PRESENT: Council: Mayor Sandra Benford

Deputy Mayor Garth Ward

Deputy Mayor Brian Johnson – Via Teleconference at 9:30 a.m.

Administration: Wendy Wildman, CAO

Heather Luhtala, Assistant CAO

Appointments: None

Public: 3

	Motion #				
1.		CALL TO ORDER			
Mayor Benford called the meeting to order at 9:30 a.m.		Mayor Benford called the meeting to order at 9:30 a.m.			
<b>2.</b> 123-15		AGENDA			
	(Agenda)	MOTION by Deputy Mayor Johnson that the October 28, 2015 agenda be			
		approved as presented.			
		CARRIED			
3.		a) MINUTES – REGULAR MEETING			
3.	124-15 MOTION by Deputy Mayor Ward that the minutes of the Sentember 16				
	(Minutes-Regular	Regular Council Meeting be approved as presented.			
	Meeting)	CARRIED			
4.		APPOINTMENTS			
5.		BYLAWS			
	125-15 (Lot	a) Lot Consolidation Bylaw 182 - Lots 11 and 12, Block 2, Plan 4204RS			
	Consolidation	proposed to be consolidated into Lot 11A, Block 2, Plan 4204RS			
	Bylaw 182 – 1st	<b>MOTION</b> by Mayor Benford that Bylaw 182, for the purpose of consolidating			
	Reading)	Lots 11 and 12, Block 2, Plan 4204RS into Lot 11A, Block 2, Plan 4204RS, be			
		given 1st reading.			
		CARRIED			
126-15 P. 1. 102 P. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.		Delem 102   Lete 11 and 12   Died 2   Died 4204DG manner data has a mark lated			
	(Lot Consolidation	Bylaw 182 - Lots 11 and 12, Block 2, Plan 4204RS proposed to be consolidated into Lot 11A, Block 2, Plan 4204RS			
	Bylaw 182 – 2 <sup>nd</sup>	MOTION by Deputy Mayor Ward that Bylaw 182 be given second reading.			
	Reading)	Water that by beputy water that bytaw 162 be given second reading.			
		CARRIED			
	127 15				
	127-15 (Lot	Bylaw 182 - Lots 11 and 12, Block 2, Plan 4204RS proposed to be consolidated			
	Consolidation	into Lot 11A, Block 2, Plan 4204RS			
	Bylaw 182 –	MOTION by Mayor Benford that by the unanimous consent of those Councillors			
	Permission)	present Bylaw 182 be given third and final reading.			
1	1				
1		CARRIED UNANIMOUSLY			

Bylaw 182 - Lots 11 and 12, Block 2, Plan 4204RS proposed to be consolidated 128-15 into Lot 11A, Block 2, Plan 4204RS (Lot MOTION by Deputy Mayor Johnson that Bylaw 182 be given 3rd and final Consolidation reading. Bylaw 182 – 3rd Reading) **CARRIED** Encroachment Agreement - between the Summer Village of South View and Wendy Willis (Lot 11A, Block 2, Plan 4204RS) – permit the retaining wall that is 129-15 encroaching on a portion of the Summer Village's road allowance (Encroachment Agreement -MOTION by Deputy Mayor Ward that the Summer Village of South View enter Wendy into an Encroachment Agreement between the Summer Village of South View Willis/S.V. of and Wendy Willis (Lot 11A, Block 2, Plan 4204RS) to permit the retaining wall South View) that is encroaching on a portion of the Summer Village's road allowance. **CARRIED** b) Lot Consolidation Bylaw 183 - Lots 7 and 8, Block 3, Plan 2647KS proposed 130-15 to be consolidated into Lot 7A, Block 3, Plan 2647KS (Lot Consolidation MOTION by Deputy Mayor Ward that Bylaw 183, for the purpose of Bylaw 183-1st consolidating Lots 7 and 8, Block 3, Plan 2647KS into Lot 7A, Block 3, Plan Reading) 2647KS, be given 1st reading. **CARRIED** 131-15 Bylaw 183 - Lots 7 and 8, Block 3, Plan 2647KS proposed to be consolidated into (Lot Lot 7A, Block 3, Plan 2647KS Consolidation **MOTION** by Deputy Mayor Johnson that Bylaw 183 be given second reading.  $Bylaw\ 183-2^{nd}$ Reading) **CARRIED** 132-15 Bylaw 183 - Lots 7 and 8, Block 3, Plan 2647KS proposed to be consolidated into (Lot Lot 7A, Block 3, Plan 2647KS Consolidation Bylaw 183 -MOTION by Mayor Benford that by the unanimous consent of those Councillors Permission) present Bylaw 183 be given third and final reading. **CARRIED UNANIMOUSLY** 133-15 Bylaw 183 - Lots 7 and 8, Block 3, Plan 2647KS proposed to be consolidated into (Lot Lot 7A, Block 3, Plan 2647KS Consolidation MOTION by Deputy Mayor Johnson that Bylaw 183 be given 3rd and final Bylaw 183 - 3rd reading. Reading) **CARRIED** c) Land Use Bylaw #179-2015 - Public Hearing Scheduled for 11:00 a.m. (suspend the regular meeting for to allow for the Public Hearing) -see after 1st in-camera session

