

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20 _____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

March 7, 2018

Chairman Robert Toman called the March 7, 2018 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Fredrick Houston - present, Vice Chairman William Spellman - present, Chairman Robert Toman – present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Zoning Inspector Wayne Sarna, Fire Chief Robert Sternburg, and Firefighter David Ashburn. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the February 21, 2018 regular meeting. No one in attendance requested that the minutes be read. Trustee Spellman made a motion to accept the minutes from the regular meeting held February 21, 2018. Trustee Houston seconded the motion. The roll call vote was all in favor.

Chairman Toman began the meeting by recognizing Gary Diorio, PE from MS Consultants located in Youngstown OH and four other states. Trustee Spellman introduced Mr. Diorio and asked him to describe the scope of services provided by his company and the costs involved. Mr. Diorio distributed a proposed Agreement and explained that all services are provided on an as needed basis and there is no cost to retain his firm even if no services are requested. He explained that MS Consultants currently work with many Governmental entities and assists in finding and writing grants as well as providing engineering, architectural, and planning services. MS Consultants will work with building projects, roads, park projects, wastewater, and environmental and have expertise in many other areas as well. The Board asked questions and received answers about the fees and level of services contained in the proposed Agreement. After much discussion with Mr. Diorio, Chairman Toman thanked him for attending this meeting and that the Board will consider his proposal later in the Agenda.

FISCAL REPORT: February receipts were \$29,748.35. February's expenditures were \$47,358.78. Included in February's receipts was the first property tax advance of \$19,000 and expenditures included the \$17,571.41 payment on the SIB loan. Receipts for the two months ended February 28, 2018 were \$47,358.78 and expenditures were \$181,096.24. Mr. DeCenso's report included a fund balance decrease in February of \$27,570.06 and that the fund has decreased by \$133,737.46 during the first two months of 2018. The fund balance as of February 28, 2018 was \$641,777.09 minus the outstanding SIB loan of \$142,627.28 for a net balance of \$499,149.81. Mr. DeCenso then advised the Board that the 2017 year-end work has been completed and that the required statements and notes have been filed with the State Auditor. Copies of the notes to the Financial Statements are available to the public. He also noted that he has begun to compile data for the upcoming biannual audit. The Township has applied to the State for a reduced audit process, however no response has yet been received. Mr. DeCenso then informed the Board that he still needs to provide a few more edits to the Ohio Open Checkbook program and it will then be ready to be released to the general public. He planned to have this completed by the next meeting. He then went on to report that after additional research, with the help of the Canfield Dispatch IT department, the Township can safely move the Fire Department non-emergency phone line from AT&T to Armstrong. After Board discussion regarding Internet and cable packages, it was determined that the Township could move this phone line and save \$61.00 per month. Trustee Houston made a motion to enter into Agreement with Armstrong Cable for the additional phone line and the economy cable package. Trustee Spellman seconded the motion. The roll call vote was all in favor. The Fiscal Officer then joined Chief Sternburg to describe the FEMA grant awarded for 16 Scott Air packs. The total award is \$96,528.00 with the Township's share being 10%. Also, at the last meeting the Board approved \$3,000.00 for an upgrade to the belt buckles for an EZ escape safety feature. The total cost was actually \$3,248.00 and therefore requires an additional authorization of \$248.00. At that time Firefighter Dave Ashburn demonstrated a new Air Pack and the use of the EZ escape buckles. The Board thanked Mr. Ashburn for his time. Trustee Houston made a motion to authorize \$9,900.80 for the \$9,652.80 equipment purchase and the additional \$248.00 for the belt upgrade. Trustee Spellman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then requested Board approval for \$299.00 spent last month for the Mausoleum Door repair and an additional \$26.81 spent above the Board authorization for the Zoning office remodel. Trustee Houston made a motion to approve \$325.81 for those items. Trustee Spellman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then advised the Board that he has received the renewal application for the Township's property and liability insurances. An updated inventory will need to be prepared and returned by March 22nd. He then distributed to the Board a copy of the 2018 Appropriation budget as transcribed at last month's meeting. He finished his report by requesting authorization to attend the Ohio Local Government Conference in Columbus on March 22nd and 23rd. Trustee Houston made a motion to approve up to \$650.00 to send the Fiscal Officer to the LGC. Trustee Spellman seconded the motion. The roll call vote was all in favor.

zAt that time Chief Sternburg and Dave Ashburn were called away to a vehicle fire.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that all cemetery decorations have been removed per cemetery rules. Fallen head stones will be reset when weather permits. He then gave an update on the Fire Hall restroom remodeling project. He is currently setting tile in the men's restroom and plans to be completed with that room in one week.

