

Brady Township
Board of Supervisors
141 West Liberty Road
Slippery Rock, PA 16057

Minutes of the Regular Meeting of the Board of Supervisors
June 17, 2020

This meeting was conducted through ZOOM conferencing for the public and in person for the Board of Supervisors per the provisions of Act 15 of 2020 signed by Governor Tom Wolf on April 20, 2020 due to the COVID-19 Statewide Emergency Declaration according to the procedures enacted by the governor and the CDC.

Attendance: Supervisors Robert McConnell, Kenneth Hertzog, Donald Staiger and Attorney Ron Coyer were in attendance.

The meeting was called to order at 7:00pm by Chairman, Robert McConnell followed by the Pledge of Allegiance.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Treasurer's Reports for June 17, 2020 as presented. All in favor and the **MOTION** passed.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Minutes of the regular meeting of May 20, 2020 as presented. All in favor and **MOTION** passed.

Supervisor Robert McConnell stated and acknowledged that an Executive Session meeting was held on May 26, 2020 at 10:00am.

1. Recognition of Individuals from the floor by prior request: NONE
2. Public Participation: Helen Staiger, Tax Collector was in attendance via Zoom conferencing.
3. Reports
 - a. Doug Duncan, Sewage Enforcement – Secretary Ann Stockert reported that two applications were requested for property owned by Colleen Martin Berg on Carrara Road.
 - b. Zoning
 - i. Permits - (2) Zoning permits were issued and (1) was forwarded to Richardson Inspection Services.
 - ii. Mobile Home Parks and Recreational Vehicle Park sweeps – Nothing to report.
 - c. Roadmaster Reports – Roadmaster/Supervisor Robert McConnell asked Supervisor Kenneth Hertzog to report.

- i. Trucks and equipment
 - a. Kenneth Hertzog reported that new diamond plate was placed on the bed of the trailer.
 - ii. Dirt and Gravel project Vito Lane – Robert McConnell had reported that the Conservation District had approved not using the DSA on Vito Lane and that 2A will be used for the completion. Discussion regarding whether or not the township or Gregor Contracting would complete the project. Since Gregor had done most of the project, they would finish the project.
 - iii. Roadwork – Robert McConnell reported that he had met with Neal Potts regarding a culvert issue and had also met with Wiest Paving regarding the roads. He stated that work would probably not be done until next year. He stated that he and Don Staiger had been cold patching. Robert McConnell questioned Secretary Ann Stockert regarding her contacting Kenneth Hertzog for a complaint by Mrs. Potts and why she did not contact him as the Roadmaster. Secretary Ann Stockert stated that she was told by Mrs. Potts that she had contacted Roadmaster Robert McConnell several times with no response and therefore requested someone else get in touch with them. Robert McConnell and Attorney Coyer stated that in the future Secretary Ann Stockert is to contact Robert McConnell for any road concerns since he is the roadmaster.
 - iv. Dirt and Gravel 2020 Grant Funding- Robert McConnell reported that the grant application has been submitted. He is not sure if it will be awarded this year.
- d. Attorney
- i. 284 Staff Road Maintenance agreement update - Attorney Ron Coyer has not heard anything from the property owner. Robert McConnell stated that Kim Guiney was supposed to drop off payment at the township office. Secretary Ann Stockert stated that she had not yet received anything.
 - ii. Memorandum regarding Auditor’s recommendations – This will be addressed at the end of the meeting.
 - iii. Questions – Kenneth Hertzog questioned Attorney Coyer regarding billings of \$700 for the last three months for communication with Robert McConnell. Supervisor McConnell stated that it was due to the COVID-19 and operations of the township.

4. Old Business

a. Building Updates

- i. Stormwater plan and driveway – Discussion regarding the completion of the Stormwater project to the satisfaction of the township by both Gregor Contracting and KLH Engineers including the driveway, silt sock and hay/straw for the grass. Some of the delay is because of COVID-19. Robert McConnell stated that KLH would like to complete the driveway and paving at the same time. Kenneth Hertzog stated that the silt sock needs removed. Robert McConnell stated that the site needs cleaned up and discussion regarding who is responsible for the cleanup. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to have the secretary set up a meeting with KLH Engineers and Gregor Contracting for a walk-through of the Stormwater and Driveway project. All in favor and the **MOTION** passed.
- ii. Floor and permit – Discussion regarding the permit for the floor and that it is now six months from application. The grader needs to be gone. Ken McMurdy expressed an interest in the grader. A **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell to sell the grader to Ken McMurdy for \$1,999 if he is still interested. All in favor and the **MOTION** passed.

