

**Raber Township
Regular Board Meeting
Approved Minutes
10/13/2020**

The Raber Township Regularly Scheduled Meeting was called to order at 07:00 p.m. by Supervisor Paul Warner at the Raber Township Community Building in Goetzville.
All present said the Pledge of Allegiance.

ROLL CALL

Supervisor Paul Warner, Treasurer Leslie Opolka, Clerk Hillary Galarowic, Trustee's Linda Johnson and Dan Galarowic were present. Seven (7) Township Residents were also in attendance.

APPROVAL OF AGENDA

Motion to approve agenda as presented made by: Linda

Supported by: Paul

All in favor, motion carries

CLERK'S MINUTES

Motion to approve the September minutes as presented: Linda

Supported by: Paul

All in favor, motion carries

TREASURER'S REPORT

GENERAL FUND:	\$	94,053.97
FIRE DEPARTMENT:	\$	34,089.03
CHILDREN'S FUND:	\$	2,479.41
RECREATION FUND:	\$	1,646.86
CEMETERY FUND:	\$	3,017.52
ROAD FUND:	\$	29.24
AMBULANCE	\$	4,296.46
RTVFD Fundraising	\$	23,259.39
TOWNSHIP PROTECT	\$	4,221.87

Approval of the Treasurer's Report as presented

Motion made by: Hillary

Supported by: Linda

All in favor; Treasurer's Report approved

Budget Review

None

PUBLIC COMMENT

Public comment opened at 7:04. Ken Lind reviewed insurance coverages and explained increase in material costs when budgeting for future insurance coverage.

CORRESPONDENCE

Leslie shared that the raffle license has been revised with the state and is ready for 2021. Linda shared that a thermocouple has been ordered for the stove. Hillary shared a thank you note sent by a resident in regards to the Community Cleanup service.

OLD BUSINESS

Final Audit Report – Three deficiencies were noted in the auditors report. 1) Lack of oversight: due to the size of the township we lack the extensive oversight measures recommended by the state. We do have sufficient checks and balances in place to secure township finances. 2) Clerk's ledger discrepancies: The software program (Quickbooks) used by the clerk does not match the updated Uniform Chart Accounting as designated by the state. All transactions are reconciled. The board will look into upgrading to a software system that meets the needs of local government. 3) Revenue Budget Adjustments: During budget reviews the board adjusted for expenditures but did not adjust for revenue.

Tax Bill Payment Date – Leslie has confirmed that the county is ultimately responsible for real property tax collection following the due date, whereas the township is responsible for personal property tax collection. We will not move forward with changing the printed due dates on tax bills at this time.

Pickford Ambulance Agreement – Based on the current agreement it is time to review the terms and secure updated agreement dates. Leslie will reach out to set up a meeting for December.

NEW BUSINESS

NFIP Resolution – In order for Raber Township to be included in the National Flood Insurance Plan it is necessary for the board to adopt an ordinance and put forth a resolution to adhere to the ordinance. There will also be a intergovernmental agreement with the Chippewa County Building Dept to enforce the floodplain management regulations, which is already occurring.

Motion to adopt the resolution to enforce FEMA floodplain management regulations as directed by the Chippewa County Building Department made by: Hillary

Supported by: Paul

Roll Call Vote: Dan – yes, Leslie – yes, Linda – yes, Paul – yes, Hillary – yes; motion passed.

Staples Business Advantage- Hillary shared that the township is enrolled in a statewide cost share program with Staples. Office and cleaning supplies can be purchased and the township will receive a rebate at the end of the year.

Election updates – Hillary shared that there was an increase in misinformation and confusion regarding the upcoming General Election. Anyone with questions is encouraged to reach out to her or to the county clerk to confirm election information.

RECREATION COMMITTEE

None

FIRE DEPARTMENT REPORT

There were no runs in September. The new truck is outfitted and ready to go. The fire dept was able to donate surplus SCBA's to Presque Isle Fire Dept.

PRESENTATION & PAYMENT OF BILLS

A motion was made to pay the bills in the amount of \$8,748.43

Motion made by: Paul

Supported by: Dan

All in favor; motion carried

ADJOURNMENT

Motion made by: Paul

Supported by: Hillary

All in favor; meeting adjourned.

Hillary Galarowic
Raber Township Clerk