



CONSULATE GENERAL OF JAMAICA

767 THIRD AVE
NEW YORK, NY 10017-2992

TEL: (212) 935-9000

FAX: (212) 935-7507

Website: www.congenjamaica-ny.org

Email: passport@congenjamaica-ny.org

Photographs

A substantial amount of photographs are rejected due to specifications set by the Passport, Immigration and Citizenship Agency. This leads to delays in processing your application for a Jamaican Passport. It is recommended that you follow the guidelines below to ensure the submission of correct photographs.

Quantity

Applicants are required to submit two (2) identical copies of a professionally produced photograph from the same film, taken not more than six (6) months prior to the application.

Specification

- The photos should be taken in colour with a gloss finish, against a plain background.
- No smiling or frowning as this alters the contour or shape of your face.
- ✓ Photographs should provide a full frontal view of the head, neck and top of shoulders.
- ✓ Forehead and ears should be clearly visible- hair should be moved away from forehead and ears.
- Applicants of dark complexion should wear coloured clothing and photos taken against a white background.
- Applicants of light complexion should avoid wearing white clothing and should have the photos taken against a pastel background. (Pale in colour)
- Applicants wearing white clothing or with grey/white hair should have photos taken against a pale blue or grey background.
- There should be no eyeglasses and no background shadows.
- Excessive light reflection on image is unacceptable.
- Light distribution should be even throughout photograph.

- Photographs should display appropriately clad images; exposed shoulders and chest are to be avoided.
- Applicants should wear no head covering. However, applicants who must wear headgear for religious reasons must indicate their religion at Section H.
- Size of face should be 25mm to 35mm, from the chin to top of head.
- There should be a margin of 3mm to 4mm between the head and the edge of the photograph.
- The photographs should be of high resolution quality.
- Only (1) one photograph should be notarized- no embossed/ raised seal

Please have photographs taken at a professional Photo Studio.

We are aware of the following studios which **usually** take the required standard photographs:

1. Murray's Studio – Bronx, NY
2. Charm Photo Studio- Bronx, NY
3. BICI Digital Photo Lab- Brooklyn, NY
4. Buddington's Studio- Brooklyn, NY
5. Miracle Studio- Queens, NY
6. Photo Hut- Hartford, CT
7. Images Studio- New York, NY
8. This Pix- New York, NY
9. Picture People – www.picturepeople.com
10. Jonny J Photography – Irvington, NJ
11. Robert's Photo Studio- Mattapan, MA
12. Royal Studio – 2300 West Devon Ave, Chicago, IL
13. Forever Photography – 317 West 95 Street, Chicago, IL
14. Clix Portraits – Rochester, NY

Common avoidable photographs errors

- Embossed seal affixed to photos
- Too much contrast
- Shadow behind ears and head
- Hands in picture (Baby photo)
- Glare on face
- Head not square (Leaning to one side)
- Facial features not clearly visible (Ears not visible, hair in face)
- Height of face in photo incorrect
- Open mouth, smiling or frowning
- Poor digital quality photographs

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767 Third Avenue
New York, N.Y. 10017

Receipt No.: EY1998234

MRS PAULETT HEMMINGS

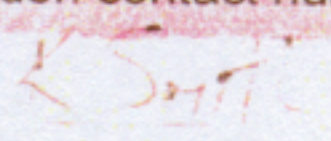
Thursday, May 25, 2017

MRS PAULETT HEMMINGS

We are unable to process your application for a Jamaican passport for the reasons indicated at the " below:

1. Please forward an additional sum of \$0.00 (Please see #12 for more info.)
(MONEY ORDER OR CERTIFIED CHEQUE ONLY).
2. Please sign at the places indicated on the attached application form.
N.B. Signature samples must be IDENTICAL AND should not touch the lines of the box
3. Please submit TWO (2) NEW colour photograph(s) - against an off-white/cream background
Reason: HAIR MUST BE AWAY FROM FACE AND EARS
N.B. Please see the attached sheet for photograph requirements.
4. Please have one of the photographs certified by the Notary Public who certified your application form at SECTION G. (See instructions 4.2 and 4.3)
N.B. NO EMBOSSED SEAL SHOULD BE AFFIXED TO PHOTOGRAPHS.
5. Please have SECTION G completed by the same NOTARY PUBLIC who certified your photograph and the official stamp at the space provided.
6. Please COMPLETE SECTION F of the application form enclosed herewith.
7. Please state your height. _____ Feet. _____ Inches.
8. Please have Section C of application form completed by parent or legal guardian and return with a notarized copy of their valid identification issued by a Federal/State/City authority which has an expiration date.
9. Please submit a legible, notarised back and front copy of either your valid Driver's Licence or State ID.
10. Please state/clarify your occupation. _____
11. Please submit the following document(s): **Only the original of the documents listed below are accepted.**