Discussion regarding floor drainage and that it can't be done until the concrete is ready to be poured. Discussion regarding having the engineer design specifications or someone else to complete the design specifications. A **MOTION** was made by Robert McConnell to have Kenneth Hertzog finish leveling the floor in the new building. The **MOTION** was rescinded. Continued discussion regarding heated floor vs non-heated and whether the township can do the work or hire an outside contractor. Kenneth Hertzog stated that he will have something drawn up for the next meeting. A **MOTION** was made by Robert McConnell and seconded by Kenneth Hertzog to clean out the building, level and design a flooring plan. All in favor and the **MOTION** passed.

- iii. Mower for new building – Donald Staiger stated that a mower is needed for the new building. Kenneth Hertzog presented a sample of metal pins that are all over the site that were used to hold the matting in place. He estimates that at least (3) five-gallon buckets full of these pins have been filled with more to go. Kenneth Hertzog stated that he personally purchased a used 2018 Cub Cadet mower for \$1,400 for use at the building since the township mower will not climb the hills. Kenneth Hertzog stated that he had voiced these concerns to KLH Engineers during the beginning phases of this project. A **MOTION** was made by

Robert McConnell and seconded by Donald Staiger to have the township purchase the 2018 Cub Cadet mower from Kenneth Hertzog for \$1,400 for use at the new building and to process the payment outside the meeting. Kenneth Hertzog abstained. Since the majority was in favor, the **MOTION** passed.

- b. Resolution 2020-13 - A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to extend Resolution 2020-13 Emergency Declaration until the next township meeting on July 15, 2020. All in favor and the **MOTION** passed.

5. New Business

- a. Snyder Subdivision – Kenneth Hertzog presented to the Board of Supervisors a subdivision for David Snyder. He stated that the Planning Commission reviewed the 11-acre non-building designation outside of a formal meeting and are recommending approval to the Board of Supervisors. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Snyder Subdivision. All in favor and the **MOTION** passed.
- b. File Cabinet – Secretary Ann Stockert requested that the Board of Supervisors allow her to proceed with a search for a fire proof file cabinet. She stated that the fire proof safes are both full and that a fire proof cabinet will allow the township to store the contents of both safes into one cabinet. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to allow the secretary to proceed with a search for a fire proof cabinet. All in favor and the **MOTION** passed.
- c. Fireworks Permit – Secretary Ann Stockert presented an application for a Fireworks Permit for Moraine Camplands. Discussion regarding concerns of liability for the township because of COVID-19 and allowing a gathering of a large crowd. Attorney Ron Coyer stated that the township has no liability. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Fireworks Permit for Moraine Camplands. All in favor and the **MOTION** passed.
- d. Sign for building – Discussion regarding the condition of the sign at the current building. A **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell to replace the sign at the current building at a cost not to exceed \$500 and to also purchase an address sign for the new building. All in favor and the **MOTION** passed.

6. Review of Correspondence

- a. Secretary Ann Stockert stated she had included notices from PSATS regarding the operation of townships during the COVID-19 pandemic.

7. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to pay bills. All in favor and the **MOTION** passed.

8. Public Participation – None

The Board of Supervisors moved into Executive Session at 8:07pm and moved out of Executive Session at 8:50pm.

A **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell to permit Eric Brown, from Siana Law Firm submit responses to complaint from Moraine Camplands and Lake Arthur Campground for settlement purposes. Donald Staiger abstained since he did not participate in the submittal of responses. Since the majority were in favor, the **MOTION** passed.

The Board of Supervisors stated that they will review the auditor's recommendations for working guidelines.

Supervisor Robert McConnell responded to complaints received at the township regarding the continuation of meetings via Zoom and stated that the Board of Supervisors would be derelict in their duties if they did not follow the CDC guidelines regarding social distancing and conducting meetings involving large gatherings. The current occupancy of the building is 9 per the Code Enforcement Officer. Following the recommendations of the CDC, the building 50% capacity is 5 persons.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to adjourn the meeting at 8:55pm. All in favor and the **MOTION** was passed.

Respectfully submitted,

Ann Stockert
Secretary/Treasurer