



# ALLECA

## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### APPLICATION CHECKLIST

To be completed by the Applicant and Parents (**MUST BE ATTACHED TO APPLICATION**)  
JUNE 13 THRU JUNE 20, 2020 @ Emmanuel Pines Camp-West of Prescott

	CHECK	DATE COMPLETED
All areas of page #1 completed and dated:	_____	_____
Photocopy of the insurance card attached:	_____	_____
All areas of page #2 completed and dated:	_____	_____
Shirt size circled & measurements listed:	_____	_____
School Endorsement done and attached:	_____	_____
Pre-Academy Physical Evaluation completed & exam within 6-months of attending the Academy:	_____	_____
Photograph Authorization Form completed:	_____	_____
Criminal History Check Form completed:	_____	_____
Leadership Experience Form completed:	_____	_____
All documents emailed to Matt Griffis, DIRECTOR Email: <a href="mailto:allecadirector@gmail.com">allecadirector@gmail.com</a>	_____	_____
<b>All original documents mailed to:</b> <b>ALLECA - P.O. Box 750 Cortaro, AZ 85652-0750</b>	<b>* ALL INCOMPLETE PAPERWORK WILL BE REJECTED</b>	

### The following to be completed by the ALLECA Staff

Documents arrived via fax:	_____	_____
Documents arrived via mail:	_____	_____
Criminal History Completed:	_____	_____
Call to Report Sent:	_____	_____



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## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### APPLICATION FOR ACADEMY

#### QUALIFICATIONS: ALL BLANKS MUST BE FILLED IN

At the time application for attendance is submitted, applicant must be at least **11 years of age by May 31<sup>st</sup> of the class year, but not more than 19-years of age** by that same date. He/She must be enrolled in school with a passing grade or have graduated that year. No condition of race, color, creed, or sex is a prerequisite for selection. Applicant must furnish his/her transportation to the academy. All applicants must be of good moral character and come well recommended. Applicant must be willing to withstand rigorous physical training. *It is strongly recommended that calisthenics and aerobic training be practiced prior to reporting to the Academy.*

The Tuition Fee is **\$300.00**. Tuition is non-refundable. Applications must be received by **MAY 1, 2020**.  
MAIL APPLICATIONS TO: ALLECA DIRECTOR, P.O. BOX 750, CORTARO AZ 85652-0750

#### PERSONAL DATA: (Please print or type)

Last Name		First Name		MI	Nickname
Date of Birth	Age	Sex: Male/Female		Email Address	
Social Security Number <b>MANDATORY</b>		Driver's License Number & State		Facebook user: Yes or No	
Mother's or Guardian's Name		Father's or Guardian's Name		Email Address	

#### ADDRESS:

Number, Street, Avenue, Etc. or P.O. Box		City/Town	State	Zip-Code
( ) -	( ) -	( ) -	( )	
Home Phone	Parent Work Number	Parent Cell Phone Number	Additional Phone Number	

I am a United States Citizen and believe in the United States form of government

Applicant's Signature	(Date)	Vegetarian Yes or No <i>(circle one)</i>
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#### **MEDICAL INFORMATION MANDATORY**

Family Physician's Name and Address	Telephone
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List any allergies and/or medication presently prescribed

Medical Insurance	Policy #
Print Name & Title, Sign Name	Registration No.



# ALLECA

DEPARTMENT OF ARIZONA  
AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY  
CADET APPLICATION PACKET



## EMERGENCY AUTHORIZATION

I, \_\_\_\_\_ AS PARENT OR GUARDIAN OF THE APPLICANT, DO HEREBY CONSENT TO THE PERFORMANCE OF MEDICAL AND DENTAL CARE, INCLUDING SURGERY FOR THIS APPLICANT. THIS WILL BE DONE ONLY IN AN EMERGENCY SITUATION AND BY A LICENSED PHYSICIAN.

**ATTACH A PHOTOCOPY (Both Sides) OF THE INSURANCE CARD TO THIS APPLICATION.**

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Signature of Parent or Guardian – **MANDATORY**

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(Date)



# ALLECA

## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### AUTHORIZATION TO DISPENSE MEDICATION TO APPLICANT

I, \_\_\_\_\_ AS THE PARENT OR GUARDIAN OF THE APPLICANT, DO HEREBY CONSENT AND AUTHORIZE THE ALLECA STAFF TO PROVIDE OR DISPENSE MEDICATIONS AND/OR FIRST AID SUPPLIES TO THE APPLICANT, SUCH AS, BUT NOT LIMITED TO: ASPIRIN, PAIN MEDICATION, ALLERGY MEDICATION, WRAPPINGS, ETC. IN THE CHILD'S BEST INTEREST.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

**(MANDATORY)**

#### REASON FOR MEDICATION(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### PRIOR INJURY/EXISTING INJURY DISCLAIMER:

Injury: \_\_\_\_\_ Date: \_\_\_\_\_  
Injury: \_\_\_\_\_ Date: \_\_\_\_\_  
Injury: \_\_\_\_\_ Date: \_\_\_\_\_

I do hereby certify that the above-named applicant has not had any prior injury or a current existing injury, which will hinder his/her performance while attending the academy. I understand that by not disclosing any such prior injury or existing injury that the applicant may be sent home in the event such occurs or is revealed while attending the academy.

