# Sage 100 ERP





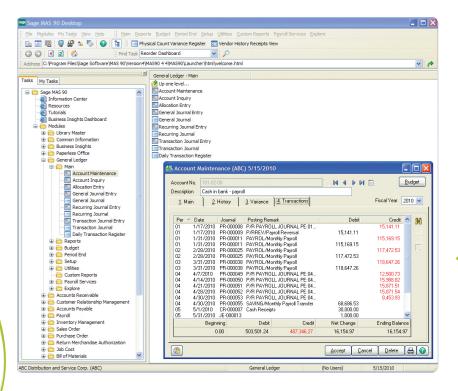
## General Ledger

#### Flexible and Easy to Implement

The adaptable design of the Sage 100 ERP (formerly Sage ERP MAS 90 and 200) General Ledger module allows you to use your current chart of accounts or create a new chart of account structure from over a dozen industry-specific selections, making implementation quick and easy. General Ledger uses our exclusive dual grid entry for quick, efficient, and accurate data entry. The grid entry format allows you to easily customize the data entry screens. Once you have created a transaction, it's easy to delete a row, move a row up or down, or change a value. You can also use the built-in calculator to easily modify it, or even reset a row or all rows by using the reset feature.

#### **Valuable Business Insights**

Ease of use combined with the powerful attributes of the General Ledger module streamlines all bookkeeping and accounting transactions, and the resulting reports provide important business insights. Sage 100 ERP General Ledger offers virtually unlimited financial reporting capabilities. In addition to the standard General Ledger reports, Sage 100 ERP provides the ability to create financial statements such as Income Statements, Cash Flow Statement, Balance Sheet, and Trend reports. All financial reports are created and modified through an easy-to-use wizard so you can simply select formatting options to create a report specific to your business needs. Gaining quick and accurate insight into your business is critical to maintain your competitive edge. Sage 100 ERP General Ledger provides a key method for you to stay on top of your financial information.



#### REPORTS

Many robust General Ledger reports are included with your Sage 100 ERP system, and settings can be saved by user. General Ledger reports include:

- General Ledger Worksheet
- General Ledger Trial Balance
- General Ledger Detail Report
- General Ledger Detail by Source Report
- Exception Report
- Reprint Journals
- Source Journal History Report
- General Ledger Graphics
- Budget and History Report
- Account Audit Report
- Account Memo Printing

In addition to the Standard General Ledger, Sage 100 ERP includes a powerful Financial Report Wizard enabling you to create additional reports such as:

- Trend Reports
- Income Statements
- Balance Sheets
- Statement of Cash Flow Reports

Establish Report Groups to easily identify your specific report settings.

 Using General Ledger, you can quickly access information in a dual grid format—this example shows information for a payroll account, under the transactions tab, displaying details in the top grid and subtotals in the lower grid.



### Sage 100 ERP | General Ledger

### **Features**

neral ledger account can be assigned a status—active, inactive, or deleted. Accounts that have we or deleted status prevent you from inadvertently posting to them.  Carting and ending dates to main or subaccounts to maintain additional control over your chart of a structure.  Do to four roll-up types and unlimited roll-up codes for additional reporting flexibility outside your accounts.
o to four roll-up types and unlimited roll-up codes for additional reporting flexibility outside your accounts.
accounts.
an unlimited number of budgets. Edit multiple budgets and accounts simultaneously.
ublic or private batches in General Journal Entry and Transaction Journal Entry for more control our general ledger.
up to 13 user-defined accounting periods in each fiscal year. You can specify ending dates for iod.
letailed transactions for an account at any time, and search for transactions by period, source quiry, or comment.
o to 99 years of transaction history and period summary history. Post to an unlimited number fiscal years, or reopen a past year and specify the fiscal year to be used for printing general ports.
nonfinancial information such as head count, square footage, unit sales, and inventory quantity. onfinancial information on financial reports and in allocation calculations.
cally post an amount from a single-source account to multiple destination accounts. Calculate unt to be posted to each of the destination accounts based on a percentage allocation, a quantity headcount or square footage), or based on a value from another destination account.
Statements, Balance Sheet Statements, Cash Flow Statements, and Trend reports can be d automatically with the easy-to-use Financial Reporting wizard. Include actual budget, budget and prior-year information on standard period-to-date and year-to-date income statements. e type of data to be printed for each column. Round dollar amounts, print dollar signs, add, delete, ootnotes are just a few of the options for formatting financial statements. Supports values up to 999,999.99.
Intelligence empowers you to quickly and easily use the familiar look of Microsoft Excel® e and interpret Sage 100 ERP data. Effortlessly create real-time, automated, and preformatted vith up-to-date, accurate, and meaningful information.
anges, deletions, or additions to the account masterfile using the Account Masterfile Audit report.
lete or change account numbers without having to manually renumber each entry.
funds between banks in one, easy transaction journal entry when integrated with the Bank ation module.

#### **About Sage**

Sage is a leading global supplier of business management software and services for small and midsized businesses. The Sage Group plc, formed in 1981, was floated on the London Stock Exchange in 1989 and now employs more than 12,300 people and supports more than 6 million customers worldwide. For more information about Sage in North America, please visit the company website at www.SageNorthAmerica.com. Follow Sage North America on Facebook, http://www.facebook.com/SageNorthAmerica, and Twitter, http://twitter.com/#!/sagenamerica.

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