

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, DECEMBER 20TH, 2013, AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

PRESENT: Council: Mayor Sandra Benford
 Deputy Mayor Garth Ward
 Deputy Mayor Brian Johnson

Administration: Wendy Wildman, CAO
 Heather Luhtala, Assistant CAO
 Dwight Moskalyk, Economic Advisor

Appointments: None

Public: 0

	Motion #	
1.		CALL TO ORDER Mayor Benford called the meeting to order at 9:30 a.m.
2.	150-13 (Agenda)	AGENDA MOTION by Deputy Mayor Ward that the December 20, 2013 agenda be approved with the following additions: Under Business: k) AUMA - MGA Education Session – January 29, 2013 in Nisku, AB l) Lot consolidation refund request – Deferred from past meeting m) Land Use bylaw template – Review Quote from Kronprinz Business Consulting Inc. Under Financial: d) Grant Report as at December 16, 2013 CARRIED
3.	151-13 (Minutes-Regular Meeting)	MINUTES – REGULAR MEETING MOTION by Deputy Mayor Ward that the minutes of the November 8, 2013 Regular Council Meeting be approved as presented. CARRIED
4.		APPOINTMENTS None
5.		BYLAWS <u>Bylaw 175 – Untidy and Unsightly Premises</u> Council resolved to defer the readings of Bylaw 175 – Untidy and Unsightly Premises to the next Council meeting. Administration is to forward the bylaw to the County CPO and the Development Officer for their review and comments.

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<p>6.</p>	<p>152-13 (RCP – Land Use Bylaw Template Silver Sands) (1st priority)</p> <p>153-13 (RCP – Exploration of Emergency Response Services-Town of Onoway) (2nd Priority)</p> <p>154-13 (RCP – Lake Mgmt Plan Parkland County) (3rd Priority)</p>	<p>BUSINESS</p> <p>a) <u>Regional Collaboration Program – application for a comprehensive review of our land use bylaws and creation of a land use bylaw template - South View/Silver Sands</u> MOTION by Deputy Mayor Johnson that Council authorize the Summer Village of South View to participate in an application for the Development of a Shared Land Use Bylaw Template project, submitted by the Summer Village of Silver Sands under the Regional Collaboration component of the Regional Collaboration Program, AND FURTHER THAT the Summer Village of South View, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds. <p style="text-align: right;">CARRIED</p> <p>b) <u>Regional Collaboration Grant – Exploration of Regional Emergency Response Services and Establishment of Regional Commission – Project Manager is the Town of Onoway</u> MOTION by Deputy Mayor Ward that Council authorize the Summer Village of South View to participate in an application for the Exploration of Regional Emergency Response Services and the Possible Establishment of a Commission project, submitted by the Town of Onoway under the Regional Collaboration component of the Regional Collaboration Program, AND FURTHER THAT the Summer Village of South View, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds. <p style="text-align: right;">CARRIED</p> <p>c) <u>Regional Collaboration Grant – Parkland County has requested our support of their application for a Lake Management Plan</u> MOTION by Deputy Mayor Ward that Council authorize the Summer Village of South View to participate in an application for the Regional Collaboration Program Grant to develop Lake Management Plans for Lakes within Parkland County AND FURTHER THAT the Summer Village of South View agrees to be a participant and abide by the terms of a Conditional Grant Agreement and agrees that Parkland County be designated the managing partner for the purposes of receiving, administering, allocating, reporting and accounting for the funds on behalf of the partners. <p style="text-align: right;">CARRIED</p> <p>d) <u>Forest Resource Improvement Association of Alberta – submission by ASVA for vegetation management, public education and emergency planning</u> Council resolved to defer the support of this application to the next scheduled Council meeting.</p> <p>Administration is to send an email to the other Summer Villages asking for their input on the support of this application and review the information at the next SVLSACE meeting scheduled for February 8, 2014.</p> </p></p></p>
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	<p>155-13 (MASG – 3-year contract)</p>	<p>e) <u>Municipal Assessment Services Group – our current agreement expires at the end of 2013, a new 3-year contract is being proposed</u> MOTION by Deputy Mayor Johnson that Council approve the 3-year contract for assessment services between Municipal Assessment Services Group and the Summer Village of South View and authorize execution of same. (2014 at \$4,412, 2015 at \$4,588 and 2016 at \$4,772). CARRIED</p>
	<p>156-13 (Brownlee LLP Law Seminar)</p>	<p>f) <u>Brownlee LLP – 2014 Emerging Trends in Municipal Law Seminar – scheduled for Thursday, February 20th, 2014 at Northlands EXPO Centre – cost is \$125/person</u> MOTION by Deputy Mayor Ward that one member of Council and Administration be authorized to attend the Brownlee LLP 2014 Emerging Trends in Municipal Law Seminar scheduled for Thursday, February 20th, 2014 at Northlands EXPO Centre. CARRIED</p>
	<p>157-13 (ASVA MGA Review Letter to Minister)</p>	<p>g) <u>ASVA - Nov. 12 email on Municipal Government Act Review by Municipal Affairs and discussion on ASVA to forward letter to Minister on importance of Summer Villages</u> MOTION by Mayor Benford that further to the current review of the Municipal Government Act, Administration forward a letter to the Minister of Municipal Affairs supporting and expressing the importance of Summer Villages. CARRIED</p>
	<p>158-13 (FCSS Local Board Applications)</p>	<p>h) <u>FCSS Local Boards – Region 2B Board Applications – applications received.</u> MOTION by Deputy Mayor Johnson that Council support the appointment of Gerritt Leewes, Rob Smith, Theresa Lavoie, Phyllis Kosik, Orval Satermo, Iris Wilde, Marilyn Fearnley and Mark Harvey to the Region 2B FCSS and Recreation Board. CARRIED</p>
	<p>159-13 (Teamsters Canada – Rail Safety Lobbying)</p>	<p>i) <u>Teamsters Canada – letter on rail safety, and request for lobbying for improved surveillance of rail companies and safety</u> MOTION by Deputy Mayor Ward that a letter be forwarded to the Federal Transport Minister regarding concerns with the safety along rail lines and encourage the department to enhance their surveillance of the rail companies safety measures. CARRIED</p>
	<p>160-13 (Canadian Union of Postal Workers)</p>	<p>j) <u>Canadian Union of Postal Workers – November 12th, 2013 letter requesting support of two resolutions</u> MOTION by Deputy Mayor Ward that Council accept for information the November 12, 2013 letters requesting support of two resolutions from the Canadian Union of Postal Workers. CARRIED</p>