6.		BUSINESS
		a) Lac Ste. Anne County FCSS Board Structure – attached is an October 16 <sup>th</sup> ,
		2015 letter from Lac Ste. Anne County Reeve Bill Hegy informing the Summer
		Village of South View that the County has resolved to abolish the regional board
		structure and administer their own funds separately and individually. The County
		does extend the offer to provide individual municipalities the administrative
		services required to manage the municipality's FCSS funds via separate
		administration contracts. Also attached is a memorandum compiled by LSAC
		General Manager of Community and protective Services Trista Court, which
		highlights the discussion of a joint administration meeting of the topic held in
		September 2015
		-Administration to look into options (contracting separately with LSA County,
		joint with other Municipality, discuss with Silver Sands)
		b) East End Bus – attached is an October 22 <sup>nd</sup> , 2015 letter from the EEB Society
		providing a brief update to membership and requesting that the Summer Village
		of South View continue their commitment of an annual donation to the EEB
		capital replacement reserve. South View has traditionally donated \$300.00 to this
		<u>fund</u>
		The Summer Village currently supports the East End Bus in the amount of
		\$300.00 as approved in the 2015 Budget.
		c) Summer Village Signs – attached is a quote from June Jones Design providing
		an estimated cost for address signs for each of South View's 136 properties. The
		quote for South View totals \$14,560.16 and a sample design is attached for
		reference. The quote includes installation and posts, but does not include line
	134-15	locates. If this is a project that Council would like to further discuss during 2016
	(Municipal	budget deliberations a motion regarding same would be in order
	Addressing	MOTION by Deputy Mayor Ward that the purchase of Municipal Addressing
	Signs)	Signs be further discussed during 2016 Budget deliberations.
		CARRIED
		Administration to find out how long the sign quote obtained is in effect for.
		d) Los Sto Anna County Physician Pagnitment Attached is Sentember 17th
		d) Lac Ste. Anne County, Physician Recruitment – Attached is September 17th,
		2015 letter from Physician Recruitment Committee Chairman Lorne Olsvik accepting notification of South View's withdrawal from the committee. The letter
		also requests more detail on the reasons for South View's decision and
		clarification on how to proceed for the remainder of 2015 in terms of financial
		support and council representation. I believe I am confident on Council response
	105.15	to these inquiries, but we will discuss at meeting time
	135-15 (Physician	MOTION by Mayor Benford that Administration advise the Physician
	Recruitment	Recruitment Committee that the intent of the Summer Village of South View is to
	Committee)	pay their 2015 Physician Recruitment fees and withdraw from the committee and
	ĺ	financial commitment beginning January 1 <sup>st</sup> , 2016.
		CARRIED
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	136-15 (ARB Training)	e) Assessment Review Board – attached is a September 18 <sup>th</sup> , 2015 update on Assessment Review Board training programs, which are going to be hosted February through May 2016 in various locations across Alberta. Registration for these courses will open the first week of November, 2015  MOTION by Deputy Mayor Ward that the September 18, 2015 update on Assessment Review Board training programs be accepted for information.  CARRIED
	137-15 (Fortis Alberta Franchise Fee)	f) Fortis Alberta – attached is a 2016 estimated Franchise Fee revenue comparison for Council's consideration. If Council wishes to make changes to the Franchise Fee for 2016 we need to approve the new franchise fee before November 1st, 2015 in order to ensure that the new rate is in place for the start of 2016. Currently the Summer Village has a 0% franchise fee. You will see from the one spread sheet that should the Summer Village decide to impose a 2% franchise fee it would generate approximately \$1,115 in revenue for the Summer Village in the 2016 year MOTION by Deputy Mayor Ward that the Fortis Alberta Franchise Fee remain at 0% for 2016.
	CARRIED	
	138-15 (Brownlee LLP Seminar)	g) Brownlee LLP – attached is a session agenda and invitation to participate in the upcoming Brownlee LLP <i>Emerging Trends in Municipal Law</i> seminar. The Edmonton session is scheduled for February 18 <sup>th</sup> , 2016 at the Expo Centre. The cost of the seminar is \$125.00 per registrant  MOTION by Mayor Benford that Council and Administration be authorized to attend the Brownlee LLP Emerging Trends in Municipal Law Seminar scheduled for February 18, 2016 at the Expo Centre in Edmonton.  CARRIED
		h) Fall Cleanup – discussion on the need for same. Bugs Lawn Care has offered to do same if we are interested (clean out culverts, blow leaves out of ditches, whatever else)  Fall cleanup is not required at this time.
7.		EINANCIAI
1.	139-15 (Accounts Payable)	a) Accounts Payable – August 2015 cheque listing #744 – #759, including auto withdrawals, totaling \$174,749.65 and September 2015 cheque listings #760-#771 including auto withdrawals, totaling \$30,901.05  MOTION by Deputy Mayor Johnson that Council accept for information Accounts Payable Cheques #744 – #759, including auto withdrawals, totaling \$174,749.65 for August 2015 and cheque listings #760 - #771 including auto withdrawals, totaling \$30,901.05 for September 2015.  CARRIED

