



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING MAY 8, 2018

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, May 8, 2018 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Trustee Ken Lenz, Trustee Craig Warning, Chief Howard Stephens
Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel
Absent: Secretary Robert Hennessy
Visitor: Lt. Jim Cresto

Trustee Ken Lenz was appointed Secretary Pro-Tem.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Ken Blank, to approve the minutes of the April 10, 2018. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

Jim Cresto, treasurer of Local 4270 since 2011, reported that everything is going well at this time.

TREASURER'S REPORT

Craig Warning made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$125,181.94 as presented. Motion passed with all ayes.

Chief Stephens reported that we will soon be renewing a \$250,000 CDARS for 26 weeks and after June 1 an additional 250,000 CDARS for 13 weeks.

TRUSTEES' REPORT

None

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

CALENDAR AND CHECKLIST

The approval of the tentative budget is an agenda item later in the meeting. If approved, it will be posted and published. The hearing for the budget will be held at the July trustee meeting.

ASSISTANT CHIEF CAMPBELL'S REPORT

The final agreement with Pierce has been worked through and agreed to in concept. Ken Lenz made a motion, seconded by Craig Warning, to have Pierce repair the corrosion on Truck 92's torque box and frame rails at a cost of \$73,000.00. Motion passed with a roll call vote as follows: Ken Blank aye, Ken Lenz aye, Craig Warning aye, William Haas aye. The truck will have a pre-inspection done upon arrival at Pierce; everything working at that time will be checked on the post inspection, and if not working at that time, will be repaired by Pierce at no additional cost.

Oak Forest Fire Department has approached MFPD to assist them in creating a preventative maintenance program and having their preventative maintenance performed by the MFPD fleet maintenance division. There was no objection from the Trustees on this.

The scissor lifts at each station have proven to be useful not only by our personnel but by various vendors as well. By owning these lifts, we save approximately \$300 per station, per vendor, per visit.

Twin Supplies has completed the update on the LED light fixtures at each station. Once Com-Ed completes their post inspection, the grant paperwork will be completed.

The Board reviewed the POC ride-along report for the month of April.

ASSISTANT CHIEF CIRELLI'S REPORT

Laraway Dispatch has begun utilizing the automated Dispatch (digital voice). There are some pronunciation issues that are being worked out. They are still addressing staffing and training issues. This will be a long-term project. We actively participate in the operations committee as well as the training committee.

A/C Cirelli attended a meeting in Homer Glen on May 2 where public safety and public education was discussed. They will put our public education events on their website..

There is currently one employee out on a duty-related injury.

The Pension fund currently has \$14,791,298 in assets. An actuarial evaluation will be completed in late summer, which will provide an updated percentage of funding level.

The Trustees reviewed the April code enforcement reports and public education surveys.

The Spring Senior's Luncheon will be held on May 14. A pharmacist will be presenting information on medication interactions.

The annual Family Fun Day will be held on June 2 from noon – 2:00 PM at Station 1.

Probationary firefighter/paramedic Daniel Reimer began his initial orientation training this week.

The Board approved the following class request:

Adam Meyer Vehicle Machinery Technician

CHIEF'S REPORT

The FY2017 ambulance billing data was reviewed.

The existing ambulance billing agreement with Andres has been renegotiated from 3.5% to 3.2%.

Letters received this month:

- A letter was received from the Village of Mokena and Mokena Community Affairs Commission thanking Kathy Ferraro and the MFPD for promoting their recent clean-up day.

Newspaper articles this month:

- Mokena Messenger published our free Senior Luncheon and the March calls of service.

The Trustees reviewed the monthly alarm reports for April.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVAL OF TRUCK REPAIR WITH PIERCE

This agenda item was discussed earlier in the meeting.

APPOINTMENT OF COMMISSIONER PAUL COVERICK

There was no objection from the Board to re-appoint Paul Coverick to another three year term as a Fire Commissioner. His current three year appointment will expire in June 2018.

FY2018 BUDGET ADJUSTMENTS

A/C Cirelli went over the adjustments to the FY2018 budget..

Craig Warning made a motion, seconded by Ken Lenz, to approve the following FY2018 Budget Adjustments. Motion passed with a roll call vote as follows: Ken Blank aye, Ken Lenz aye, Craig Warning aye, William Haas aye.

From 01.928 (contingency fund) to 01.423 (wages – overtime)	\$ 26,104.86
From 01.928 (contingency fund) to 01.426 (firefighter expense)	\$ 447.10
From 01.928 (contingency fund) to 01.571 (natural gas service)	\$ 209.45
From 02.928 (contingency fund) to 02.423 (wages – overtime)	\$ 74,577.38
From 02.928 (contingency fund) to 02.473 (VEBA contribution)	\$ 211.83
From 02.928 (contingency fund) to 02.513 (maintenance& repair vehicle)	\$ 2,257.23
From 12.533 (legal services) to 12.513 (maintenance vehicle)	\$ 1,688.88
From 14.461 (social security) to 14.462 (Medicare)	\$ 1,089.57
Total adjustments	\$ 106,586.30

APPROVAL OF REVISED AMBULANCE FEES ORDINANCE

Ken Blank made a motion, seconded by Ken Lenz, to approve Ordinance 2018-4, *an ordinance re-establishing ambulance charges*. Motion passed with a roll call vote as follows: Ken Blank aye, Ken Lenz aye, Craig Warning aye, William Haas aye.

This ordinance will increase residents' ambulance billing to match non-residents. Payment for resident's ambulance billing will only be accepted from insurance, no money will be collected from the resident.

REVIEW AND APPROVAL OF FY2019 TENTATIVE BUDGET

Chief Stephens noted that A/C Cirelli did a lot of work and research creating the 2018-2019 tentative budget and did a great job.

A/C Cirelli went over each line item in the tentative budget.

Ken Lenz made a motion, seconded by Ken Blank, to approve the FY2019 tentative budget as presented. Motion passed with a roll call vote as follows: Ken Blank aye, Ken Lenz aye, Craig Warning aye, William Haas aye.

APPROVAL OF ASSISTANT CHIEF BENEFITS AGREEMENT

Ken Blank made a motion, seconded by Ken Lenz, to approve A/C Campbell's benefit agreement as presented. Motion passed with a roll call vote as follows: Ken Blank aye, Ken Lenz aye, Craig Warning aye, William Haas aye.

APPROVAL OF CHIEF/ADMINISTRATOR BENEFITS AGREEMENT


Ken Blank made a motion, seconded by Ken Lenz, to approve Chief Stephen's benefit agreement as presented. Motion passed with a roll call vote as follows: Ken Blank aye, Ken Lenz aye, Craig Warning aye, William Haas aye.

CLOSED SESSION

None

ADJOURNMENT

Meeting was adjourned at 8:04 PM after a motion by Ken Lenz.


Ken Lenz

Secretary Pro-Tem, Board of Trustees

Recording Secretary:
Nancy Feigel