



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **NOTICE OF A REGULAR MEETING**

**Date:** Wednesday, January 17, 2018

**Time:** 6:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836

**Posted:** Friday, January 12, 2018

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.

### Pledge of Allegiance

2. Establishment of Quorum
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on December 18, 2018
5. Discuss and take action on the financial report by Mariana Navarrete.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations
    - Check registers attached
    - Department profit & loss budget vs. actual



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- b. Approve for payment of the monthly bills and the request for reimbursement.

### Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.  
*Submitted By: Boyd Smith, Pension Chair*
7. Discuss and provide updates on the First Responder Organization (FRO).  
*Submitted By: Ray Trevizo, FRO Administrator*
8. Discuss Communications Manager report/information.  
*Submitted By: Bill Adler, Communications Manager*
9. Postponed on December 18, 2017 by Jaqueline Butler. Discuss and take action on amending chapter seventeen (17) of the SOG.  
*Submitted By: Roger Esparza, District Office*
10. Discuss and take action on approving recovery data and allowing Net Tech to conduct an assessment of our current backup systems and equipment.  
*Submitted By: Mariana Navarrete, District Administrator*
11. Discuss and take action on the MOU with Horizon City.  
*Submitted By: Mariana Navarrete, District Administrator*
12. Discuss and take action on entering into an MOU with the state to participate in the TSICP.  
*Submitted By: Bill Adler, Communications Manager*
13. Discuss and take action on approving the 2018 Polling Place agreement between the El Paso County and the El Paso County ESD # 2.  
*Submitted By: Ray Trevizo, San Elizario Fire Department*
14. Discuss and take action on the driver operator course the board mandated.  
*Submitted By: Roger Esparza, District Office*
15. Discuss and take action on approval of Socorro Fire Department approved special projects jaws of life.  
*Submitted By: Diego Sariñana, Socorro Fire Department*



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16. Discuss and take action on approval of Socorro Fire Department approved special projects Air-Packs.  
*Submitted By: Diego Sariñana, Socorro Fire Department*
17. Discuss and approve the Socorro Fire Department to purchase 2 XZipit Luxe Sofas from Dream Seat.  
*Submitted By: Diego Sariñana, Socorro Fire Department*
18. Discuss and approve the purchase and operation of a drone with corporate funds.  
*Submitted By: Roland Glidden, Montana Vista Fire Department*
19. Discuss and approve the Socorro Fire Department lodging for the 2018 FDIC Conference in Indianapolis, Indiana from April 24 – 28. Total cost of two thousand one hundred twelve dollars with eighty-eight cents (\$2,112.88).  
*Submitted By: Diego Sariñana, Socorro Fire Department*

#### Executive Session

20. Discuss personnel matters.  
*Submitted By: Mariana Navarrete, District Administrator*

#### Regular Session

21. Discuss and take action on personnel matters.  
*Submitted By: Mariana Navarrete, District Administrator*
22. Discuss and approve the next meeting to take place on \_\_\_\_\_ at 6:00 P.M.  
*Submitted By: Mariana Navarrete, District Administrator*

Adjournment.