

Minutes of the Sherrard Public Library District Board of Trustees

September 19, 2017

Call to Order 7:04 P.M.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Barb Ruane, Cindy Sanders, Sarah Soliz, Sheryl Steele, and Jim DeWitt

Board Members Absent: none

Staff: Bobbi Jackson

Public Present: Clint Ziemer, Kim Hoffman

Motions:

1. Motion to approve the Minutes of August 15, 2017 by Kindelsperger, Second by Soliz.
2. Motion to approve the Treasurer's Report by Kindelsperger, Second by Ruane.
3. Motion to post a bid notice for demolition of the old building by Kindelsperger, Second by Ruane.
4. Motion to accept the tentative budget figures for 2017/2018 by Kindelsperger, Second by Soliz.
5. Motion to approve events sponsored by the 'Friends of SPLD' on October 14, 2017 and February 17, 2018 by Kindelsperger, Second by Sanders.
6. Motion to adjourn at 8:55 by Kindelsperger, Second by Soliz.

Discussion:

Clint Ziemer presented a \$17,000 check to the library for the building fund sponsor the reading room. Thank you to the Friends group for the generous donation. Clint also informed the board that there is one vacant seat on the Friends board. Birdies for Charity pledges totaled \$3,244.50. Clint presented plans to promote membership for Friends of SPLD with an event on Saturday, October 14 from 9:30-11:30 (Chocolate Frenzie, come in and join the Friends group and get free chocolate!) and are planning a Trivia Night Fundraiser for February 17, 2018. The Friends also plan to help with the library's Christmas events.

Unfinished Business:

Audit: Kim Hoffman reviewed the audit with the board and made suggestions for developing policies for levy items and bank policy.

Library Building: It was decided to put out a bid notice for demolition of the old building.

Shelving has arrived for the new building. End panels and tops will be delivered at a later date.

Fundraising: \$100 was raised from the event at the winery. The village donated \$100 to the building fund.

Budget: Tentative budget for the 2017/2018 fiscal year was accepted. Final acceptance will be voted on at the Budget Hearing and Special Meeting next month.

Staff Reviews: Staff Reviews are done and employees have received a 3% raise.

Programming Attendance Policy: Director Jackson explained a new policy to ban patrons from programming events for 30 days if they have signed up for a program up and do not notify the library if they cannot attend.

New Business:

Friends of SPLD Programs and Events: Motion was made to accept plans for events and fundraisers presented by Clint Ziemer.

Discussion was had about how to finance an informational sign for the front of the library. The Friends group will provide some funding along with some monies from Liability Insurance fund. We will have further discussion at the next meeting.

Parking: There was discussion about parking diagonal vs parallel parking at the new library. All agreed diagonal was best.

Liability Savings: Director Jackson explained how we can use funding for some projects from the liability savings fund, if those projects involve safety issues, rather than pay for them out of the general fund.

The next meeting will be October 17, 2017 at 7:00 PM..

Respectfully Submitted,

Sheryl Steele, Secretary