\_\_\_\_\_  
Signature of Parent, Guardian or Applicant if 18 years' old

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

**(MANDATORY)**

### ALL BLANKS MUST BE FILLED OUT!

### **VERY, VERY IMPORTANT: IF YOU WANT YOUR UNIFORM TO FIT!!**

*EACH CADET WILL BE ISSUED BELT, PANTS, T-SHIRT, POLO SHIRT, CAP*

#### MALE UNIFORM MEASUREMENTS

#### FEMALE UNIFORM MEASUREMENTS

Weight \_\_\_\_\_ (Pounds)

Weight \_\_\_\_\_ (Pounds)

Height \_\_\_\_\_ (Inches)

Height \_\_\_\_\_ (Inches)

**T-Shirt:** (CIRCLE ONE)      SM      MED

LRG      XLRG      XXLRG

**Polo Shirt:** (CIRCLE ONE)      SM      MED

LRG      XLRG      XXLRG

Trousers Waist \_\_\_\_\_ (Inches)

Trousers Waist \_\_\_\_\_ (Inches)

Trousers Inseam \_\_\_\_\_ (Inches)

Trousers Inseam \_\_\_\_\_ (Inches)



# ALLECA

DEPARTMENT OF ARIZONA  
AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY  
CADET APPLICATION PACKET



If a **\$300.00** (Check or Money Order) made payable to ALLECA does not accompany this application, it will be held until a sponsor is secured for it. Applicant will be notified if there is any problem connected with his/her application.

**MAIL CHECK OR MONEY ORDER TO:**

**ALLECA Program**

**PO.BOX 750**

**CORTARO AZ 85652-0750**

Applications must be at the above address no later than MAY 1, 2020 or the application will be rejected.

**\*\*\*All incomplete applications will be REJECTED\*\*\***



# ALLECA

## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### School Administrator Grade Point Average Verification Form

Dear School Principal/Administrator,

Your student \_\_\_\_\_ has applied to attend the American

**Cadet/Applicants Full Name**

Enforcement Career Academy (ALLECA) program to be held from JUNE 13 through JUNE 20, 2020. As such, we are requiring each applicant to submit a verification form to their school Principal/Administrator for verification of their current grade point average. This program requires that each applicant currently have a grade point average of a "C" or better to attend this program.

This is a law enforcement/military program geared toward youth between the ages of 11 to 19 years old and the applicant will remain on-site at the academy for an entire week. Each applicant is required to attend daily classes and attend functions while attending the academy that require the applicant to write essays, reports, and complete testing of all the information taught to them throughout the week. It is imperative that the applicant be able to retain and comprehend information to successfully graduate from the ALLECA Program. This program is not for couch potatoes, nor was it created to correct disciplinary issues currently happening at home or at school.

Below you will find blank areas that we will need completed from you in your own hand writing, if you decide to recommend and confirm upon their status as an above standard student and/or meeting a minimum grade point average of at least a "C" for the this current school year. Your signature on this form will guarantee the information provided above is true and accurate, and you fully recommend this student to attend the ALLECA program.

\_\_\_\_\_  
School Principal/Administrator Printed Name

\_\_\_\_\_  
School Name

\_\_\_\_\_  
School Complete Address

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Zip-Code

( ) - \_\_\_\_\_

\_\_\_\_\_  
School Principal/Administrator Telephone Number

\_\_\_\_\_  
School Principal/Administrator Email Address

\_\_\_\_\_  
(Yes or No)

**Recommendation & Minimal "C" Average**

I, the school Principal/Administrator do hereby affirm and attest that this is a true and accurate document and this student/applicant for the ALLECA Program is meeting a "C" or better grade point average for this current school year. I further understand that by signing this document I am subject to the Arizona Revised Statutes (ARS) and can be charged and found guilty in a court of law for any misrepresentation of the true facts involving the recommendation and confirmation of this student/applicant mentioned within this document.

\_\_\_\_\_  
School Principal/Administrator Signature

\_\_\_\_\_  
Date



# ALLECA

## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### HOME SCHOOL ENDORSEMENT

I \_\_\_\_\_

**(Please Type or Print Certified Home School Instructor)**

do hereby certify that \_\_\_\_\_ is a student in good standing

**(Name of Student)**

at the \_\_\_\_\_ grade level of a state certified home school or has graduated from the same and has a passing grade level of a "C" or better.

