

7:30 p.m., Thursday, March 19, 2015, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Council members present were Albert, Albertson, Hemmy, Sparrow and Vollmer. Absent: Councilman Lyman Bercier

Also present: Police officers Joseph Boehm and Colt Allery; Brian Julius and Adam Underwood of Moore Engineering;
Terry Lawler and Public works employees-Gary Ravnaas and Brad Ruppelius

Consent Agenda: Councilmember Albertson moved, Councilmember Albert seconded, to approve the Consent Agenda of minutes of the February 18th council meeting with the correction under the Bid Opening for Demolition of Garage to "Council President Albertson" opened the bids and February 10th and 12th special council meetings; February Financial Report; Time sheets for 02/27/15 and 3/13/15;state mileage rate to \$.575, and to pay the bills, as read, when funds become available. All members on roll call voted "yes". None voted "no". Motion carried.

- Minutes: Feb. 18th council meeting and Feb. 10th and 12th special council meetings
- Financial Report –February
- Time Sheets- 02/27/15 PR and 03/13/15 PR
- State mileage rate \$.575
- Bills to be paid

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
CHERYL BONN	ELECTION WORKER 2/24/15	\$ 117.88	54533
DOROTHY GUSTAFTSON	ELECTION WORKER 2/24/15	\$ 117.88	54534
GLORIA JOLLIFFE	ELECTION WORKER 2/24/15	\$ 117.88	54535
MARIE KAKELA	ELECTION WORKER 2/24/15	\$ 117.88	54536
MARY J BOYUM	ELECTION WORKER 2/24/15	\$ 117.88	54537
TRUDY DISRUD	ELECTION GREETER 2/24/15	\$ 72.00	54538
US POSTAL SERVICE	BILLING POSTAGE	\$ 160.56	54539
STEPHANIE ALLERY	BOND REFUND	\$ 500.00	54540
YOUNGERMAN, GEORGE	JDA - TRAVEL AND OFFICE EXPENSE	\$ 521.07	54541
A-1 SEPTIC SERVICEC	JETTING STORM SEWER	\$ 500.00	54542
AFLAC	PREMIUM	\$ 127.35	54543
ALLERY, COLT	POLICE-CELLPHONE /COURT	\$ 40.00	54544
AMERICAN LEGION	ND FLAGS	\$ 84.00	54545
AT&T	POLICE - MOBILE SHARE PLAN	\$ 145.64	54546
BLUE TARP FINANCIAL	PW -1 YR. HOTL/SAFETY CABINETS	\$ 2,103.90	54547
BOEHM, JOSEPH	POLICE- CELL PHONE	\$ 340.00	54548
CENEX FLEET CARD	POLICE - GAS	\$ 754.55	54549
COAST TO COAST	PW JACKETS EMBROIDERED	\$ 525.00	54550
COMPUTERS N STUFF	WTR PLANT CPU SERVICED	\$ 184.50	54551
ENVIRONMENTAL SAFETY	SEWER - MAINTENANCE	\$ 1,696.32	54552
GIBBENS LAW OFFICE	LEGAL FEES	\$ 200.00	54553
GRAND FORKS CITY	TESTING	\$ 52.00	54554
GUSTAFSON OIL	POLICE	\$ 2.81	54555
HAWKINS	CHEMICALS	\$ 1,373.38	54556
INFORMATION TECH. DEPT.	VPN-POLICE	\$ 162.80	54557
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70	54558
LADUCER SANITATION	SERVICE	\$ 18,337.50	54559
LEEVEERS FOODS	POP	\$ 85.66	54560
MARC	SEWER SUPPLIES	\$ 218.64	54561
MEARS AUTO PARTS	STREETS- SUPPLIES	\$ 48.20	54562
MEARS IMPLEMENT	STREETS- GLOVES	\$ 13.95	54563
MITCHELL, SCOTT	ND CELEBRATE CITIES-MILEAGE	\$ 265.66	54564
MUNRO ACE HARDWARE	SUPPLIES	\$ 365.21	54565
MUNTERS	WATER PLANT	\$ 2,845.00	54566
MURPHY, MAE	NDLC MARCH MADNESS-MILEAGE	\$ 311.55	54567
MY PINK GRANDMA	POLICE- PATCHES SEWN	\$ 40.00	54568
NORTH CENTRAL GRAIN COOP	GAS /PROPANE	\$ 1,667.70	54569
OTTER TAIL POWER	ELECTRICITY	\$ 8,948.74	54570
PRESENTATION MEDICAL CENTER	JDA- MAIN ST. IMPROV. GRANT	\$ 2,500.00	54571
PUBLIC SAFETY CENTER	POLICE - SUPPLIES	\$ 44.33	54572
R & D HENDRICKSON TRUCKING LLC	STREET- JAN/FEB SNOW REMOVAL	\$ 4,620.00	54573
RADISSON HOTEL - BISMARCK	NDLC MARCH MADNESS-JS, KS, MM	\$ 224.10	54574
RAVNAAS, GARY	RUGBY WATER SEMINAR-MILEAGE	\$ 64.40	54575
ROLETTE COUNTY JAIL	BOARD- PERSONS	\$ 2,000.00	54576
ROLLA DRUG	WTR PLANT SUPPLIES- GLOVES	\$ 13.79	54577
ROLLA IMPLEMENT	MAINTENANCE	\$ 88.47	54578
SCHLENOGT, KERRY	NDLC MARCH MADNESS-MILEAGE	\$ 304.66	54579
SOUTHERN SOURCE INDUSTRIES	MAINTENANCE	\$ 3,342.03	54580
SPARROW, JERRY	NDLC MARCH MADNESS-MILEAGE	\$ 304.66	54581
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$ 149.95	54582
STARION BOND SERVICES	REG FEES- IMPRV.BONDS 2015	\$ 900.00	54583
STARION BOND SERVICES-SW#27	ANNUAL PMT & INTEREST	\$ 192,407.00	54584
STARION FINANCIAL	PETTY CASH SLIPS	\$ 50.38	54585
STARION FINANCIAL	FINANCING FEE- CERT. INDEBT 2015	\$ 475.00	54586
THEEL MOTORS	STREETS	\$ 153.26	54587
TOM CAHILL	JDA- REIMB'D REAL ESTATE TAXES	\$ 328.00	54588
TUOMALA PLUMBING AND HEATING	SERVICE - WTR PLANT, CITY SHOP& HALL	\$ 1,066.08	54589

