

APPLICATION TO RENT OR LEASE

APPLICANT Each Applicant over the age of 18 must complete their own application form

PLEASE PRINT

First, Middle, Last Name	Date of Birth	Social Security #	Driver's License #
Other Names Used In the Last 10 Years	Home Phone	Work Phone	Cell Phone

ADDITIONAL OCCUPANTS List everyone, who will live with you:

First, Middle, Last Name	Relationship To Applicant

EMPLOYMENT

	Current Employment	Prior Employment
Employer		
Address		
Employer Phone		
Job Title		
Name of Supervisor		
Dates of Employment	From: To:	From: To:
Income Per Month	\$	\$

RESIDENCE

	Current Residence	Previous Residence	Previous Residence
Street Address			
City			
State & Zip			
Dates of Stay			
Owner/Manager And Phone number			
Reason For Leaving			
Last Rent Paid	\$	\$	\$

VEHICLES

Automobiles	Make	Model	Color	Year	License No.
Motorcycles					

PERSONAL REFERENCES

In Case Of Emergency, Notify	Address/City	Phone	Relationship
Close Friend			
Nearest Relative Living Elsewhere			

CRESTON LOFTS

CREDIT INFORMATION *Please list all your financial obligations*

Name of Bank or Savings & Loan		Branch or Address		Account No.		Balance
				Checking		\$
				Savings		\$
Credit Accounts	Account No.	Address/City		Phone	Balance	Due Monthly

GENERAL INFORMATION *Circle answer that applies*

- Do you smoke? YES NO
- Do you have any pets? YES NO
- Have you ever filed for bankruptcy? YES NO
- Do you have any musical instruments? YES NO
- Do you have any water-filled furniture or do you intend to use water filled furniture in the apartment? YES NO
- Have you ever been convicted for selling, possessing, distributing or manufacturing illegal drugs or convicted of any other crime? YES NO
- Have you ever been evicted for non-payment of rent or any other reason? YES NO

Please explain any "yes" answers to the above questions:

Why are you leaving your current residence? _____

The applicant hereby applies to rent/lease Apartment # _____ at _____ for \$ _____ per month, and upon owner's approval agrees to enter into a Rental Agreement and/or Lease and pay all rent and security deposits required before occupancy.

An application fee of \$ _____ is hereby submitted for the cost of processing this application, to obtain credit history and other background information.

Applicant represents that all information given on this application is true and correct. Applicant hereby authorizes verification of all references and facts, including but not limited to current and previous landlords and employers, and personal references. Applicant hereby authorizes owner/agent to obtain Unlawful Detainer, Credit Reports, Telechecks, and/or criminal background reports. Applicant agrees to furnish additional credit and/or personal references upon request. Applicant understands that incomplete or incorrect information provided in the application may cause a delay in processing which may result in denial of tenancy. Applicant hereby waives any claim and releases from liability any person providing or obtaining said verification or additional information.

Applicant: _____ Date: _____
(Signature required)

CRESTON LOFTS

APPLICANT SCREENING AUTHORIZATION FORM 08/13

(please print clearly)

Please remember to have your applicants print neatly to reduce mistakes and typos.

All fields (except previous address) are **REQUIRED!** Reports will not be run unless filled out completely.

ONE FORM PER PERSON PLEASE, OR IT WILL BE REJECTED

Applicant Full Name: _____
(first, middle, last)

Social Security Number: _____ Date of Birth: _____

Combined monthly income of all applying: _____ # of months at current position: _____

Current Address: _____ Since: ____/____/____
(street, city, state, zip)

Previous Address: _____ Since: ____/____/____
(street, city, state, zip)

I certify that the above information is correct and complete and hereby authorize you to make inquiries you feel necessary to evaluate my tenancy and credit standing including, but not limited to, a check of my credit. I understand that if I am denied tenancy due to my credit standing, I have the right to dispute the accuracy or completeness of any information in the credit report.

Applicant Signature: _____

Rental Owner

Monthly Rent for Unit (required): _____

Membership Name: _____ Member ID #: _____

Submitted By: _____ Complex: _____

Phone Number: _____ Fax Number: _____

Reports must be kept in the strictest confidence. If you choose to deny this applicant, the applicant may request a copy of the reports and has a right to receive them. By signing below I agree to only screen applicants for the purposes of residential tenancy.

I will not e-mail this form or any other personal, financial or confidential information.

Membership Signature: _____

- | | |
|---|--|
| <input type="checkbox"/> Decision Point | <input type="checkbox"/> Employment Verification (Application to rent required) |
| <input type="checkbox"/> DPC Combo Report
(Includes Decision Point and Oregon & Washington
-Statewide Criminal) | <input type="checkbox"/> Landlord Verification (Application to rent required) |
| <input type="checkbox"/> Tenant Performance & Eviction History | <input type="checkbox"/> Criminal History in Oregon & Washington – Statewide
(Includes violations through Federal offenses such as sex
offender records) |
| <input type="checkbox"/> Credit Report
(Only if approved through NTN) | <input type="checkbox"/> Nation-Wide Criminal Report
(Includes information from all 50 states!) |
| <input type="checkbox"/> Decision Point Plus | <input type="checkbox"/> Criminal Search in a single county anywhere in the US
(Surcharges could apply; standard processing time is 1-2 weeks.) |
| <input type="checkbox"/> Social Security Search | |

***PLEASE INDICATE YOUR PREFERENCE:**

Phone & Pick-up _____ Phone & FAX _____ Phone & MAIL _____ Fax ONLY _____