

## EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

November 13, 2014

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Sandra Templeton, present; John Hayes, present; Judy Repcik, present; Kevin Biltz, present; Tim Paulus, present; Julie Bearss, present.

**RESOLUTION 2014-215: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

**RESOLUTION 2014-216: A motion was made by John Hayes to approve the minutes of the October 30, 2014 Regular Meeting as presented; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

### COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

David Starcher, Farmer/Resident

Thomas Repcik, Employee/Resident

Gary Stewart, Fire Dept./Resident

Joseph Corbin, Employee

Scott Hall, Employee/Resident

Jim Griffiths, Resident

Alex Lange, Resident

Stephanie Gilcrest, Resident

**Dave Starcher** informed the Trustees that he thinks there's a problem with the beavers again on Stroup Road. There has been water along the side of the road for the past week. Kevin will look into this and get a trapper on this.

**Stephanie Gilcrest** from Portage County Recycling presented a list of positive reasons why curbside recycling should come to Edinburg:

--It will keep Portage County residents employed (23 of the 31 employees live in Portage County).

--It is easier than using the dumpsters—residents don't have to plan a trip to dumpsters.

--The cost is about \$2.50 per month and the cost of the drop off location would be eliminated.

--The savings in the trash service can pay for the recycling and more.

--It would eliminate the unwanted trash that gets dropped into the recycling dumpsters.

**Diane** asked her how the resident would pay the \$2.50 per month -- are they billed?

**Stephanie** did not know.

**Diane** said she believes it would be added to the residents' property taxes and this is why when the survey was given about ten years ago, the residents were very much not in favor of this.

**Julie** asked, with the curbside service, would the residents be limited to just the basics as opposed to being able to recycle plastic toys, siding, etc. like they are able to now?

**Stephanie** believes they would be able to.

### CORRESPONDENCE

--OTARMA November E-Alert - via email

--Grassroots Clippings Newsletter - via email

--OTA Legislative Alert - via email

--ICS 402 Recovery Training, Portage County EMA

--OPERS Employer Notice Administrative Rule Amendments

### OLD BUSINESS

--The computer system for the Road Department is up and running.

### NEW BUSINESS

--Kevin Biltz's bond had been signed previously. He was sworn in this evening.

Kevin was welcomed by all.

### DEPARTMENT REPORTS

#### **Tim Paulus - Fire Department Report**

##### *Purchases*

--He reported that the tires on the 1513 are 16 years old and need to be replaced. The front ones need to be replaced first. He will have prices to present at the next meeting.

##### *Alarms*

--There were 20 EMS, 4 fire, 0 service and 3 false alarms.

--There was 1 M/A given, 1 received and 0 concurrent EMS alarms.

##### *Station Painting*

--This project is now complete. Captain Stewart, Joe and Tony have done an excellent job.

The total cost was: \$433.47.

##### *Employee*

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--He recommended that the Trustees hire Dan Dumovic to the Edinburg. Dan is a former Fire Department member who would like part time employment. Dan is a FFII Paramedic. This would be contingent upon successful physical, drug screen and background check.

**RESOLUTION 2014-217: A motion was made by Sandra Templeton to rehire Dan Dumovic to the Fire Department contingent upon successful physical, drug screen and background check; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

### *Grants*

--The Association has been awarded two more grants. \$300 from the Firefighter Support Network and \$4,000 from Georgia Pacific. The Georgia Pacific grant is to replace helmets, which would reduce the turnout gear grant request.

--The OTARMA MORE grant is still available (this year's expires December 31<sup>st</sup>). This is \$500 toward various safety items. He recommended that the Township purchase two safety-green two-part parkas for the Road Department personnel with "EDINBURG ROAD DEPT" on the back for a total of \$227.84 including shipping. He also recommends purchasing two Scott Protégé single gas CO monitors that attach to the EMS jump bags that would alarm if they are in a home with a high CO reading. The cost for two of these monitors is \$330 for a total of \$557.84 (\$57.84 above the grant).

Next year's MORE grant could be used toward the bleachers; also the Township will be receive a \$1,280 rebate from OTARMA from the insurance.

**RESOLUTION 2014-218: A motion was made by Sandra Templeton to purchase the two coats and two CO monitors; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

--The rules for the Fire Act Grant have changed and the purchase of refurbished/used vehicles is no longer permitted -- a new or demo squad would need to be purchased. The average price of a new squad is \$140,000. This would require a match of \$7,000. At the last meeting, he had requested a \$2,500 match plus \$2,000 leverage for a total of \$4,500. He asked the Trustees if they still would like him to proceed with this? Judy would need to review the budget before the Trustees can make a decision. Tim said he would get everything ready because the deadline is December 2 or 3. This will be discussed at the next meeting.

--The Department will be receiving \$1,200 as an inconvenience fee from Sprint as part of the 800 mhz frequency rebanding. He would like to use this toward the purchase of the new tires for the 1513.

### *Southeast Schools Christmas Families*

--The Association has requested two needy Edinburg Christmas families again this year.

### *Request Executive Session*

--He requested an executive session to discuss employee discipline and invite Captain Stewart to join.

