

**RUTH ASAWA SAN FRANCISCO SCHOOL OF THE ARTS
THEATRE DEPARTMENT**

STUDENT/PARENT CONTACT CARD



Current Student Graduation Year: _____

Alumni/ Graduation Year: _____ (so we can keep in touch)

PLEASE CLEARLY PRINT ALL INFORMATION CLEARLY AND INCLUDE AREA CODES

STUDENT'S
First Name: _____ **STUDENT'S**
Last Name: _____

Student's Address: _____

City: _____ State: _____ Zip Code: _____

Student's Home Phone: _____ Student's Cell Phone: _____

Student's Email Address: _____

PARENT #1
First Name: _____ **PARENT #1**
Last Name: _____

PARENT #1 Address:
(if different than student) _____

City: _____ State: _____ Zip Code: _____

Parent #1 Home Phone: _____ Parent #1 Cell Phone: _____

Parent #1 Email Address: _____

PARENT #2
First Name: _____ **PARENT #2**
Last Name: _____

PARENT #2 Address:
(if different than student) _____

City: _____ State: _____ Zip Code: _____

Parent #2 Home Phone: _____ Parent #2 Cell Phone: _____

Parent #2 Email Address: _____



Follow us on Facebook, Twitter and YouTube: @SFSOTATHEATRE • Visit our website: www.sfsotatheatre.org

With over 10 productions and events every year, the Theatre Department relies on its Parent Volunteers to make each event successful. Please take a moment to review the many available Volunteer Opportunities and let us know which areas you are interested in, and we will follow up with you. Thank you in advance for your support!

Parent 1	Parent 2	Volunteer Opportunity
<input type="checkbox"/>	<input type="checkbox"/>	Box Office — This involves selling tickets before performances. Volunteers must arrive no later than 30 minutes prior to show time (show times are typically Friday and Saturday evening performances at 4:30pm and 7:30pm, and Saturday Matinee performances at 2:00pm). Instructions are provided. <i>Box Office Volunteers receive One (1) complimentary ticket to the show.</i>
<input type="checkbox"/>	<input type="checkbox"/>	Concession — This involves selling Baked Goods, Drinks and Promotional Items before the show and during intermission. <i>Concession Volunteers receive One (1) complimentary ticket to the show.</i>
<input type="checkbox"/>	<input type="checkbox"/>	Concession Items — This involves donating or helping to secure donations such as home-baked treats (or high-quality baked goods) like Cookies, Brownies, Lemon Bars or Cupcakes as well as Soft Drinks and Bottled Water to sell from the concession stand on performance dates.
<input type="checkbox"/>	<input type="checkbox"/>	Potluck Organizers — Volunteers will organize Potlucks Meals between Matinee and Evening Performances for Theatre Department Students. Additionally, these Liaisons will assist with organizing Best of Bootcamp Potluck (in October) and PIE Day (before Thanksgiving).
<input type="checkbox"/>	<input type="checkbox"/>	Special Events — This involves representing the Theatre Department at special school-wide events (such as <i>Back to School Night, School Tours, Auditions and New Student Orientation</i>) as well as at various community events.
<input type="checkbox"/>	<input type="checkbox"/>	Manual Labor — This involves helping during Theatre Department Workdays. Mark areas you are able to support: <input type="checkbox"/> Painting <input type="checkbox"/> Carpentry <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Cleaning <input type="checkbox"/> Organizing <input type="checkbox"/> Sewing <input type="checkbox"/> Web/Design <input type="checkbox"/> Other: _____
<input type="checkbox"/>	<input type="checkbox"/>	Truck/Van — This involves assisting with transporting large items that are donated to the Theatre Department, or occasionally transporting students to off-campus events. Mark areas you are able to support: <input type="checkbox"/> Transporting Large Items <input type="checkbox"/> Transporting Students <input type="checkbox"/> Other: _____
<input type="checkbox"/>	<input type="checkbox"/>	Promotions/Public Relations — This involves reaching out to any contacts you may have in the Press, Arts, Community, etc. to help promote Asawa SOTA and the Theatre Department. Also assist with the distribution of Theatre Department Posters to local businesses to display in windows, bulletin boards, etc.
<input type="checkbox"/>	<input type="checkbox"/>	Program Augmentation — This involves persuading any noteworthy performers you may be acquainted with to come to the school and speak with the students. Describe:
<input type="checkbox"/>	<input type="checkbox"/>	Freebies — This involves leveraging any “ins” you may have to get free tickets to performances or events that can help expand the student’s experience. Describe:
<input type="checkbox"/>	<input type="checkbox"/>	Fundraising — This involves reaching out to your philanthropic contacts or leveraging your company’s matching program to help raise monies that directly benefit the Theatre Department via the Friends of SOTA Foundation (FoSOTA).
<input type="checkbox"/>	<input type="checkbox"/>	Venue Search — This involves leveraging any “ins” you may have to help secure Performance Venues for the Theatre Department.
<input type="checkbox"/>	<input type="checkbox"/>	Other — Please describe anything else you can do to help!

