



Forest Grove Board of Fire Commissioners July 28, 2020 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Vice Chairman
- X Mykola “Nick” Myronowskyj - Secretary
- _ Joseph Scapellato - Treasurer
- X Thomas Bellone Sr. - Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

Andrew Bellone Jr. noticed a typo in the minutes.

*“The Board received an application to join the fire company from Andrew Mastro Jr. Andrew **ns** a junior so a background check will not be needed. He is the son of the fire company President.”*

The minutes shall be updated to state:

*“The Board received an application to join the fire company from Andrew Mastro Jr. Andrew **is** a junior so a background check will not be needed. He is the son of the fire company President.”*

A motion to accept minutes as changed was made by Samuel Scapellato and seconded by Thomas Bellone.

3. Communications

All communications will be discussed under old and new business.

4. Treasurers Report & Bills against the Commission

Joseph Scapellato was not available to attend this meeting. He prepared a report and requested that Mykola Myronowskyj present it to the Board.

The Board received a Workman’s Compensation insurance payment rebate from Glenn Insurance in the amount of \$10,567.00. This rebate was due to an internal Glenn Insurance audit.

The second tax draw was received and deposited in the amount of \$130,765.75. This is the adjusted amount that was owed after the last payment was overpaid.



Forest Grove Board of Fire Commissioners July 28, 2020 - Meeting Minutes

4. Treasurers Report & Bills against the Commission continued

The Board received an e-mail from Santander Bank regarding our last and final payment of \$47,807.50. They reported that the payment was not received. At the last meeting, the Board issued check # 12314, which apparently was lost. A new check (#12355) was issued, and mailed directly to the collections department. The representative sent the Board an e-mail confirming that they have received the replacement check.

A double payment was mistakenly sent to the Mistras Group for payment of an invoice. There is currently a credit due to the Board of \$1,575.00. A W-9 was sent to the Mistras group. This W-9 was requested by their accounting department so that they could issue the return check.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone Jr. and was seconded by Thomas Bellone Sr.

Refer to the attached files for list of all bills paid.

5. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived will be organized, then scanned and then filed.

Mykola Myronowskyj reported that he contacted Ed Paul for an update of the 2019 financial audit. Mr. Paul stated that it was almost complete and that the 2019 files could be picked up. Mykola Myronowskyj will make arrangements to retrieve the files.

The Chief reported via verbal conversation that the Fire Department member that was suspended had returned to full duty.

6. New Business

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.

The Board received application to join the fire company from Robert Dawkins and Yazir Dawkins. Robert Dawkins passed the background check and Yazir is a junior member so a background check will not be needed.



Forest Grove Board of Fire Commissioners July 28, 2020 - Meeting Minutes

6. New Business continued

Mykola Myronowskyj noticed that the generator maintenance contract has not been fulfilled. He called Atlantic Switch and Generator to follow up. He was notified that the company had been purchased by GenServe and that our contract had been neglected. After several conversations, the paid contract was located, and he was assured that the preventative maintenance would be performed as soon as possible.

Mykola Myronowskyj is currently working on the 2020 Forest Grove equipment audit.

7. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

8. Adjournment

A motion to adjourn the meeting was made by Mykola Myronowskyj and seconded by Samuel Scapellato.

Meeting was adjourned at 19:21 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners July 28, 2020 - Meeting Minutes

12:57 PM
07/27/20
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of July 31, 2020

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	07/02/2020	12355	Santander Leasing LLC	-47,807.50
Bill Pmt -Check	07/27/2020	12356	Blaze Emergency Equipment C...	-42.46
Bill Pmt -Check	07/27/2020	12357	Blue Tarp Credit Services	-567.64
Bill Pmt -Check	07/27/2020	12358	Comcast (Xfinity)	-16.96
Bill Pmt -Check	07/27/2020	12359	Comcast 569	-118.85
Bill Pmt -Check	07/27/2020	12360	Dennis Allonnardo	-84.63
Bill Pmt -Check	07/27/2020	12361	DTA Solutions LLC	-125.00
Bill Pmt -Check	07/27/2020	12362	Forest Grove Fire Co	-2,539.08
Bill Pmt -Check	07/27/2020	12363	Major Petroleum Ind.	-191.85
Bill Pmt -Check	07/27/2020	12364	Mykola Myronowskyj	-111.82
Bill Pmt -Check	07/27/2020	12365	Nat Alexander Company, Inc.	-1,144.94
Bill Pmt -Check	07/27/2020	12366	Staples	-560.39
Bill Pmt -Check	07/27/2020	12367	SUTPHEN TOWERS	-44.13
Bill Pmt -Check	07/27/2020	12368	TransUnion	-50.00
Bill Pmt -Check	07/27/2020	12369	Verizon Wireless 197	-60.32
Bill Pmt -Check	07/27/2020	12370	Vineland Auto Electric	-724.00
Bill Pmt -Check	07/27/2020	12371	Witmer Public Safety Group Inc	-2,382.00
Total Newfield Na Bk 0505				-56,571.57
Newfield Savings 9924				
Deposit	07/24/2020			130,765.75
Total Newfield Savings 9924				130,765.75
TOTAL				74,194.18



Forest Grove Board of Fire Commissioners July 28, 2020 - Meeting Minutes

1:00 PM
07/27/20
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of July 31, 2020

	Jul 31, 20
ASSETS	
Current Assets	614,061.56
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,604,203.56
LIABILITIES & EQUITY	
Liabilities	444,258.62
Equity	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	198,363.16
Net Income	-35,075.85
Total Equity	1,159,944.94
TOTAL LIABILITIES & EQUITY	1,604,203.56



Forest Grove Board of Fire Commissioners July 28, 2020 - Meeting Minutes



March 24, 2020

Dear Valued Customer:

We are excited to announce that **Atlantic Switch & Generator, "ASG"** was acquired by **GenServe, LLC** on March 17, 2020.

GenServe has been providing superior industrial generator sales and service for over two decades and has grown to be the largest generator service company in the NY, NJ, PA, DE, and NYC metro area. With more than 60 trucks on the road, our expert technicians can get to you within two hours should you have an emergency. ASG's techs are now part of the GenServe team and will continue to be available for your emergency power needs. With ASG joining us we now have a total of 75 technicians.

The joining of these two companies will enhance your level of service. We are bringing together the personalized quality service you are used to from ASG and pairing it with the modern approach and cutting-edge technology that GenServe provides.

You will still receive immediate emergency response when you need it by calling the same phone # **609-518-1900**. 24-hour emergency service is available 365 days a year.

Going forward payments should be made to GenServe, LLC and the new remit to address is:

100 Newtown Road
Plainview, NY 11803

Should you have any questions or require any additional information please feel free to contact us at our Pennsauken Branch at (856-324-0459).

Sincerely,

Joe Voigt
Branch Manager