| | |
|--|--|
| (a) <input type="checkbox"/> Birth Certificate / Adoption Register | (g) <input type="checkbox"/> Jamaican Certificate of Registration |
| (b) <input type="checkbox"/> Deed Poll | (h) <input type="checkbox"/> Jamaican Certificate of Naturalization |
| (c) <input type="checkbox"/> Parents' Marriage Certificate | (i) <input type="checkbox"/> Police Complaint Report |
| (d) <input type="checkbox"/> Divorce Judgement | (j) <input type="checkbox"/> Passport on which child/children travelled |
| (e) <input type="checkbox"/> Marriage Certificate | (k) <input type="checkbox"/> Letter of Certification of Jamaican Citizenship |
| (f) <input type="checkbox"/> Expired Passport | (l) <input type="checkbox"/> Detailed statment regarding the lost passport |
12. Please provide the following: original MC, retake photographs (too much hair on face), notarized copy of ID, verify occupation and supporting documents for surnames. Mr. Phillip Gordon contact number is needed.


Kerian Smith
for Consul General



Signature box

Thumb Print Box Below For persons unable to sign

Signature of the Applicant WITHIN in the box above

Note: Signature is not required for applicants under the age of 12 years

C CONSENT FOR MINOR (Applicable to persons under 18 years of age. Mother, Father or Legal Guardian may give consent)

Particulars of person giving consent to minor. Surname, First Name, Middle Name(s), Relationship to above-named person to minor. Declaration of person giving consent.

D PARTICULARS OF MOST RECENT PASSPORT: (This information is required whether the passport is expired or current, damaged, lost or otherwise unavailable)

Passport Number, Date of Issue, Date of Loss, Place of Issue, Name in which stolen, lost or unavailable passport was issued, Place of Loss (City, Parish), BRIEF STATEMENT OF CIRCUMSTANCES WHERE PASSPORT HAS BEEN DAMAGED

E DECLARATION OF APPLICANT

I, the undersigned, apply for the issue of a Jamaican Passport. I declare that the information given in this application is correct to the best of my knowledge and belief. I further declare that: I have not previously held or applied for a Jamaican Passport. All previous passports granted to me have been surrendered, other than Passport or Travel Document No. My passport has been lost or is not available for present use and that I have reported the circumstances to the Police or to the Passport Office (Kingston) or to the Jamaican Consular representative overseas. Date of Declaration, Signature of Applicant

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Tracking Number: 70163010000027446124

Alert

Your item was undeliverable as addressed at 8:52 am on April 26, 2017 in appropriate information is available.

. It is being returned if

THIS WAS NEVER RETURNED

Product & Tracking Information

[See Available Actions](#)

Postal Product:
First-Class Mail®

Features:
Certified Mail™
Return Receipt

See tracking for related item: 9590940301795120691776
(</go/TrackConfirmAction?tLabels=9590940301795120691776>)

| DATE & TIME | STATUS OF ITEM | LOCATION |
|---|--------------------------------------|----------|
| April 26, 2017, 8:52 am | Undeliverable as Addressed | |
| Your item was undeliverable as addressed at 8:52 am on April 26, 2017 in BRANDON, FL 33511. It is being returned if appropriate information is available. | | |
| April 8, 2017, 4:52 pm | In Transit to Destination | |
| April 7, 2017, 9:34 pm | Departed USPS Facility | |
| April 7, 2017, 1:08 pm | Arrived at USPS Destination Facility | |
| April 7, 2017, 6:21 am | In Transit to Destination | |
| April 5, 2017, 11:21 pm | Arrived at USPS Origin Facility | |
| April 5, 2017, 4:15 pm | Departed Post Office | |
| April 5, 2017, 11:25 am | Acceptance | |

[See Less](#) ^

Available Actions

Text Updates



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