I do recommend him/her for attendance at The American Legion Law Enforcement Career Academy.

_____	_____ / _____ / _____
<b>Authorized Signature</b>	<b>Date</b>
_____	( _____ ) _____ - _____
<b>Printed Name</b>	<b>Phone</b>
_____	
<b>Email Address</b>	

I do hereby affirm and attest that this is a true and accurate document and this student/applicant for the ALLECA Program is meeting a "C" or better grade point average for this current school year. I further understand that by signing this document I am subject to the Arizona Revised Statutes (ARS) and can be charged and found guilty in a court of law for any misrepresentation of the true facts involving the recommendation and confirmation of this student/applicant mentioned within this document.

_____	_____ / _____ / _____
<b>Authorized Signature</b>	<b>Date</b>



# ALLECA

## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### PRE-ACADEMY PHYSICAL EVALUATION

To be completed only by an Arizona licensed MD, DO, Physician's Assistant or Nurse Practitioner.  
**Must be performed prior to attending ALLECA. Program**

EXAM DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_ D.O.B. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ BLOOD PRESSURE \_\_\_\_\_ / \_\_\_\_\_ RESTING PULSE \_\_\_\_\_

### HISTORY

Existing Medical Problems:

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Current Medications:

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Past History (Include all surgeries):

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Allergies

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### PHYSICAL

Eyes \_\_\_\_\_ Ears \_\_\_\_\_ Lungs \_\_\_\_\_ Hernia \_\_\_\_\_

Musculoskeletal (scoliosis, joints, strength)

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Based on medical history and this physical exam, this applicant is qualified to participate in all the physical exercises of the ALLECA program including distance running and the required push-ups, pull-ups, and sit-ups. In addition, he/she is physically qualified to take part in those classes involving self-defense and physical contact with other program participants.

Health Professional's Name: \_\_\_\_\_ AZ Cert. No. \_\_\_\_\_

**(Please Print)**

Signature: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**DATE**

MD, DO, PA, NP (Please circle one)





# ALLECA

## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### School Physical Fitness Standards Verification Form

Dear School PE Coach or JROTC Instructor,

Your student \_\_\_\_\_ has applied to attend the American Legion Law  
**Cadet/Applicants Full Name**

Enforcement Career Academy (ALLECA) program to be held JUNE 13 to JUNE 20, 2020. As such, we are requiring each applicant to submit a verification form to their school PE Coach for verification of their current physical fitness status. This program requires that each applicant currently be able to meet or exceed the following physical fitness standards.

This is a law enforcement/military program geared toward youth between the ages of 11 to 19 years old and the applicant will remain on-site at the academy for an entire week. Each applicant is required to attend daily physical fitness exercises and needs to be able to run 1.5 miles under 15 minutes and complete the number of Pushups and Sit-ups prescribed by the age category within one minute each. This program is not for couch potatoes, nor was it created to correct disciplinary issues currently happening at home or at school. The applicant will be tested once again upon arriving at the Academy and if the Cadet/Applicant fails the PT test the Cadet/Applicant will be sent home.

Below you will find blank areas that we will need completed from you in your own hand writing, if you decide to recommend and confirm upon their status meeting the physical fitness standards. Your signature on this form will guarantee the information provided above is true and accurate, and you fully recommend this student to attend the ALLECA program.

_____	_____
<b>School Coach/Instructors Printed Name</b>	<b>School Name</b>
_____	(     )     -
<b>School Complete Address</b>	<b>School Coach Telephone Number</b>
_____	_____ / _____ / _____
<b>School Coach Email Address</b>	<b>(Run time) (# Pushups) (# Sit-ups)</b>

### Passed? Circle (Yes or No)

Physical Fitness age requirement breakdown is on the following page.

Date Tested: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

I, the school Physical Education Coach/JROTC Instructor do hereby affirm and attest that this is a true and accurate document and this student/applicant for the ALLECA Program is meeting the minimum standards for the ALLECA Program. I further understand that by signing this document I am subject to the Arizona Revised Statutes (ARS) and can be charged and found guilty in a court of law for any misrepresentation of the true facts involving the recommendation and confirmation of this student/applicant mentioned within this document.

_____	_____ / _____ / _____
<b>School Coaches/JROTC Instructors Signature</b>	<b>Date</b>



# ALLECA

DEPARTMENT OF ARIZONA  
AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY  
CADET APPLICATION PACKET



## Physical Fitness Age Breakdown Sheet

Ages 11 & 12:	25 Push-ups and Sit-ups within one minute
Ages 13 & 14:	28 Push-ups and Sit-ups within one minute
Ages 15 & 16:	31 Push-ups and Sit-ups within one minute
Ages 17 & 19:	35 Push-ups and Sit-ups within one minute

The number of push-ups and sit-ups is age specific and the prospective Cadet must be able to perform the minimum or exceed the standard for the age category. The resting position for the push-up test is in the down position and not touching the ground. The arms must fully extend, and the back must remain straight during the push-ups. A spotter will need to make a fist on the ground and the sternum of the chest must touch the fist to count as one repetition. The push-up test begins in the up position.

