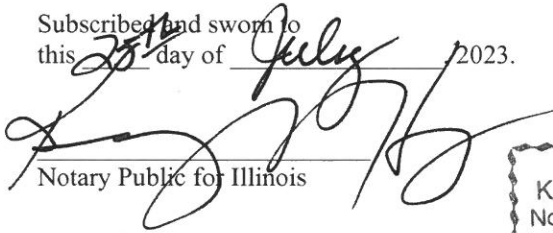


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved at the July 25, 2023 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 25th day of July 2023.


Notary Public for Illinois



**MINUTES OF THE JUNE 27, 2023 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, June 27, 2023
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Blvd., Ste. R-1,
Blackberry Township, Kane County, IL
Time: 7:00 p.m.
Attendance: Trustees: James Dougherty, Ben D’Andrea and Mark
Hammond
Others: Charles Radovich, James Hare, Kim Hoadley
Jason Fowler, Daniel Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Special Service Area Office in the Mill Creek Village Center, 39W250 Herrington Blvd., Ste. R-1, Geneva, IL on Tuesday, June 27, 2023 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no one was present on the phone line or in person.

3. **LONG RANGE PLANNING.** Radovich discussed the Local Government Efficiency Act and advised the Board that there are due dates for items the District needs to act upon. Radovich suggested that at the next meeting the trustee appoint two (2) residents as members to the committee and establish the first meeting of the committee within thirty (30) to sixty (60)

4. **OLD BUSINESS.**

a. **Approval of the minutes of the May 23, 2023 Board of Trustees' meeting and the Special Meeting of June 6, 2023.**

Motion by Trustee Hammond to approve the minutes of minutes of the May 23, 2023 Board of Trustees' meeting as well as the minutes of the special meeting of June 6, 2023; seconded by trustee D'Andrea;

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, , treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports. Jason Fowler added that the sewer charges were not on the last bill to customers and would be added at the next billing cycle. A check was performed and this appears to be an isolated incident as there were no other errors found

Jim Hare requested authorization to pay the Direct Energy invoices online versus by check as the payments are not being applied correctly to the various accounts. Radovich stated that no action needs to be taken for the accounts to be paid online.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable, including additional accounts payable in the sum of \$28,500.12; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Roland and discussion regarding the same.** Jason Fowler presented the operations report. Trustee Dougherty asked that Fowler look into leasing expenses of a flashing sign for posting water usage information. Fowler advised that

the Doppler notification system information will be on the next round of bills and then residents may sign up for the notification system.

Well No. 2 is not operating correctly. It is believed that it could have a short in the system or the motor is bad. The motor is out of warranty. A new motor was ordered at a cost of \$44,130 from Water Well Solutions subject to Board approval. They will not know what the problem is until the motor is pulled out. If it is not the motor, the motor will be kept and used for other emergency situations.

Motion by Trustee to Hammond to approve, as an emergency action with waiver of bids, the purchase of a motor from Water Well Solutions in the sum of \$44,130; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion by Trustee Hammond to accept the Sheaffer & Roland Operations Report as is; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. Review and Approval of Liability, Casualty, Property and Public Official's Insurance Policies Proposal from Arthur J. Gallagher Risk Management for 2023-2024.

This item is deferred to the July 2023 meeting.

d. Consideration and approval of Resolution No. 2023-01 (Resolution Authorizing the President to Execute Chase Merchant Attestation and Amendment of Agreement and ESCP Addendum Terms).

Motion by Trustee Hammond to authorize the President to Execute Chase Merchant Attestation and Amendment of Agreement and ESCP Addendum Terms; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approve21`d Attorney Radovich stated that he has been advised that there is nothing to discuss on the litigation matter, that review of closed session minutes will be deferred to the July meeting.

6. Closed Session.

No closed session.

7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of July 25, 2023, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:39 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line.

Mark Hammond, District Clerk

