

Budget Preparation

In order to facilitate budget preparation for NW BOCES, the following time line will be utilized.

By February 15.....	The Business Manager will distribute forms and directions to supervisory staff.
By March 15.....	Budget requests will be received from the staff.
By May 30.....	Preliminary budget will be presented to the Board.
By July 1.....	Budget is officially adopted.

3004-R

Revised 8-28-02  
Revised 7-25-12  
Revised 5-25-16