The resting position for the sit-up is in the up position, the elbows must touch or surpass the knees, and the hands can either be inter-locked behind the head or the fingers must always remain behind the arms and the shoulders must touch the ground to count as a repetition. The sit-up test begins in the down position.

**Regardless of age, all prospective Cadets will accomplish the 1.5 mile run under 15 minutes. If the prospective Cadet violates any of these instructions, the test is over, and it will have to be repeated.**

These tests are based upon the Arizona Peace Officer Standards and Training (AZ POST) requirements to become a Police Officer. If you have any questions or concerns, please contact:

**Matt Griffis, ALLECA Director at 520-289-5113 or email: [allecadirector@gmail.com](mailto:allecadirector@gmail.com)**

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**THIS FORM IS TO BE PROVIDED TO THE P.E. COACH/JROTC INSTRUCTOR  
AT THE SCHOOL FOR THE PHYSICAL FITNESS TESTING**

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# ALLECA

## DEPARTMENT OF ARIZONA AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY CADET APPLICATION PACKET



### Photograph Authorization Form

I/We the parent(s)/guardian(s) of \_\_\_\_\_ give the American Legion  
**Applicant's Name**

Law Enforcement Career Academy (ALLECA) staff the authorization and permission to place photographs and/or videos of cadet \_\_\_\_\_ onto the ALLECA websites, ALLECA  
**Applicant's Name**

“Facebook” Alumni Group Page and/or any ALLECA promotional or recruitment documentation in order to promote interest into the program. I/We understand that by placing photographs and/or videos of the cadet onto the web site, the cadet will be able to download photographs posted on the web pages or group page, as well as anyone else who wishes to view the web page. I/We understand that the cadet is a minor and the ALLECA program and/or staff is not responsible for unknown persons downloading photographs of the cadet for his/her own personal gratification.

\_\_\_\_\_  
**Printed name of parent/guardian**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of parent/guardian**

**(MANDATORY IF CADET IS UNDER 18 YEARS OF AGE)**

\_\_\_\_\_  
**ALLECA Applicant's Printed Name**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**ALLECA Applicant's Signature**

Each applicant needs to email a digital photograph of his/her self to the ALLECA Director, so we will be able to recognize the cadet upon arrival and check-in. Email the digital photograph to [allecadiirector@gmail.com](mailto:allecadiirector@gmail.com). Photographs to be from the shoulders to the top of the head only.



# ALLECA

## DEPARTMENT OF ARIZONA

### AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY

### CADET APPLICATION PACKET



## Criminal History Background Check Notification Form

I/We the parent(s)/guardian(s) of \_\_\_\_\_ understand

**Applicant's Name**

& approve that the program that my/our child is about to participate in is a law enforcement program and to attend this program a criminal history background check will be conducted on my/our child. This background check will cover a criminal history check, driver's license record check, and/or review of any or all juvenile court records (Justice & Juvenile Courts, if needed) associated with my/our child.

Candidates/Applicants applying for and attending this program must be of good moral character and cannot have been prosecuted for, found guilty in a court of law for, or investigated for any felonious crime(s) in or outside of the State of Arizona. The purpose of the criminal history background check is to protect all Cadets and Staff members while attending the academy program.

I/We the parent(s)/guardian(s) of cadet \_\_\_\_\_ understand

**Applicant's Name**

that all information within this application process will be protected and not shared with any other entities outside of the ALLECA program. To complete this process, I/We voluntarily provide the ALLECA program with my/our child's Social Security Number to assist in the criminal background history check.

\_\_\_\_\_  
**Printed name of Parent/Guardian**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Parent/Guardian**

**MANDATORY FOR ALL CADET APPLICANTS**

\_\_\_\_\_  
**ALLECA Applicant's Printed Name**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**ALLECA Applicant's Signature**



**ALLECA**  
DEPARTMENT OF ARIZONA  
AMERICAN LEGION LAW ENFORCEMENT CAREER ACADEMY  
CADET APPLICATION PACKET



**LEADERSHIP BACKGROUND INFORMATION**

If the applicant has any leadership background, such as previously or currently holding a supervisory position within the Boys or Girls Scouts, JROTC, Police Explorer Scouts, Sport Team(s), School Student Counsel, Specialty Groups, and/or Work, please provide a brief explanation below. The ALLECA class has a President and Squad Leader positions, so we would like to know if the applicant has any leadership experience.

**LEADERSHIP EXPERIENCE:          YES          NO          (Circle one)**

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