

[OnGuardForHumanity.org](http://OnGuardForHumanity.org)

208 Homewood Avenue, North York, Ontario, Canada, M2M 1K6

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[OnGuardForHumanity.org](http://OnGuardForHumanity.org) | [facebook.com/OnGuardForHumanity](https://facebook.com/OnGuardForHumanity)



Emergency preparedness & infrastructure  
development begins at a local community level

## VOLUNTEER APPLICATION FORM

To register as a volunteer with On Guard for Humanity, please PRINT clearly and complete all sections of the form. Your information will remain confidential and will only be seen and used by On Guard for Humanity for the purposes of volunteer registration. Please note, ALL APPLICANTS MUST BE 18 YEARS OF AGE AND OVER TO APPLY.

### PERSONAL CONTACT INFORMATION (\*required field)

Title: ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss ☐ Dr. ☐ Rev.

First Name\*: \_\_\_\_\_ Initial: \_\_\_\_\_ Last Name\*: \_\_\_\_\_

Address\*: \_\_\_\_\_ Apt/Unit#: \_\_\_\_\_ City/Town\*: \_\_\_\_\_ Province\*: \_\_\_\_\_

Postal Code\*: \_\_\_\_\_ Daytime Phone Number\*: \_\_\_\_\_ Evening Phone Number\*: \_\_\_\_\_

Cell phone Number (optional): \_\_\_\_\_ Fax Number: \_\_\_\_\_ E-Mail Address\*: \_\_\_\_\_

I would prefer to be contacted by: ☐ Daytime Phone ☐ Evening Phone ☐ Cell Phone ☐ E-Mail

Do you have a valid Driver's license? ☐ Yes ☐ No If yes, Class: \_\_\_\_\_ License #: \_\_\_\_\_

### Emergency Contact

First and Last Name\*: \_\_\_\_\_ Phone Number\*: \_\_\_\_\_ Relationship\*: \_\_\_\_\_

## VOLUNTEER PROFILE

What type of volunteer role are you applying for with On Guard for Humanity:

☐ Volunteer opportunities in Canada ☐ Volunteer opportunities abroad

What is your main reason for wishing to volunteer with On Guard for Humanity (check all that apply):

- ☐ Help others in need
- ☐ Gain experience and develop new skills
- ☐ Network with like-minded individuals
- ☐ Build my resume through volunteer work
- ☐ Earn credits for post graduate work
- ☐ Complete community or volunteer service hours
- ☐ Other, please specify: \_\_\_\_\_

Please list any current or previous volunteer experience:

Name of Organization	Volunteer role	Dates

What type of volunteer work are you interested in (check all that apply):

- ☐ Clerical/Administrative
- ☐ Fund Raising
- ☐ Event planning and coordination
- ☐ Cultivating prospective new donors
- ☐ Research
- ☐ Presentations/Public Speaking
- ☐ Training (in Canada and/or abroad)
- ☐ Coordinating relief efforts in the field (abroad)
- ☐ Supporting relief efforts in the field (abroad)

For those interested in volunteer roles working abroad providing disaster, emergency and other types of relief, would you be available to volunteer overseas as the need arises?

- ☐ Yes ☐ No ☐ Depends on when and for how long

What skills, expertise, knowledge or training do you have that you would like to share as a volunteer? (i.e. typing, computer skills (software you are familiar with), medical, communications, accounting, etc.)

What is your availability as a volunteer (check which days you are available with an 'X'):

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning _____ am to _____ am							
Afternoon _____ pm to _____ pm							
Evening _____ pm to _____ pm							

Please list the languages you speak, read and/or write:

Language: _____	<input type="radio"/> Speak	<input type="radio"/> Read	<input type="radio"/> Write
Language: _____	<input type="radio"/> Speak	<input type="radio"/> Read	<input type="radio"/> Write
Language: _____	<input type="radio"/> Speak	<input type="radio"/> Read	<input type="radio"/> Write
Language: _____	<input type="radio"/> Speak	<input type="radio"/> Read	<input type="radio"/> Write



## WORK EXPERIENCE

Are you currently employed? ☐ Yes ☐ No

Please provide a list of your work experience:

Title of Position	Employer	Employer Address	Dates of Employment

Please attach a copy of your résumé.

## REFERENCES

Please provide On Guard for Humanity with three (3) references. These can be 1) an employer; 2) an educational institution; 3) a volunteer organization and/or 4) a colleague, friend or neighbour who has known you for at least two years.

Name of Reference	Relationship	Address	Phone Number

## AGREEMENT

I certify that the above information is correct and complete. I give On Guard for Humanity permission to contact my references for the purposes of determining my suitability for volunteer work as outlined in my application. Should it be deemed necessary, I give On Guard for Humanity permission to conduct a criminal record background check and/or driver's license verification. I understand I will be notified in advance by On Guard for Humanity if either of these actions is required.

Signature of Applicant

Date

Please submit your completed application:

### BY MAIL

(Scanned)

On Guard for Humanity  
208 Homewood Avenue  
North York, ON M2M 1K6

### BY FAX

416-221-8568

### BY E-MAIL

(Scanned)

volunteer@OnGuardForHumanity.org



We wish to thank you for expressing an interest in volunteering with On Guard for Humanity and will notify you by phone or by e-mail if we require any additional information to move forward with your application.

## FOR OFFICE USE ONLY

Interview arranged: ☐ Yes ☐ No If no, why not: \_\_\_\_\_

Date of Interview: \_\_\_\_\_ Interviewed by: \_\_\_\_\_

### Volunteer Application Checklist

- ☐ Reference Check #1 contacted and completed
- ☐ Reference Check #2 contacted and completed
- ☐ Reference Check #3 contacted and completed
- ☐ Driver's License photocopied and on file (if applicable)
- ☐ Criminal Record Check completed and on file (if applicable)
- ☐ Resume provided and on file

## VOLUNTEER PLACEMENT

Applicant accepted for volunteer placement: ☐ Yes ☐ No

If no, why not?

### Description of Volunteer Placement

- ☐ Work from home
- ☐ Work from On Guard for Humanity Office
- ☐ Added to On Guard for Humanity Volunteer Registry for On-Call Relief Work Abroad

Orientation date: \_\_\_\_\_

Official start date: \_\_\_\_\_

## VOLUNTEER PLACEMENT

Type of placement/work assigned	Date Assignment Started	Date Assignment Completed

Date of resignation: \_\_\_\_\_ Date of exit interview: \_\_\_\_\_