--Tim asked if new health insurance rates are available yet. Diane spoke with Chris Boring and he said the current rates are the best he can do for such a small group. The only way that he [Chris Boring] can help save money is if each employee had their own policy. This would not be possible because the Township is not allowed to reimburse employees for insurance. She told Tim to go ahead and use the current numbers.

Diane would like to schedule a work session to discuss the 2015 budget. A work session has been scheduled for Thursday, November 20 at 6:00 p.m. at the Administrative office.

### **Kevin Biltz - Roads, Buildings, Cemetery and Park**

--He and Scott spent a half day fixing signs and taking inventory. Eight "stop" signs and "stop ahead" are needed at some major intersections. The "stop ahead" symbol signs are \$89 each and the signs with words only are \$82 each. John asked if this price included the post and Kevin said, no he will use the posts that he already has available in the shop. They raised the signs that needed to be raised up to regulation height. Diane would like to see the rest of the signs done as soon as possible.

--He and Scott compared several generators. The best one they could find for the money was a Honda EU3000 at White's Farm Supply for \$1,999.00 (a state bid price). This is big and quiet enough for all of the Township's needs.

--He met with Rothermel Electric Company to get a bid on running electric to the park garage. He would run a 200 amp service, install ten lights and ten plugs and a light over the man door. He also said he would run it from the cell tower so it would not have to be run across the road.

**Diane** told him to get several quotes to bring to the next meeting. She prefers that permanent electric be put in rather than purchasing a generator.

Kevin said once electric is installed, a security system can be installed.

--He and Scott met with Dave Starcher regarding the culvert. It was decided to wait until dryer weather to make any changes. He took his laser out to check the grade and found that there is about 15 inches of fall from the last culvert pipe that comes across the street to the driveway pipe. Straight back there is about two inches of fall to the old ditch without creating a new ditch in the yard. They will talk to the land owner and get written permission to see what Kevin and Scott can do for this issue. [At this time, Dave introduced Mr. Griffiths (the land owner) to the Trustees.]

--After conferring with all of the Trustees, he took the V-Box spreader to be sold at the auction.

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--John made him aware of three tailgate spreaders at the auction. He and Scott looked at them and they would work for the Township. He would like to try and buy two of them. New ones are priced between \$4,000 and \$5,000. He was thinking of bidding from \$1,200 to \$1,500 on the two at the auction.

--Scott picked up the leaves at the Park.

**RESOLUTION 2014-219: A motion was made by Diane Austin to authorize Kevin to bid on two tailgate spreaders at auction at a total cost not to exceed \$4,000; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

--They have finished picking up and/or mulching leaves at the Park and Cemetery.

--He and Scott worked on the Christmas lights. Sandy and Diane stopped by and a scaled-back plan was worked out.

--He thanked Tom for getting the computer up and running for them.

### **Julie Bearss - Zoning Inspector**

--She made/received 11 phone calls.

--One permit was issued.

--She presented handouts that outlined the process for zoning resolution changes. If this is not going to be sent before Regional Planning, then it is ready to be presented to the Trustees. Diane said that, by law, this does need to go before a review board. She told her to talk to Chris Meduri about alternative review boards. If he says this must go before Portage County Regional Planning, she wants to see a written quote of how long it will take them to review it and what the cost will be.

--She requested that the Township purchase a larger map of the town districts because the current colors and printout make it difficult to decipher. She will gather prices to present in the future. Judy said to contact Janet Esposito's office (the tax map department) for these maps.

--She will not be available to answer the Township phone from November 14-16, 2014.

### **Judy Repcik - Fiscal Officer Report**

She presented the following:

--Year-to-Date Cash Summary

--Year-to-Date Departmental Report

--October Financial Report

--Judy asked everyone to please have their timesheet turned in to her by the morning of November 20.

--90-day insurance papers

**RESOLUTION 2014-220: A motion was made by Diane Austin that all new, fulltime employees would be eligible for hospitalization insurance after 90-days; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

## TRUSTEE REPORTS

### **Sandra Templeton**

--She told Gary, good job on the Fire Department [painting].

--There is a Workers' Comp hearing on 11-17-2014 at 2:30 p.m. Diane will attend this meeting.

### **John Hayes**

--He told Kevin and Scott that they are doing a nice job.

### **Diane Austin**

--She requested an executive session and asked that Kevin and Scott join.

**RESOLUTION 2014-221: A motion was made by Sandra Templeton to approve the payment of the bills; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

**RESOLUTION 2014-222: A motion was made by Diane Austin to enter into an executive session at 8:40 p.m. to discuss Road and Fire Department personnel and invite Kevin and Scott to join first then Captain Stewart for a second session; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

**RESOLUTION 2014-223: A motion was made by Diane Austin to come out of executive session at 9:25 p.m.; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

**RESOLUTION 2014-224: A motion was made by Diane Austin that the meeting be adjourned at 9:26 p.m. this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

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**Diane Hargett Austin, Chairperson**

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**John Hayes, Trustee**

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**Sandra Templeton, Trustee**

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**Judy Repcik, Fiscal Officer**

APPROVED