TURTLE MOUNTAIN COMMUNICATIONS	TELEPHONE	\$	622.78	54590
TURTLE MOUNTAIN STAR	PUBLISHING	\$	1,193.45	54591
VERIZON WIRELESS	PUBLIC WORKS	\$	216.87	54592
VISA	Efile-IRS 2014 RETURNS	\$	22.75	54593
WESTSIDE SERVICE	CAR WASH TOKENS	\$	40.00	54594
WOUNDED WARRIOR GUIDE SERVICE	MISC	\$	10.00	54595
WRIGHT, CHRIS	POLICE- CELL PHONE	\$	40.00	54596
Electronic Payments				
Payroll 941 Tax Deposit	Feb. 27, 2015 Payroll	\$	3,673.08	
Payroll 941 Tax Deposit	Mar. 13, 2015 Payroll	\$	5,643.43	
NDPERS	Def. Compensation-Feb. 27th PR	\$	700.00	
NDPERS	Def. Compensation- Mar. 13th PR	\$	700.00	
NDPERS	BCBS- Mar. 2015 premium	\$	3,465.04	
NDPERS	Retirement- Feb. 2015	\$	3,530.78	
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT	\$	145.86	
PAYROLL	02/27/15 PAYROLL	\$	9,583.88	
PAYROLL	03/13/15 PAYROLL	\$	13,799.45	
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	32.96	
ND CHILD SUPPORT ENFORCEMENT	2/27/15 PR DEDUCTION	\$	378.60	
ND CHILD SUPPORT ENFORCEMENT	03/13/15 PR DEDUCTION	\$	378.60	
PAYMENT SERVICES NETWORK	FEBRUARY FEES	\$	59.95	
STARION FINANCIAL	LOAN 32416684 PAYOFF 3/31/15	\$	2,363,516.29	

Rolla Community Center cash account

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
DAKOTA FIRE EXTINGUISHER	ANNUAL SERVICE	\$ 222.67	2161
OTTER TAIL POWER	ELECTRICITY	\$ 1,448.02	2162

Committee Reports

Public Works Committee –03/03/15 committee minutes included in packet and on file in the auditor's office. Kemper Construction here to replace piping in the water treatment plant. In-Control will be here on Monday to work on the telemetry Well #1. Public works had the street sweeper out on some of the streets.

Councilmember Vollmer moved, Council member Albertson seconded, to replace butterfly valves and actuators in the water treatment plant. All members on roll call voted "yes". None voted "no". Motion carried.

Bid Opening for Construction of fence at water treatment Councilmember Albertson moved, Council member Vollmer seconded, for the Public Works committee to have the authority to handle the acid issue. All members on roll call voted "yes". None voted "no". Motion carried. Clean Harbors has expressed interest in the acid.