140-15 (Income/Expense Statements)	b) Income and Expense Statements – as at August 31, 2015 and September 3 2015  MOTION by Deputy Mayor Johnson that Council accept for information t Income and Expense Statements as at August 31, 2015 and September 30, 2015			
(Bank Reconciliation)  c) Bank Reconciliations – as at August 31, 2015 and September 30, 2015  MOTION by Deputy Mayor Johnson that Council accept for inform Bank Reconciliation as at August 31, 2015 and September 30, 2015.  d) Grant Report n/a				
			COVINCIA DEPODER	
	COUNCIL REPORTS  Mayor Benford: -attended the Alberta Emergency Management Agency Training Session -attended the ASVA Conference -attended the SVLSACE Meeting -requested administration get prices from alternate waste pickup service providers -administration to set up on-site meeting with Development Officer & Council to tour the Summer Village and go over areas of concern			
	Deputy Mayor Ward -attended the ASVA Conference -attended the SVLSACE Meeting -discussion on untidy/unsightly properties, septic binder done in 2006, c-cans on properties, more trees marked for removal			
	<u>Deputy Mayor Johnson</u> -advised that there are also some trees to be marked in recognition park			
Council Reports    Council Reports   Council Reports   MOTION by Deputy Mayor Ward that Council accept for inf Council reports as presented.				
	CARRIED			
	ADMINISTRATION REPORT			
	CAO Report  -boat launch project update – the launch was moved slightly to the east due to a large hole out in the lake, administration to check on the holes drilled for the markers (we have not been billed for these to date)  -Fire Services meeting with Parkland County was very positive  -LSA County – we have requested mutual aid and further have requested one-way aid, we have not heard anything further back to date			
	(Income/Expense Statements)  141-15 (Bank Reconciliation)			

	143-15 (CAO Report)	CAO Report MOTION by Deputy Mayor Johnson that Council accept for information the verbal CAO report as presented.  CARRIED		
10.	144-15 (Information & Correspondence)	INFORMATION AND CORRESPONDENCE  MOTION by Deputy Mayor Ward that the following information and correspondence be accepted:  a) Gov't of Alberta, Municipal Affairs – September 25th, 2015 letter acknowledging and accepting the municipality's 2014 MS1 - Capital Statement of Funding and Expenditures.  b) Government of Alberta, Human Services – September 15th, 2015 reconciliation statement of the 2014 FCSS disbursements.  c) Gov't of Alberta, Human Services – October 8th, 2015 Statement of Non-Negotiable Deposit of the Q4 FCSS Funds - \$950.00  d) Gov't of Alberta, Municipal Affairs – September 17th, 2015 letter informing the municipality that their MSI Operating spending plans have been approved as presented.  e) Gov't of Alberta, Municipal Affairs – September 17th, 2015 letter accepting the Oscar Wikstrom Drive rehabilitation and the Recognition Park Construction Projects as qualified projects under the MSI – Capital Program.  f) Gov't of Alberta, Environment and Parks – October 8th, 2015 email confirming the approval on an extension of the completion deadline of the South View Boat Launch Project.  g) AUMA – attached is the August 27th, 2015 edition of the AUMA Board News for membership review.  h) LSAC – attached is a September 10th, 2015 letter for Reeve Hegy regarding LSAC's position on the request for One Way Services Agreements in terms of Fire Protection.  i) Gov't of Alberta, Municipal Affairs – September 4th, 2015 Statement of Non-Negotiable Deposit totaling \$17,306.00 from MSI Operating in the amount of \$8,322.00 and 2014 Federal Gas Tax funds in the amount of \$8,984.00.  CARRIED  OPEN GALLERY SESSION  -at the request of a resident in the gallery, Mayor Benford allowed an open gallery session  -boat launch discussion  -tree discussion (requested Council look at tree behind corner of 42 Hillside Street to the west is a large poplar, there is a 2nd group of trees down towards the lake)  Mayor Benford advised the gallery that the meeting would be going to an in-		
		The three members of the public left at 10:45 a.m.		

