



Meeting Minutes
April 2, 2018
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, April 2, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Approval of the minutes from the March 5, 2018 Board Meeting. Commissioner Mohn made a motion to approve the March 5, 2018 minutes. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for March 2018.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Mohn seconded the motion. Motion carried by a 4/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. The revised Fiscal Year (FY) 2018 ESD 4 Budget was reviewed. Commissioner Rasmussen motioned to approve the revised FY18 ESD 4 Budget. Commissioner Mohn seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. The Board discussed going forward with a Land Survey, Title Search, and Appraisal of the Villas Mobile Home Community Club House property to determine if it is a suitable location for a fire station to replace the current LSVFD Station 132. Commissioner Mohn motioned to allocate up to \$10,000 for the conduct of the Survey, Title Search, and Appraisal of the subject property. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.

6. Financial discussions and appropriate action;
 - a. The Board reviewed the ESD 4 Investment Policy. Commissioner Rasmussen motioned to revalidate the ESD 4 Investment Policy and appoint Mr. Charles Laljer as the ESD 4 Investment Officer. Commissioner Mohn seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. Commissioner Surratt presented the financial reports of the District.
 - c. The outstanding bills owed by ESD 4 were reviewed.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to approve payments for the District. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is May 7, 2018.
8. Adjourn. With no further business before the Board, Commissioner Mohn made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 7:28 P.M.