School Emergency Drills
Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Drill (6 required)</td>
<td>Standard</td>
</tr>
<tr>
<td>Tornado Drill (2 required)</td>
<td>Class Change</td>
</tr>
<tr>
<td>Lock Down/Shelter in Place Drill</td>
<td>Recess</td>
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<tr>
<td>(2 required)</td>
<td>Other Events</td>
</tr>
</tbody>
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Name of reporting school: Cross Lutheran School

Date of drill: 5-11-16  Time drill was held: 10:00 am

Exact time required to evacuate/shelter/secure: 1:54

Total Participants: 35

Remarks: K-5 students were outside at recess. It was discovered that the outside bell does not work. It took some extra time for that reason.

This report is for emergency drill # 4 for school year 2015-2016

Name of person conducting drill: David Faupel

Title of person conducting drill: Teacher/Safety Director

Signature of person conducting drill: David Faupel

Drill was coordinated with: Huron County Emergency Management

☑️ Emergency Management Coordinator
Name & title: Randy Miller, Director

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & title: 

OR

☐ Fire (Fire Chief or designee)
Name & title: 