11	11. IN CAMERA SESSION		
11.		In Camera Session	
	145-15	MOTION by Deputy Mayor Ward that pursuant to section 197(2) of the	
	(In Camera - Legal)	Municipal Government Act, Council Move In Camera at 10:46 a.m.	
		CARRIED	
		Out of Comme	
	146-15 (Out of Camera)	Out of Camera MOTION by Deputy Mayor Johnson that Council Move Out of Camera at 11:05	
		a.m.  CARRIED	
		Land Use Bylaw Consultant, Dwight Moskalyk, arrived at 11:06 a.m. 3 members of the public arrived at 11:06 a.m.	
		The meeting recessed at 11:06 a.m. to hold a Public Hearing with respect to Land Use Bylaw #179-2015.	
		Deputy Mayor Johnson left the meeting via teleconference at 11:06 a.m.	
		The meeting re-convened at 11:39 a.m. – the 3 members of the public left at the conclusion of the Public Hearing	
	147-15 (Land Use Bylaw 179-2015 – 2 <sup>nd</sup> Reading)	5 c) Land Use Bylaw #179-2015 – further to the public hearing – Land Use Bylaw #179-2015 is presented for 2 <sup>nd</sup> Reading and 3 <sup>rd</sup> /Final Reading MOTION by Deputy Mayor Johnson that Bylaw 179-2015, for the purpose of controlling the use of land within the Summer Village of South View be given 2nd reading.  CARRIED	
	148-15 (Land Use Bylaw 179-2015 – 3 <sup>rd</sup> /Final Reading)	Land Use Bylaw #179-2015 – further to the public hearing – Land Use Bylaw #179-2015 is presented for 2 <sup>nd</sup> Reading and 3 <sup>rd</sup> /Final Reading MOTION by Deputy Mayor Johnson that Bylaw 179-2015, for the purpose of controlling the use of land within the Summer Village of South View be given 3 <sup>rd</sup> and final reading.	
		CARRIED	
		Land Use Bylaw Consultant, Dwight Moskalyk, left the meeting at 12:05 p.m.	
		Deputy Mayor Johnson – came back into the meeting via teleconference at 12:06 p.m.	
	149-15 (In Camera - Legal)	In Camera Session  MOTION by Deputy Mayor Ward that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 12:07 p.m.  CARRIED	

Out of Camera			
		MOTION by Deputy Mayor Johnson that Council Move Out of Camera at 12:24	
	150-15 (Out of Camera)	p.m.	
	(Out of Camera)	CARRIED	
	151-15 (Adopt Policy –	Discussion of considerations in respect of disputes between landowners -the Summer Village is a small municipality with limited financial resources that need to be spent responsibly with a view to the best interests of the municipality as a whole; -the Summer Village should be focused on enforcement or intervention with residents only where there is an issue that interests or affects the municipality, directly or indirectly; -examples of where the Summer Village's interests may be at issue include where there is a violation of a municipal bylaw, including the land use bylaw, or where there is some other circumstances which would permit the Summer Village to intervene pursuant to the Municipal Government Act, or another statute; and -the Summer Village should not subsidize disputes between landowners where no Summer Village interests are involved.  Adoption of Proposed Policy Respecting Land Owner Disputes  MOTION by Deputy Mayor Johnson that the Summer Village of South View adopt a policy respecting landowner disputes in accordance with the results of	
	Land Owner Disputes)	discussion of considerations in respect of disputes between landowners.	
		CARRIED	
	152-15 (Prepare and Apply Policy – Land Owner Disputes)	Preparation and Application of Proposed Policy Respecting Land Owner Disputes  MOTION by Deputy Mayor Johnson that Administration be directed to prepare a written policy consistent with the general direction as outlined in the discussion of considerations in respect of disputes between landowners, AND FURTHER that Administration may proceed with applying this policy immediately pending formalization in a written document.  CARRIED	
	153-15 (Retaining Wall Matter – Lots 4 & 5, Block 3, Plan 2647KS)	Retaining Wall Matter - Lots 4 & 5 Block 3 Plan 2647KS  MOTION by Deputy Mayor Ward that Administration proceed with applying the Land Owner Disputes Policy to the current situation respecting the Retaining Wall Matter between Lots 4 & 5 Block 3 Plan 2647KS and forward letters to both land owners as recommended by Summer Village legal counsel.	
		CARRIED	
12.	154-15 (Next Meeting)	NEXT MEETING Regular Council Meeting MOTION by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, December 16, 2015 at 9:30 a.m. at the Town of Onoway Council Chambers.  CARRIED	

13.	ADJOURNMENT Mayor Benford declared the meeting adjourned at 12:26 p.m.	
		Mayor
		CAO

## Upcoming Meetings:

- December 16, 2015 Regular Council Meeting 9:30 a.m. Town of Onoway Council Chamber
- February 6, 2016 at 9:00 a.m. SVLSACE location TBD