

VILLAGE OF GOLD RIVER

Bylaw No. 700, 2017

A bylaw to provide for Council Member Remuneration and Expenses.

WHEREAS Council, may by bylaw, provide for remuneration to Council members for discharge of the duties of office and payment for all or part of expenditures made or expenses incurred by a Council member;

NOW THEREFORE the Council of the Village of Gold River, in open meeting assembled, enacts as follows:

Council Remuneration

1. There shall be paid out of annual revenues an annual remuneration to Council members for discharge of the duties of office as follows:
 - a) the Mayor shall be paid an annual indemnity of Thirteen Thousand Seven Hundred Six Dollars and Twenty Five cents (\$13,706.25).
 - b) the Deputy Mayor shall be paid an annual indemnity of Seven Thousand Eight Hundred Twenty Dollars and Sixty Three cents (\$7820.63)
 - c) each Councillor shall be paid an annual indemnity of Six Thousand Eight Hundred Fifty Three Dollars and Thirteen cents (\$6853.13)
2. Payment of the annual remuneration set out in Section 1 shall be paid in twelve (12) equal payments to equal the annual remuneration payable.

Review

3.
 - a) Annual Council Remuneration shall be reviewed on a quadrennial basis (every four (4) years) during the second full year of the Council's term to be brought into effect January 1st of the third full year of the Council's term.
 - b) The Chief Administrative Officer shall prepare a Report for the incumbent Council outlining the previous four (4) years Consumer Price Index percentage change for British Columbia and the previous four (4) years base percentage increase provided for within the Village of Gold River CUPE Local 3399 Collective Agreement.

- c) Council in its discretion, upon review of the Administrator's Report, may utilize the information presented, or any additional relevant information, or relevant community economic factors, shall determine the change, if any, to the Annual Council Remuneration.

Group Benefits for Council Members

- 4. The Village of Gold River is hereby authorized to enter into agreements for group benefits for Council members. The group benefits provided to Council members will be the same benefits offered to the Village Non-Union Staff group of employees.

The Village will provide the following benefit coverage for Council members:

- a) Optional coverage for extended health (including vision care) and dental with premiums being shared 50/50 by the Council member and the Village of Gold River. All health benefit programs are subject to the limitations set by the carrier.
- b) Personal accident insurance (AD&D coverage of \$100,000 per Council member) while on Village business, full cost paid by the Village of Gold River.
- c) Participation in the benefit plan shall be at the Council member's option. Council members opting not to participate in benefit plans are not eligible to receive the equivalent amount of remuneration as a cash benefit.

Annual Expense Allowance

- 5. Of the remuneration provided under Section 1, one-third shall be an allowance for expenses incidental to the duties of office, other than the expenses provided for in Section 6 of this bylaw.

Qualifying Expenses and Expenditures

- 6. A member of Council who is representing the Village of Gold River, engaged in municipal business or attending a meeting, course or convention authorized by Council is entitled to payment of all of the following expenses in the amounts actually incurred, subject to Sections 8, 9 and 10 of this bylaw.
 - a) hotel/motel/bed and breakfast or other overnight accommodation charges;
 - b) transportation costs, including charges for use of the member's own vehicle;
 - c) telephone or facsimile transmission charges;
 - d) convention and/or course registration fees;

- e) meal charges;
- f) gratuities on items a, b and e; and
- g) taxes on items a – f.

Expenses Incurred

7. Upon delivery by a Council member to the Treasurer of written evidence of expenditures made or expenses incurred in accordance with Section 6 and a signed claim for reimbursement, the Treasurer shall pay to the Council member the amount of the expenditures made or expenses incurred.

Levels of Payments

8. Per Diem (meals and other incidental costs)
- a) A Council member may elect to receive a daily allowance in the amount of \$70.00 per day for expenses incurred by the Council member for meals and other incidental costs when performing activities referred to in Section 6, provided those expenses are not reimbursed under Section 7.
 - b) Upon delivery by a Council member to the Treasurer of a signed claim for a per diem payment, the Treasurer shall pay to the Council member the amount of the daily allowance for each full day (\$35.00 per half day) in respect of which the Council member has incurred expenses under Section 8 (a).

Mileage

9. The Treasurer shall reimburse a Council member for transportation by way of the Council member's own vehicle at the following rates:
- a) travel on paved roads will be reimbursed at the reasonable per-kilometer rate approved by the Canada Revenue Agency (CRA) at the time the expense is incurred.
 - b) travel on gravel/unpaved roads will be reimbursed at the reasonable per-kilometer rate approved by CRA at the time the expense is incurred, plus an additional .5¢ per kilometer.

Accommodation Allowance

10. a) A Council member may elect to receive an allowance in the amount of \$30.00 per night for expenses incurred by the Council member for overnight accommodation and other incidental costs when performing

activities referred to in Section 6, provided those expenses are not reimbursed under Section 7.

- b) Upon delivery by a Council member to the Treasurer of a signed claim for an accommodation allowance payment, the Treasurer shall pay to the Council member the amount of the accommodation allowance for each full night in respect of which the Council member has incurred expenses under Section 10 (a).

Repeal

- 11. The following bylaws are hereby repealed:
 - a) Council Remuneration and Expense Bylaw No. 650, 2005;
 - b) Council Remuneration and Expense Bylaw No. 650, 2005, Amendment Bylaw No. 650.1, 2012; and
 - c) Council Remuneration and Expense Bylaw No. 650. 2005, Amendment Bylaw No. 650.2, 2016

Citation

- 12. This bylaw may be cited for all purposes as the “Village of Gold River Council Remuneration and Expense Bylaw No. 700, 2017”.

Effective Date

- 13. This bylaw shall become effective January 1, 2017.

READ A FIRST AND SECOND TIME THIS 3RD DAY OF JANUARY 2017.
 READ A THIRD TIME THIS 3RD DAY OF JANUARY 2017.
 ADOPTED THIS 16TH DAY OF JANUARY 2017.

-----Original signed by the Mayor and Corporate Administrator-----

B. Unger Mayor L. Plourde Corporate Administrator