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	<p>161-13 (AUMA MGA Education Sessions)</p> <p>162-13 (Lot consolidation fee refund request)</p>	<p><u>k) AUMA - MGA Education Session – January 29, 2013 in Nisku</u> MOTION by Mayor Benford that Council and Administration be authorized to attend the AUMA MGA Council Education Sessions on January 29, 2014 in Nisku, Alberta at the Nisku Inn and Conference Centre. CARRIED</p> <p><u>l) Lot consolidation refund request (Lots 1, 2 & 3 Block 5 Plan 3767MC) – Deferred from past meeting</u> MOTION by Deputy Mayor Ward that Administration send a letter to the resident requesting a refund for the lot consolidation application costs advising that the fees paid by the Municipality to the Development Office exceeded the application fee and, therefore, the request for the refund is denied. CARRIED</p> <p><u>m) Land Use Bylaw Template - Review Quote from Kronprinz Business Consulting Inc.</u> Discussion: Council will further review the quote for the Land Use Bylaw Template from Kronprinz Business Consulting Inc. once we are in receipt of a decision from Municipal Affairs on the Regional Collaboration Grant application.</p>
<p>7.</p>	<p>163-13 (Accounts Payable)</p> <p>164-13 (Income/Expense Statements)</p> <p>165-13 (Bank Reconciliation)</p> <p>166-13 (Grant Report)</p>	<p>FINANCIAL</p> <p><u>a) Accounts Payable – Cheques #459 to #473 totaling \$10,928.52 for October 2013 (including automatic debits)</u> MOTION by Deputy Mayor Ward that Council accept for information Accounts Payable cheque listings #459 to #473 totaling \$10,928.52 for October 2013 (including automatic debits). CARRIED</p> <p><u>b) Income and Expense Statements – as at October 31st, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at October 31, 2013. CARRIED</p> <p><u>c) Bank Reconciliations – as at October 31st, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Bank Reconciliation as at October 31st, 2013. CARRIED</p> <p><u>d) Grant Report – as of December 16, 2013</u> MOTION by Deputy Mayor Ward that the grant report as of December 16, 2013 be accepted for information as presented. CARRIED</p>
<p>8.</p>		<p>COUNCIL REPORTS <u>Mayor Benford:</u> -reported that the garbage bin at the German Club has been removed -reported that she is very pleased with the snow removal contractor commenting</p>

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	167-13 (Council Reports)	<p>that he is doing a fantastic job</p> <p><u>Deputy Mayor Ward:</u> -reported that he is please with the snow removal contractor as well</p> <p><u>Deputy Mayor Johnson</u> -no report</p> <p><u>Council Reports</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	168-13 (CAO Report)	<p>ADMINISTRATION REPORT</p> <p><u>CAO Report</u> -attended the AUMA Convention – reported that a motion was put forward by the Town of Brooks that had an effect on smaller municipalities – there was not enough representation by smaller municipalities to show support for the amendment to their motion – future representation at the conventions by at least one member of Council should be considered -reported on the meeting with LSA County in regards to the Municipal Services Package agreement</p> <p><u>CAO Report</u> MOTION by Deputy Mayor Johnson that Council accept for information the verbal CAO report as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	169-13 (Information & Correspondence)	<p>INFORMATION AND CORRESPONDENCE</p> <p>MOTION by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ol style="list-style-type: none"> a. Alberta Municipal Affairs – November 26th, 2013 letter on funding approval under MSI Capital for road project in the amount of \$144,078 b. Alberta International and Intergovernmental Relations – November 25th, 2013 letter on guidelines to procurement obligations of domestic and international trade agreements c. Notice of Subdivision Consolidation Application – Lots 7 and 8, Blk 2, Plan 2647KS d. AUMA – Media Release announcing 2013 Board of Directors e. Alberta Association of Architects – December 10th, 2013 letter f. 2013 Weed Inspection Report – Nov. 25 email from Jackie Gamblin and attachment g. The Alberta Society for Prevention of Cruelty to Animals – Nov. 19 letter which we received one for each Council member h. Alberta Farm Safety Centre – November 14, 2013 thank-you letter <p style="text-align: right;">CARRIED</p>

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11.		IN CAMERA SESSION None
12.	170-13 (Next Meeting)	NEXT MEETING <u>Regular Council Meetings</u> MOTION by Mayor Benford that the next Regular Council Meeting be scheduled for February 14, 2014 at 9:30 a.m. at the Town of Onoway Council Chambers. <p style="text-align: right;">CARRIED</p>
13.		ADJOURNMENT Mayor Benford declared the meeting adjourned at 11:01 a.m.

Mayor

CAO

Upcoming Meetings:

- February 8, 2014 - SVLSACE Hosted by Castle Island
- February 14, 2014 - Regular Council Meeting – 9:30 a.m. – Town of Onoway Council Chamber
- June 21, 2014 - SVLSACE Hosted by Nakamun
- November 1, 2014 - SVLSACE Hosted by Ross Haven