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Regular Trustee Meeting March 7, 2018 Continued

Mr. Stroney indicated that he has not received any interests about summer help. He reported that he has begun to investigate a renovation of the Pavilion. Enclosing the structure by using garage doors and using a roofing material for walls and ceiling would be in the \$18,000 to \$20,000 range. No action was taken.

ZONING REPORT: Zoning Inspector Wayne Sarna began his report by thanking Matt Stroney for the good work done on his office remodeling. He then reported that there were no permits issued since the last meeting. He did receive an exemption for an agricultural accessory structure on S. Salem Warren Rd. Also that he has still not received the necessary legal description from the zoning change applicant on Crory Rd, discussed at prior meetings. He reported that he attended the arbitration hearing on March 7, 2018 at the Mahoning County Common Pleas Ct in the case entitled Radosh vs. Harter. There was no resolution and the case will most like move to discovery and court. He reported that he has received numerous inquiries regarding reparcelling lots in the Township. He has advised citizens that a survey is required and then an application can be made to the Mahoning County Planning Commission.

FIRE DEPARTMENT: With the absence of Chief Sternburg due to being called away to a fire, Chairman Toman read the Fire report. He read that, since the last meeting the Department responded to five service calls, one severe weather call, five emergency medicals and had two EMS transports. There was one mutual aid to Berlin that was cancelled en route. The Board did want to recognize the Department for their work in clearing trees during the recent storm activity. Chief Sternburg had requested \$125 for batteries. Trustee Houston made a motion to approve \$125.00 for batteries for the Fire Department. Trustee Spellman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: There was no EMS report.

COMMITTEE REPORTS: Trustee Houston reported on some nuisance contacts that come through the website. These are mostly sales pitches, but he does forward to the other Board members all other contacts.

Trustee Spellman thanked the VFW for inviting the Board to the 70th anniversary celebration dinner. He suggested exploring signage to attach to the Township boundaries recognizing Ellsworth Post #9571 as an "All American" designated Post.

Trustee Toman reported that the Crime Watch now has 1,168 members. He reported that the Horse Park on Akron Canfield Rd. had contacted him about an LED sign permit and that he had referred the inquiry to the Zoning office.

OLD BUSINESS:

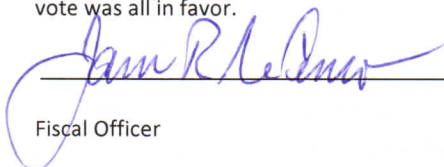
Trustee Houston discussed a follow up to the playground equipment. He would like to have the weeds sprayed and to take down one of the swing sets. That would reduce the liability exposure and reduce the costs to have the chains replaced and/or to purchase additional pee gravel for that section.

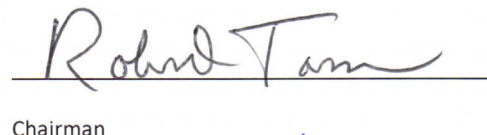
NEW BUSINESS:

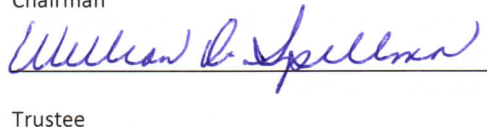
The Board discussed the Agreement proposed by MS Consultants. Since there is no cost to the Township unless services are requested, the Board felt that having the firm available as needed would be a benefit. Trustee Spellman made a motion to accept the Agreement for the Performance of Engineering, Architectural, and Planning Services Calendar Year 2018. Trustee Houston seconded the motion. The roll call vote was all in favor.

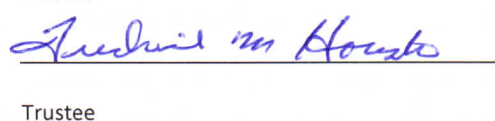
The next meeting will be held at 7:00 pm on April 11, 2018.

At 8:45 pm, Trustee Spellman made a motion to adjourn the meeting. Trustee Houston seconded the motion. The roll call vote was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee