

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING**

Trinity County Fair  
Fair Boardroom – 6000 Hwy 3  
Hayfork, CA 96041  
**Thursday, April 18, 2019**  
**6:30pm – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Director	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Hauser Scott, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 6:30pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Brinkley, Dummer, Hickman, Hauser Scott, Keys, Eggleston, Rourke and Miller were all present. Director Sauer was not present. Director Miller moved to excuse Director Sauer's absence for this meeting and to also excuse Director Hickman from the March meeting, seconded by Director Eggleston and motion passed unanimously.

**3. INTRODUCTION OF GUESTS / STAFF**

Sue Erenberger (bookkeeper), Shelby Thomas, Sandy Bechtold and Donna Grisham were all present.

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

No comments from TCFA members or guests.

**5. CONSENT AGENDA & MINUTES**

- a. APPROVE April 18, 2019 AGENDA and the March 21, 2019 MEETING MINUTES

Director Eggleston moved to approve the April 18, 2019 Agenda as well as the March 21, 2019 meeting minutes with Director Hickman's absence changed to excused, seconded by Director Miller, motion passed unanimously.

**6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

No closed sessions necessary.

**7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**8. APPROVE MARCH 2019 FINANCIAL REPORTS**

Director Brinkley said he received the wrong financials from the month prior. Jack apologized for sending the wrong one. Sue Erenberger suggested she can add the date to the top of each report to ensure correct delivery. Discussion ensued. Director Hickman motioned to approve the March 2019 financial reports, seconded by Director Hauser Scott and motion passed unanimously.

**9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR MARCH 2019**

No comments.

**10. CEO'S REPORT**

Mike mentioned that we held our Calcutta for the year and the fair's portion was \$2,953.22. He also said that he had a gripe about the event and how everyone left without helping cleanup afterwards. He said he has been doing this event for 13 years (2 a year) and he has never seen that happen. Discussion ensued.

Mike then said we will have an independent Junior Livestock exhibitor this year. The exhibitor's brother might enter as well. We have discussed Bryan Taylor as his advisor. Discussion ensued.

We almost have the premium book complete and ready for the printers. We will have it ready to be distributed in early May.

Mike handed out a list of unsponsored premiums for this year's fair. He explained that we are looking to fill those sponsorships and to let us know if any Director knows someone that might be interested. Discussion ensued.

**11. STANDING COMMITTEES**

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair  
Nothing to report.

- b. **FINANCE COMMITTEE:** Carol Hickman (Chairman), Dana Hauser Scott  
Everything looks good.

- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer  
Nothing to report.

- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley  
Director Brinkley mentioned in the last JLC meeting, they recommended withholding 7% of sale but to pay for transportation and slaughter out of that commission. Discussion ensued. Mike handed out a numbers sheet that illustrated what would happen if JLC decided to include both slaughter and transportation. Discussion ensued.  
Director Brinkley said he called 3 of the top buyers regarding the heritage animal concept and said they all thought it was a bad idea. Mike asked why. Discussion ensued.  
Director Rourke said we have some time to review everything a bit further before deciding. He said we do have a lot of options. Discussion ensued.  
Mike suggested to hold off for now and do some more research. Discussion ensued.

**12. AD HOC COMMITTEES**

- a. **REVENUE GENERATION COMMITTEE:** Mike Fillette (Chair), Jack Heard, Charlene Dunaetz, Dennis Rourke, Becky Stetson, Dana Hauser, Karen Leadbetter and Adrien Keys  
 Director Rourke said he was surprised JLC did not approve the suggested stall fee but said ultimately it is a fair board decision and not JLC to make. JLC makes recommendations and the board has final say. Donna Grisham said she has always paid stall fees both as a junior and senior exhibitor. Discussion ensued.  
 Director Rourke mentioned the fair is currently holding a gun raffle and he will give raffle tickets out to each board member to help sell them. He has also been talking to several sponsors. Discussion ensued. Director Brinkley motioned to table this item until next meeting, seconded by Director Dummer and motion passed unanimously.
- b. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys  
 Nothing to report.

**13. CORRESPONDENCE:**

No correspondence.

**14. NEW BUSINESS**

- a. **DISCUSS AND/OR APPROVE 2019 FAIR PARADE GRAND MARSHAL**  
 Donna Grisham suggested Charlene Dunaetz as this year’s grand marshal. Donna explained how much Charlene has done for the fair over the years and she is well deserving of the honor. Discussion ensued. Director Brinkley moved to approve Charlene Dunaetz as this year’s grand marshal, seconded by Director Keys, motion passed unanimously.
- b. **APPROVE CONTRACTS AND AGREEMENTS**

EVENT RENTAL AGREEMENTS	STANDARD AGREEMENTS
RA19-19e MVUSD HAYFORK ELEMENTARY DANCE RA19-20e ERIC ARMSTEAD (MEMORIAL) RA19-21e RAQUEL BROWN (FAMILY REUNION) RA19-22e TCRCO (COLLABORATIVE MEETING – 6/21) RA19-23e TCRCO (COLLABORATIVE MEETING – 10/18)	SA19-02 TIM GOMES (JLA AUCTIONEER)  <b>FAIR FOOD CONCESSIONS</b> CON19-02 ASIAN FOOD  <b>FAIR COMMERCIAL VENDORS</b> COM19-03 L & D AMUSEMENTS COM19-04 MOUNTAIN COMM HEALTHCARE DIST

Director Miller moved to approve the contracts and agreements as listed, seconded by Director Eggleston, motion passed unanimously.

**15. OLD BUSINESS**

- a. **DISCUSS AND/OR APPROVE REVENUE GENERATION COMMITTEE’S RECOMMENDATIONS**  
 See Ad-Hoc committee – REVENUE GENERATION COMMITTEE

## **DIRECTORS' REPORTS**

**Billie** – Director Miller said she turned 82 years old yesterday. Discussion ensued.

**Adam** – Glad to not have any more snow. It was a tough year with electricity being out for so long. We are happy its over.

**Chuck** – Absent.

**Carol** – Carol mentioned she hopes to walk soon after her surgery.

**Sharon** – 9-year-old granddaughter will be here for the Easter egg hunt.

**Dennis R** – Nothing to report.

**Wallace** – Good meeting tonight. We had a major water leak at the house, and we are getting it repaired.

**Adrien** – Nothing to report.

**Dana** – Nothing to report

## **16. ADJOURNED**

Adjourned by Director Rourke at 7:50pm

**Submitted By:**

---

**Mike Fillette, CEO**

---

**Dennis Rourke, TCFA President**