Sheriff. Every Democrat who is a registered voter in James City County may participate in the caucus to nominate a candidate for Commissioner of Revenue. Every Democrat who is a registered voter in the Berkeley District of James City County may participate in the caucus to nominate a candidate for Berkeley District Supervisor. Every Democrat who is a registered voter in the Roberts District of James City County may participate in the caucus to nominate a candidate for Roberts District Supervisor. Every Democrat who is a registered voter in the Stonehouse District of James City County may participate in the caucus to nominate a candidate for Stonehouse District Supervisor. All Democrats qualified to participate as outlined above are urged to participate. Each participant must sign a written declaration that he or she:

- Is a Democrat and not a member of any other political party;
- Does not intend to support any candidate who is opposed to a Democratic nominee in this election;
- Has not participated in and will not participate in the nominating process of any other party for the positions listed above; and
- Is registered to vote in Williamsburg or James City County.

V. Conduct and Rules of Caucus

All temporary rules of the caucus are those contained in this call to caucus. There are no other temporary rules of the caucus.

Caucus doors will open at 6 pm. Doors will be closed at 7 pm and those in line at 7 pm will be permitted to vote.

The Chair of the Williamsburg-James City County Democrats, or her designee, shall be the temporary Chair of the Caucus and shall appoint a temporary Secretary, Credentials and Tellers Committee, and such other temporary officers of the caucus as are deemed appropriate. The first order of business for the caucus shall be the election of a permanent chair and permanent officers of the caucus.

The Credentials and Teller Committee shall make a report of the total number of caucus participants for each office.

The temporary Rules of Caucus shall be offered for approval as the permanent Rules of Caucus with any changes voted on by the membership.

After voting is completed, the Credentials and Teller Committee shall collect and count the ballots. Upon collection of the ballots, the caucus meeting shall stand in recess until the Credentials and Teller Committee reports its counts to the Caucus Chair, who will call the caucus back to order and announce the votes. The caucus will then be adjourned.

VI. Determination of Nominee:

If more than one candidate files for the Democratic nominee for any of the offices above by the deadline, the candidates will be listed alphabetically on the ballot and will be elected by a plurality of the votes of the unassembled caucus.

If only one person files properly to be a candidate for the Democratic nomination for an office listed above, the caucus for that office shall be cancelled and notice given to the WJCC Democrats' email list, posted on the WJCC Democrats' web site and to local media. If there is no filed candidate, or if the properly nominated candidate withdraws or dies, the Chair may convene the Executive Committee of the Williamsburg-James City County Democrats to consider the nomination of a qualified candidate who may become the Democratic nominee upon first filing with the Chair a Declaration of Candidacy form.

Any ties shall be broken by a coin toss.

Paid for by the Williamsburg-James City County Democrats.
Wjccdemocrats.com. not authorized by any candidate or candidate's
committee.