

Bureau County Emergency Telephone Board  
Meeting Minutes  
April 28, 2016

**Board members present:** Todd Buckman, Jon Davis, Terry Himes, Jim Hoscheid, Kendall Keutzer, Randy Philhower, Don Prince, Dan Rabe, Kevin Sangston, Jim Shipp, and Rodger Bruyn.

**Board members absent:** Keith Ackerman, Gaile Arnold, Dawn Dove, and Adam Lind.

**Staff members present:** Director Diana Stiles.

**Call to order:** 7:03 p.m.

**Review of agenda:** Approved with no changes.

**Review of regular board meeting minutes of March 31.**

- Motion to approve without change: Don Prince; Second – Kevin Sangston.
- **Motion carried.**

**Treasurer's report:** T. Himes

- Treasurer's report reviewed.
- Motion to approve Treasurer's report: Rodger Bruyn; Second – Todd Buckman.
- **Motion carried.**

**Visitors:** None.

**Committee Reports:**

**PSAP committee:** K. Ackerman.

- No report.

**Public Education/Customer Relations committee:** J. Hoscheid.

- No report.

**Finance/Legal committee:** T. Himes.

- No report.

**Bureau County Board Liaison:** Dan Rabe.

- No report.

**Executive committee:** J. Shipp.

- Consolidation with law – working.
- 911 future financing – working.

**Chairman's Report** – J. Shipp.

- Director's evaluation – working.

**Director's Report – D. Stiles.**

- Statistics report attached.
- Flooding issue – working.
- Arc flash assessment – working.
- Motion to contract with Aramark for five years at \$38.47 per month: Don Prince; Second – Kevin Sangston.
- **Motion carried.**
- Motion to approve the NG911 Next Generation agreement to pay the upfront fee of \$108,000.00 to NG911 for the purchase of a Next Generation 10-county system 10-year contract: Rodger Bruyn; Second – Don Prince.
- **Motion carried.**
- Motion to allow BuEComm Director to sign the NG911 service agreement after all 10 counties have their ETSB approval: Dan Rabe; Second – Rodger Bruyn.
- **Motion carried.**
- Motion to allow BuEComm Director to sign the L.R. Kimball Scope of Work agreement for tasks 4 and 5 of the Next Generation system purchase and installation: Kevin Sangston; Second – Todd Buckman.
- **Motion carried.**

**Unfinished business:**

- None.

**New business:**

- None.

**Adjournment:**

- Motion to adjourn – Kendall Keutzer; Second Don Prince.
- **Motion carried.**

Meeting adjourned 7:25 p.m.

Submitted by Terry Himes,  
ETSB Secretary/Treasurer