

MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting of November 20, 2017

Present: Directors – Mr. Rich Simpson, Mr. Mike Davis, Mr. Wally Rice, Mr. Garry Melchi.

Absent Directors: Mr. John Schaiberger

Others: Chief Steven Bennett

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Simpson, who chaired the meeting.

Roll Call

Roll Call was taken and present members were included.

Approval of Agenda

Motion to approved Meeting Agenda for November 20, 2017 as posted.

Motion: Mr. Melchi

Second: Mr. Rice

Further discussion: None.

Aye: Mr. Simpson, Mr. Rice, Mr. Melchi

Nay: None.

Receive or Act on Board Correspondence

None.

Public Comments

None.

Approval of Minutes

Mr. Simpson asked for approval of the minutes from October 16, 2017.

Motion: Mr. Rice

Second: Mr. Simpson

Further discussion: None

Aye: Mr. Simpson, Mr. Rice, Mr. Melchi, Mr. Davis

Nay: None

Treasurer's Report

Monies that came in for the month were from property taxes from Pueblo County. Updated reports were presented from the new account software system. The difference in actual cash and income statement ending balance. Mr Rice met with both Chief Bennett and Colorado City Metro to inquire about the difference of the amount. Mr. Rice said the finance director stated these numbers will not match, one is a current snapshot and the other is a snapshot of time. Monies are being held in regards to taxes payable and accounts payable and the funds are allocated prior to the expenses being paid and is encumbered along with allocations to previous years. Also, there was an error on the spreadsheets presented giving a big dollar figure and the margin is more narrow giving a better picture. This new software system is still not quite right yet and has some bugs still being worked out to cater both to Rye Fire and Colorado City Metro District. Colorado City Metro has also advertised a position for a new financial director. Chief Bennett also discussed the transfer of funds from the general fund to the building fund account at ColoTrust. With working on transferring funds Chief noted that all the transfer from and to the account have to be accomplished with wires. Suggestion was to open a new account with the Bank of San Juans to utilize rather than ColoTrust. New Signature Cards will be produced containing an update to the signatures with new finance director and new account. Once the meeting minutes are approved from this meeting the account will be set up and the monies transferred.

Motion to open another account at the Bank of the San Juans, transfer and close ColoTrust to new account and transfer funds for the Capital Account as well as update signature cards to reflect current and correct signers.

Motion: Mr. Melchi
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Simpson, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None.

Motion to accept the Treasurer's report for Account Receivable and Accounts payable for October 2017.

Motion: Mr. Davis
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Simpson, Mr. Davis, Mr. Rice, Mr. Melchi
Nay: None.

Spread sheet from EMA

We will no longer be receiving reports from EMA. All transports from July 19, 2017 to October 31, 2017 have been mailed to new company. All transports from November 1st to current are submitted and completed by electronic means.

Fire Chiefs Report

Statistics

In the Month October 2017, Rye Fire responded to 71 calls for service of which 57 were EMS related and 14 were fire related. In comparison with previous year call volume this is an increase of 1% and an increase of 12% from the 5-year average of 64.

Administration/Operations

City of Pueblo donated a structure fire truck. The truck has been placed into service with all the work completed in-house to get it responding on calls. This truck is utilized for structure fire, car fires and car accidents.

Researched grants for exhaust systems for the fire stations, no grants are available at this time. It is anticipated grants will open within the next 30-60 days.

Researching grants for vehicle hearing protection while using sirens. A safety grant is available for visible PPE, the grant will fund 50 percent. High visibility jackets/coats were researched costing a total of \$4,380 plus the embroidery of Rye Fire Logo for \$320. Out of pocket expense would be \$2,350 after the grant funding, this would be the purchase of a gerber high visibility all-weather jacket. Grant is currently approved and funding is available.

Christmas Dinner has been setup. This will be December 4th 5:30 to 8:00 pm at the Chinese Restaurant. Red Creek Fire is giving Rye Fire 24 foot extension ladder and 12 foot roof ladder for fire truck. Beulah Fire is giving Rye Fire a 20 foot extension ladder for placement on one of our trucks. This will help Rye Fire by providing a complement of ladders for all trucks.

Prevention

We continue to provide Mitigation assessments for homeowners throughout the District. A lot of the mitigation assessments are requested from the homeowner's insurance or the insurance agent of the purchaser.

Assisted all three schools with fire drills. Provided medical standby for football and soccer games.

Fire Personnel participated with the homecoming parade. Provided standby for bonfire for the high school.

Fire Trucks and Ambulance were at the elementary school for Red Ribbon day. All students were given tours and hands on with the trucks and equipment.

Rye Fire Personnel provided science of fire for Science day at the elementary school.

Rye Fire personnel were on hand for the Halloween Town greeting all the Trick-or-Treaters

Training

Training has been ongoing. Fire training was fire operation with hoses and hydrants, vehicle familiarization, pump training, ropes and knots. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements. Motion to approve May 2010 accounts payable.

Old Business

Interagency Updates

No personnel are out at this time.

Fire Hydrants

See Task List

Upcoming Projects

Emergency Generator – See Task List

Exhaust System – See Task List

2018 Budget

Updated draft budget prepared with changes reflecting more accurate numbers. The final budget will need to be approved at the December meeting with respective resolutions.

New Business

None

Adjournment

Motion to Adjourn was made at 6:00 p.m.

Motion: Mr. Melchi
Second: Mr. Simpson
Aye: Mr. Simpson, Mr. Davis, Mr. Rice, Mr. Melchi

Dated this 28th day of November, 2017.



Submitted by Steven E. Bennett, Chief