### 4.125" x 9.5" \#10 Envelope

Usable Text A rea 3.875" x 8.875"

- RESOLUTION

Please be sure to create your artwork at 300 dpi.

- bLEEDS

Envelopes can not bleed. Do not take your art closer than $1 / 8$ inch from the top, bottom and right edge. The left edge must be kept clear for $1 / 2$ inch.

- borders

Due to the way envelopes print it is unwise to use borders. An envelope with a tight border will need to be converted.

國PRINTING \& MAILING