Cemetery – will be meeting to put together ad for cemetery caretaker

Police: Police committee met on March 10th and minutes were included in the council packet and are on file in the city auditor's office.

Councilmember Albertson moved, Council member Hemmy seconded, to hire Joseph Boehm as Police Chief at an annual salary of \$ 44,000 plus benefits effective 03/13/2015. On roll call, members voting "yes", Albert, Albertson, Hemmy and Sparrow. r Voting "no", Councilwoman Vollmer. Motion carried.

Councilmember Albertson moved, Council member Hemmy seconded, to approve a 3% raise for Colt Allery upon satisfactory twelve month employment evaluation. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Albertson moved, Council member Vollmer seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

City Improvement Project # 2013-1 – project completed last summer; warranty work to be completed this summer

Payoff of Bridge loan on 3/31/2015

Resolution Authorizing issuance of Temporary Revenue Refund --Resolution Authorizing An Undertaking to the Municipal Water Utility and Authorizing the Issuance of a \$ 2,333,000 Revenue Bond to Finance the Undertaking

BE IT RESOLVED by the governing body of the City of Rolla, North Dakota (the "Issuer"), as follows:

It has been and it is hereby found and declared necessary for the City to improve its municipal water utility by the replacement of water mains and other water system improvements,

It is further found and declared that the undertaking can best be financed by the issuance of bonds payable from the net revenues to be derived from the operation of the Utility. The cost of the undertaking is presently estimated to be \$ 4,200,000, including all engineering, inspections, fiscal and legal expenses and is to be paid by the receipt from the United States of America of a Rural Utilities Service Grant in the sum of \$ 1,867,000 and the issuance of a bond to the United States of America in the sum of \$2,333,000.

There is hereby authorized to be issued a bond designated the "City of Rolla, North Dakota, Revenue Bond of 2015" in the total amount of \$2,333,000. The Bond shall bear interest at the rate of 2.75% per annum payable on the 27th day of March, 2016 and annually thereafter on the 27th day of March in each year to 2055.

Dated and adopted this 19th day of March, 2015.

CITY OF ROLLA, NORTH DAKOTA

Scott Mitchell, Mayor

Attest:

Mae Murphy, City Auditor

The governing body of the political subdivision on the foregoing resolution on March 19, 2015, as follows:

Adoption moved by Councilmember Vollmer, Seconded by Councilmember Albertson.

"Aye" Albert, Albertson, Hemmy, Sparrow and Vollmer

"Nay" None

Absent Bercier

And after vote Mayor declared the resolution adopted.

Street Improvement District # 2015-1 - Councilmember Albertson moved, Councilmember Vollmer seconded, to award the Street Improvement District # 2015-1 to the low bidder, Quam Construction, for a total construction cost of \$ 820,434. On roll call, all council members voted "yes". None voted "no". Motion carried.

Water Treatment Plant Improvement Project # 2015-1

Resolution authorizing Moore Engineering, Inc., to prepare plans and specifications for Water Treatment Plant Improvement District #2015-1.

Councilmember Sparrow introduced the Resolution authorizing Moore Engineering, Inc., to prepare plans and specifications for Water Treatment Plant Improvement District #2015-1. Councilmember Albertson seconded.

Dated and adopted this 19th day of March, 2015.

CITY OF ROLLA, NORTH DAKOTA

Scott Mitchell, Mayor

Attest:

Mae Murphy, City Auditor

The City Council of the City of Rolla acted on the foregoing resolution on March 19, 2015, as follows:

Roll Call Vote

"AYE" Albert, Albertson, Hemmy, Sparrow and Vollmer

"NAY" Hemmy

ABSENT : Bercier

And after vote Mayor Mitchell declared the resolution adopted.

CDBG grants – City Hall Improvement Project

Rolla Community Center project -Councilmember Albertson moved, Council member Sparrow seconded, to accept the single bid from Munro Contractors for the CDBG project at the Rolla Community Center. All members on roll call voted "yes". None voted "no".Motion carried.

Board of Equalization meeting: Tuesday, April 14th at 7:30 p.m.

April council meeting date: Councilmember Albertson moved, Councilmember Vollmer seconded, to change April regular council meeting date to Tuesday, April 14, 2015. On roll call, members voting "yes", Albertson, Hemmy, Sparrow and Vollmer. Councilwoman Albert voted "no". Motion carried.

NDDOT – NDSTREET program – information presented to the council. The Mayor requested input from the council members.

There being no further business, Mayor Mitchell adjourned the meeting at 9:11 p.m.

Scott Mitchell, Mayor

ATTEST:

Mae Murphy, City Auditor