

May 3, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session May 3, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith recognized Tunya Adams with the Living Hope Assembly of God to present the invocation.

TUNYA ADAMS
INVOCATION

Mayor Smith recognized Shane Lingg.

VISITORS

Shayne Lingg is in attendance to give a presentation concerning Precision Concrete Cutting. A packet of information was distributed and a slide show was presented. Shayne described the benefits of using concrete cutting to repair trip hazards in the city. More information is available at www.safesidewalks.com. Mayor Smith stated that the commission will take this into consideration as they work on the City's budget.

SHANE LINGG w/
PRECISION CONCRETE
CUTTING - SAFE
SIDEWALKS

Mayor Smith reported that there are minutes to approve.

Commissioner Mattmiller made a motion to accept the minutes of the April 19, 2016 Regular Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.

APPROVE 4/19/2016
MEETING MINUTES

LEGALS

Attorney Lair read the 1st reading of Ordinance #1549 changing the class title of Assistant Maintenance Supervisor from grade 22 to grade 24. Commissioner Slade made a motion to approve the 1st reading of Ordinance #1549. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

1st READING OF ORD
#1549 AMMENDING
ASST MAINT
SUPERVISOR

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT
MOTION TO PAY BILLS

General Fund \$ 122,105.46

Water & Sewer Fund \$ 78,811.19

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund \$ 1,002,531.33

Water & Sewer Fund \$ 144,373.86

Municipal Road Aid Fund \$ 105,581.60

<p>Commissioner Grayson reported that he has met with a couple of demolition and reclamation companies concerning the Handy House. He has received verbal estimates and expects written bids soon.</p>	<p>HANDY HOUSE</p>
<p>Mayor Smith recognized Commissioner Slade.</p>	<p>PUBLIC SAFETY REPORT</p>
<p>Commissioner Slade reported that he has a letter that was sent to Judge Alex Barnett from the Office of the Governor, Office of Homeland Security. He stated that our 911 Center has been awarded two CMRS grants. One in the amount of \$103,596.66. The second one in the amount of \$19,718.22. These grants will be used for upgrades to our phone system to make us Next Generation compatible.</p>	<p>911 CENTER RECIEVES CMRS GRANTS</p>
<p>Commissioner Slade stated that after successful completion of all pre-employment requirements, he would like to make a motion to offer employment to Barry Sparks as a certified police officer I, salary commensurate with position. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>OFFER EMPLOYMENT BARRY SPARKS CERT POLICE OFFICER I</p>
<p>Barry Sparks was sworn in by Attorney Lair.</p>	<p>B SPARKS SWORN IN</p>
<p>Commissioner Slade requested an executive session to discuss a personnel issue.</p>	<p>EXECUTIVE SESSION REQUEST</p>
<p>Mayor Smith recognized Commissioner Griggs.</p>	<p>MAINTENANCE DEPT REPORT</p>
<p>Commissioner Griggs reported that brush pickup has been completed. We have installed stop signs on Webster Ave and Lair. Landscaping is nearly completed in relation to the sewer and water line construction. The new curb construction is complete on Charlotte Drive to direct runoff to storm drains. Mowing continues between rainfalls. Sidewalks on Pike Street are complete. Storm drains at Pleasant Street and Bridge Street are being repaired with the assistance of the State Road Department. Two employees are scheduled to attend the Water Distribution certification later in the month.</p>	
<p>Mayor Smith recognized Commissioner Mattmiller.</p>	<p>PUBLIC UTILITIES REPORT</p>
<p>Commissioner Mattmiller reported that the 8 inch sewer main from Springdale Avenue to Elmarsh Avenue will be completed next week. The trihalomethanes and haloacetic acids sampling is complete within the city and the results were very good.</p>	
<p>The Main Licking water pump is scheduled to be in operation the week of May 18th. Last week the water plant operators were able to complete 16 hours of annual re-training in Frankfort.</p>	
<p>Commissioner Mattmiller reported that the Civil War reenactment was a success. Unfortunately, the water level was too high for the horses to forge the river. This was a test run for the reenactment that will take place in 2017. The circus will be coming to FRVP on May 11th.</p>	<p>REC DEPT REPORT</p>
<p>Commissioner Mattmiller reported that he and Steve Eads, code enforcement officer, have inspected the four rental houses that were targeted for safety and health issues. One occupant was not home. Three houses were found to have inadequate living conditions.</p>	<p>CODE ENFORCEMENT DEPT REPORT</p>

