

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
February 13, 2019 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioner Jared Moyle, Steve Martin and Brian Fendley were present.

**Staff Present:** Chief Timinsky, District Administrator Robin Ward and White Peterson Attorney William Punkoney were all present.

**Approval of Meeting Agenda:** District Administrator Robin Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on February 11, 2019, at Star Fire Station #1, Star Fire Station #2 and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on January 10, 2019, as presented, and found them to be consistent with what occurred at that meeting.

Comm. Martin moved to approve the Minutes of the Regular Board Meeting held on January 10, 2019, as presented. Chairman Moyle seconded the motion, motion passed unanimously.

**Financial Reports:** District Administrator Robin Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$209,405.61 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)*

**Public Comment/Special Presentations:** None

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Vice Chairman of the Board:** Comm. Fendley reported that he had attended the ACCESS JPA Executive Board Committee meeting, they discussed the implementation of preventative vests and active shooter plans.

**Treasurer of the Board:** Comm. Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Operations and General Information:**
  - Maintenance Division – Continues to stay busy as usual.
  - E-51's turbo went out, we are waiting on parts at this time.

- New Building – We have been meeting with different sub-contractors and experienced professionals to gather different opinions and ideas on the remodel project. The current tenants, North Fork Nutra, are in the process of modifying the older part of the building and plan to relocate around the 1<sup>st</sup> of April if everything goes as planned. They have been assisting us with removing unused items and trash left behind by the original owners. We have published the RFQP as planned and that process will be discussed later on the agenda.
  - We have ordered the Edraulics extrication equipment by Hurst as planned and budgeted for. We hope to have them within 60 days.
  - All other items are included on the agenda.
- **Prevention/Community Growth:**
    - Community is still growing fast, continue to have lots of interest in commercial and residential.
    - City of Star has hired a City Planner and they are hoping this will help with the work overload they are faced with daily.
  - **Training:**
    - Joint training continues to go well.
    - Wildland Refresher will be starting soon.

**Firefighters Union Representative:** President Danny Garringer reported that they had met with Middleton’s local and began discussions on how to better align the two locals and bargaining agreements.

**District Administrator:** Robin Ward had nothing additional to report.

**Attorney Report:** Attorney Punkoney provided an updated report on current items being worked on as well as a recap of the current legislative bills that have been proposed. All other items are included on the agenda.

**Committee Reports:**

- **Impact Fee Committee:** Attorney Punkoney and Chief Timinsky reported that Anne Wescott is working with Ada County in an attempt to move the process forward there. Progress is still being made in Canyon County as well after the meeting with those Commissioners.

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority JPA** – Continue working together on Lexipol Policies. Will be starting the 2019 Firefighter Academy, Star does not have any attendees. Have been discussing the different opinions of type 3 vs type 4 apparatus.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they have been discussing pulse point. Canyon County will also be on board.
- **RFQP SF19-01 – Request for Architectural Design and Engineering Services for the Remodel of the New Facility located at 11665 W State St., Star:**
  - District Administrator Robin Ward reported that the public notice for the RFQP had been published in the Idaho Statesman on 1/22/19 and 1/29/19, and in the Idaho Press Tribune on 1/24/19 and 1/29/19 per Idaho Code.
  - Submittal deadline was 2/7/19 at 12:00 noon.
  - Opening of submitted qualifications and proposals for the RFQP SF19-01 was completed on 2/7/19 at 1:00 p.m. by Fire Chief Timinsky and Deputy Chief of Operations Sparks.
  - Chief Timinsky reviewed, ranked and provided his preliminary recommendation to the Board of Commissioners. Chief reported that at this time he had ranked the two proposals equally and would like to hold interviews with each team to gather additional information prior to the final selection.

- The Board of Commissioners reviewed the information received from the Chief and directed him and the District Administrator to conduct the interviews as requested by the Chief. Once the interviews are complete a Special Meeting can be called to receive the additional information and possibly make a final determination.

**New Business:**

- **Standing Committee Appointment of the 2019 Star Fire Protection District Joint Development Impact Fee Advisory Committee**

Comm. Martin moved to re-appoint the following members to the Impact Fee Committee:

- Larry Clucas
- Larry Osborn
- Nate Mitchell
- Mike Sautebin
- Melody Smedick

Chairman Moyle seconded the motion, motion passed unanimously.

- **Policy Code Update** – Title 13, Public Records Request – consideration of resolution was postponed until the March meeting.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:** Chairman Moyle announced that there was no need for an executive session at this time.

**Announcement of the Next Meeting:**

Chairman Moyle announced that a special meeting would be called prior to the next meeting once the Chief determines the date and that the next regular meeting is scheduled for Thursday, March 14, 2019, at 7:00 p.m.

Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:30 p.m.

Minutes submitted by:

\_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the March 14, 2019, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

**Appended to these Minutes:**

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's