



Building Inspector

The Village of Riverside (pop. 8,900) is located just 9 miles from downtown Chicago and is a National Historic Landmark Community designed by visionary landscape architect, Frederick Law Olmsted. The Village is seeking qualified applicants for a full-time Building Inspector/Code Enforcement Officer. The position reports to the Director of Community Development and is responsible for compliance with Village ordinances dealing with zoning, property maintenance, building, mechanical, plumbing, and electrical work and related codes to ensure successful development and building efforts. The inspector coordinates all activities for the issuance of building permits, interacts with residents, consultants and Staff with an emphasis on providing excellent customer service and will provide technical recommendations to the Director and elected officials.

The successful individual will have a thorough knowledge of ICC Building and Mechanical Codes, National Electric Code and State Plumbing Code, and a comprehensive understanding of zoning principles, excellent communication, interpersonal and organizational skills and be comfortable using computers including utilizing a building permit software, Microsoft Outlook, Word and Excel. The minimum preferred requirements for this position are:

- Two years of course work in building technology or an Associate's degree in a related field such as Architectural, Civil or Structural Construction Science, or any combination of education, training and experience which provides the required;
- **Must have ICC Residential Building Inspector and Property Maintenance certifications;**
- Residential Building Plan review certification preferred or must be obtained within one year of employment; and
- Previous municipal experience preferred.
- A valid driver's license is required.

Pay range is \$23.28 to \$31.69 with expected starting salary \$24.04- \$27.49. The Village of Riverside offers a comprehensive and competitive benefit plan which includes generous contributions to medical, dental, vision, life insurance and the Illinois Municipal Retirement Fund, optional 457 plans, and paid vacation, personal, sick and holiday time.

Send cover letter, resume, application and three work related references by e-mail to Cathy Haley at chaley@riverside.il.us.

Village of Riverside
27 Riverside Road
Riverside, IL 60546

Equal Opportunity Employer