Commissioner Mattmiller is suggesting to change the ordinance to order the houses condemned and rendered uninhabitable. Discussion.

Commissioner Mattmiller has given out a chart in an attempt to organize the strategic planning overview.

STRATEGIC PLANNING OVERVIEW

MAYOR'S REPORT

Mayor Smith made a motion to declare surplus a lot located at 201 N. Poplar Street. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO DECLARE 201 N POPLAR LOT AS SURPLUS

Mayor Smith made a motion to transfer ownership of the surplus lot located at 201 N. Poplar Street to Cynthiana/Harrison County Home Assistance Inc., a 501(c) for urban development. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO TRANSFER OWNERSHIP OF 201 N POPLAR TO CYN/HARR HOME ASSISTANCE, INC

Mayor Smith read a proclamation declaring May 20th, 2016 as Marilyn Thomas Bell day.

MARILYNN THOMAS BELL PROCLAMATION

Mayor Smith made a motion to adopt this proclamation. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO ADOPT PROCLAMATION

Mayor Smith reported that he has been working on the Tiger Grant in conjunction with Nicholas County that will allow us to extend sidewalks to FRVP and bury downtown utilities. He needs the commission to adopt Resolution 2016-3 authorizing him to submit this project. Mayor Smith read aloud Resolution 2016-3 and made a motion to adopt. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

RESOLUTION 2016-3

Mayor Smith reported that he has a letter from Mike Aldridge resigning from the Code Enforcement Board. Mr. Aldridge has accepted the Code Enforcement Officer position. Mayor Smith made a motion to accept the resignation. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes. Motion carried.

RESIGNATION M ALDRIDGE - CODE ENF BOARD

Mayor Smith stated that the National Day of Prayer breakfast will be held Thursday morning. Fire Chief, Jay Sanders, will be speaking.

NATIONAL DAY OF PRAYER BREAKFAST

Mayor Smith stated that the commission has received an invitation from Shelia Currans to attend a compassionate cities program at HMH on May 26th.

INVITATION – COMPASSIONATE CITIES PROGRAM

A member of the audience questioned where the Handy House will be taken. Commissioner Grayson stated that the removal company will be responsible for deciding where/if it will be reconstructed.

HANDY HOUSE DISCUSSION

Mayor Smith made a motion to go into executive session to discuss acquisition of real property pursuant to KRS 61.810(1) b and a personnel issue per KRS 61.810(1) f. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

RETURN TO REGULAR SESSION

Mayor Smith made a motion to authorize the Mayor to have Attorney Lair draft an offer to purchase a piece of property at the appraised value. Commissioner Grayson seconded. Vote: Mayor Smith: yes; Commissioner Grayson: yes; Commissioner Mattmiller: abstain; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO MAKE OFFER TO PURCHASE PROPERTY AT APPRAISED VALUE

Mayor Smith recognized Commissioner Slade.

Commissioner Slade regrets that after meeting in executive session that he has no choice but to make a motion to change the status of Wilbur Gross from Full-time Telecommunicator to Part-time Telecommunicator effective May 5, 2016. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: abstain; Mayor Smith: yes. Motion carried.

MOTION TO CHANGE WILBUR GROSS FROM FULL-TIME TO PART-TIME

Commissioner Mattmiller made a motion to adjourn. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

5/3/2016